

WORKFORCE DEVELOPMENT BOARD (WDB)

Serving Allen ~ Beauregard ~ Calcasieu ~ Cameron ~ Jefferson Davis ~ Vernon Parishes





Chairperson: Ms. Sarita Scheufens ~ Vice-Chairperson: Mr. Brad Nelson~ Secretary: Mr. Courtney Jacob Economic Development: Ms. Michelle McInnis ~ Labor/Apprenticeship: Mr. Steve Gaspard ~ Private Business: Ms. Nicole Moncrief Disability Committee: Ms. Debra Jones ~ Youth Committee: Ms. Tommeka Semien

Local Workforce Development Area 51 Thursday, January 26, 2023 Meeting at 11:30 AM

We Put People to Work!

American Job Center 2424 3rd Street Lake Charles LA

AGENDA

1. Call to Order, Pledge of Allegiance, Roll Call

		2022	2023	2019				2020			2021				2022				2023					
	Private Sector Members	Ethics	Financial	Jan	May	Jul	Aug	Oct	Jan	May	Jun	Oct	Jan	May	Jun	Sep	Jan	May	Jul	Sep	Jan			
1	Ms. Jennie Stevens 2023	Training 5/13/2022	Disclosure	24	16	25	29	24	23	21	25	6	6	25	24	24 P	27 P	12 P	28 A	22 P	26		-	
2	Mr. Joel McSpadden 2023	1/20/2022				P	P	P	P	P	P	P	P	Α	P	A	P	A	A	A		\dashv	\dashv	\dashv
3	Mr. Dale Logan 2023	1/20/2022					A	P	Α	A	P	Α	Α	A	P	P	<u>'</u> Р	P	A	P			-	
4	Ms. Nicole Moncrief 2023			Р	Α	Α	P	P	P	P	P	P	P	A	P	P	P	P	A	P			\dashv	-
5	Mr. Brad Nelson 2024			P	P	P	A	P	P	P	P	P	P	P	Α	P	<u>.</u> Р	P	P	Р		ΓÌ	\dashv	
6	Ms. Christina Detiveaux 2023			P	A	Α	P	Α	P	A	P	P	P	P	P	P	<u>.</u> Р	P	Р	P		П	\dashv	-
7	Ms. Sarita Scheufens 2024			P	Р	Α	P	Α	P	Α	P	P	P	A	P	P	P	P	Α	P			\dashv	
8	Mr. Daniel Campbell 2024	3/3/2022						Р	Р	Р	Р	Р	Р	Α	Р	Р	Α	Р	Р	Р			7	
9	Mr. Boyd Sockrider 2023	8/2/2022										Α	Α	Α	Α	Р	Α	Α	Р	Р		ī	\dashv	
10	Ms. Ruth Carnes 2024	4/14/2022		Р	Р	Р	Р	Α	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р		П	\dashv	
11	Mr. Lonnie Harper 2024	1/25/2022		Р	Р	Α	Α	Р	Α	Α	Р	Р	Α	Α	Α	Р	Р	Р	Α	Α			\exists	
12	Ms. Donna Bailey 2024			Р	Р	Α	Α	Р	Α	Р	Р	Р	Α	Р	Α	Р	Α	Α	Α	Р			T	
13	Ms. Rebecca Coward 2025																		Р	Р			T	
14	Ms. Kelli Beavers 2024											Р	Р	Р	Р	Р	Р	Р	Α	Α				
15	Mr. Rand Alford 2023	5/02/2022		Α	Р	Α	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р	Α	Α				
16	Mr. Logan Morris 2025															Α	Р	Α	Α	Α				
17	Ms. Debra Jones 2023			Р	Α	Р	Р	Р	Р	Р	Α	Р	Р	Р	Р	Р	Р	Α	Р	Α				
	Public Sector Members	Ethics Training	Financial Disclosure	Jan 24	Apr 25	Jul 25	Aug 29	Oct 24	Jan 23	May 21	Jun 25	Oct 6	Jan 6	May 25	Jun 24	Sep 24	Jan 27	May 12	Jul 28	Sep 29				
1	Dr. David Lafargue 2025																		Р	Α		ł		
2	Ms. Tommeka Semien 2023			Р	Р	Р	Α	Р	Р	Р	Α	Α	Р	Р	Р	Р	Р	Р	Р	Р				
3	Ms. Lori Webb 2025																		Р	Р				
4	Mr. Steve Gaspard 2024	9/23/2022		Р	Α	Р	Р	Р	Р	Р	Р	Α	Р	Р	Α	Р	Р	Р	Α	Р		1		
5	Mr. Richard Paulk 2025			P	Α	Α	Р	Р	Р	Р	P	Α	Α	Α	Α	Α	Α	Α	Р	Р				
6	Ms. Teri Johnson 2023											Α	Р	Α	Α	Α	Р	P	Α	Р				
7	Mr. Courtney Jacob 2025																		P	Р		Ш		
8	Mr. Brian Teegardin 2024	1/3/2022		P	Р	Р	Α	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р	P	Р	Р		Ш		
9	Mr. Harold Beard 2025	1/12/2022										Р	Α	Α	Р	Р	Р	Α	Р	Р		Ш		
10	Ms. Michelle McInnis 2025	12/15/2022																	P	Р		Ш		
11	Ms. DeAnna Binning 2022															Р	Р	P	Р	Α		Ш		
12	Ms. Cassie Henry 2022			Р	Α	Α	Р	Α	Р	Р	Α	Α	Α	Р	Р	Α	Р	P	Α	Р		Ш		
13	Ms. Janice Breland 2025			Α	Р	Α	Р	Р	Р	Α	Р	Р	Р	Р	Р	Α	Α	P	Р	Α		Ш		
14	Ms. Faith Hooks 2025											Α	Р	Р	Α	Α	Α	Α	Α	Р		Ш		
15	Ms. Jacqueline Reviel 2025							Р	Α	Р	Α	Р	Р	Р	Р	Α	Р	Α	Α	Α		Ш	ightharpoonup	
PJ	Mr. Mike Smith Rep Dis. 02										Р	Α	Р	Α	Р	Α	Α	Α	P	Α		Ш	ightharpoonup	
PJ	Mr. Tony Stelly Rep Dis. 10										Α	Α	Α	Α	Α	Α	Α	Α	Α	Α		Ш	$\perp \perp$	

(1) Announcement regarding quorum (minimum of 17 of 32 members) A quorum of ______ Board members present.

(2) WDB MEMBER UPDATES

NEW BOARD MEMBER NOMINEES

If you desire or know someone who would like to become a member of the WDB, contact your nominating agency and make your wishes known. If you are uncertain who your nominating agency is, please contact Donnafaye Moss.

(3) PERSONAL FINANCIAL DISCLOSURE STATEMENTS:

- (1) Tier 1, Tier 2, Tier 2.1, and Tier 3 ANNUAL personal financial disclosure statements <u>DUE MAY 15, 2023</u>. To access the personal financial disclosure, use the following link: https://ethics.la.gov/personalfinancialhome.aspx
- (4) ANNUAL STATE ETHICS TRAINING FOR 2023 IS NOW UNDERWAY.

Please access the Internet address at: https://laethics.net/EthicsTraining

IF YOU HAVE TAKEN THIS TRAINING BEFORE, YOUR INFORMATION IS MAINTAINED

- Enter the username and password that you used this past year.
- If you have forgotten your username, click on the button "Forgot Password," and you will be instructed
 to change it.
- Then you must enter your username and the new password to "Log in"

IF YOU ARE A NEW USER

If you are new, select "Register (New User)" and fill out the information on the page provided.

- Then click on "Continue to Training."
- You will come to the page for Available Training Courses.
- You should click on "Ethics Training for Board Members."
- The Name of the Board is the "Workforce Development Board 51"
- You can take the three (3) sessions all together or separately. Click on Session 1 and listen. Follow the prompts for "Play," and the questions are answered with "true" or "false."
- When you finish all three (3), you must download your certificate by Clicking on "Download Certificate," selecting "Save target as," and designate in your computer where you want to save it. You can also name it.
- Then you can print it.
- Certificates must be forwarded to WDB Staff Donnafaye Moss (dmoss@lwia51.com) so that they can be forwarded to the Calcasieu Parish Police Jury.
- The date you complete the training appears on the Agenda for the Board meeting.
- I keep a copy of your 2022 certificate in the Ethics Folder.

ETHICS TRAINING IS AN ANNUAL MANDATORY REQUIREMENT and should be completed by December 31st.

- (5) Work Experience Worksites for a WIOA eligible youth: WIOA can pay their salary for up to 6 months at entry-level or minimum wage rate. (If you know an eligible youth you could train, that would be even better.) For eligible youth ages 16-24, Contact Ms. Dayna Hoffpauir at 337-721-4010, Ext. 5018. For Adults or Dislocated Workers, contact Ms. Myra De LaCroix at 337-721-4010, Ext. 5005.
- (6) On-the-Job Training (OJT) Worksites: If you have a position wherein you provide in-house training, and the individual is eligible for WIOA services, WIOA can reimburse the employer up to 50% of the wages paid for training for up to 6 months. Please contact Ms. Gwen Guillory for additional information at 337-721-4010, Ext. 5009.
- (7) <u>Adult Mentors:</u> Mentor youth ages 16-24 (determined to need the service) for 12 months. For more information, please contact Ms. Dayna Hoffpauir at 337-721-4010, Ext. 5018.
- 2. Consideration for Add-on Agenda Items

Motion for Add-on Agenda Items: 2nd Call for public comment twice.

3. Consideration of Draft Minutes from the September 22, 2022 Meeting

Motion to approve draft minutes from the September 22, 2022 Meeting.:

2nd

Vote

Vote

4. Consideration on Workforce Development Board Matters

	a.	Consideration on Taking Act	ion of WDB Member(s) with Th	ree (3) Consecutive Absenc	es							
		"Members may be recommended fo voluntary termination or failure to a a member for any reason. A letter w	ership: SECTION 9 – REMOVAL OF MEM or removal for good cause by a majority v ttend three (3) consecutive meetings. Ext will be sent to the member and the nomin d at least three meetings in a row: Logar	ote of the members present. Good renuating circumstances should be ating authority of the Board's actio	considered in removing							
	Mot	tion on Workforce Developme	nt Board Matters:	2 nd	Vote							
5.	Info	ormation: Mileage increase	from .625 to .655 in the Sup	oort Policy January 2023.								
6.	6. Information: As it pertains to new lease agreement for Beauregard America Job Center.											
7.	Consideration to transfer funds from Dislocated Worker Program to the Adult Program											
	Mot	tion:	2 nd	Vote								
8.	Con	sideration on WIOA Fiscal	Matters									
	a.	Expenditure Report: Ms.	Betty Washington									
	Mo	tion on WIOA Fiscal Expend	liture Report:	2 nd	Vote							
9.	Con	sideration to set age limit t	to 21 and over for CDL Traini	ng. Discussion by Dayna	Hoffpauir.							
	Mot	tion:	2 nd	Vote								
10.		sideration to accept funds (0,000.00.	from LWC in response to Con	npetitive Grant Submitte	d. If awarded could be up t							
	Mot	tion:	2 nd	Vote								
11.	Con	sideration to accept the wa	aiver to allow WIOA individu	al training accounts (ITA'	s) for in-school youth (ISY).							
	Mot	tion:	2 nd	Vote								
12.	A. B. C. D.		rystal Scott	•								
13.	Be s Upo April 2 June 2 Septer	ournment: sure you have added your n coming Meetings: (Please pe 27, 2023 22, 2023 mber 28, 2023 iness Conducted.	ncil in these dates on your cale	ndar): meeting adjourned at	AM I PM.							