

# A G E N D A

REGULAR MEETING  
THURSDAY, APRIL 8, 2010  
5:30 P.M.

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1. Call to order by President Guidry.
2. Invocation. (Dr. Mackey)
3. Pledge of Allegiance.
4. Roll Call.
5. **Take appropriate action** on applications for liquor and beer permits. (Mr. Vickers)
6. Consideration of approval of payment of all current invoices.
7. Consideration of approving the minutes of the Special Meeting of the Police Jury dated February 23, 2010.
8. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated March 4, 2010.
9. Consideration of approval of the Public Works Committee Report dated March 25, 2010. Said Committee:

(9.1) Mayor Randy Roach appeared before the Committee to congratulate and extend best wishes to Mr. McMurry on his upcoming retirement, since he was unable to attend the Regular Meeting on March 18<sup>th</sup> at which Mr. Adrian Wallace of the City of Lake Charles had presented a proclamation to Mr. McMurry in honor of his retirement. In addition, Mayor Roach presented a proclamation to Ms. Coleen Clark expressing congratulations and declaring April 22, 2010, as “Coleen L. Clark Retirement Day” in the City of Lake Charles in honor of her retirement.

(9.2) Recommended that an ordinance be adopted establishing general provisions and conditions for culvert installations within Calcasieu Parish,

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and fees related thereto, as presented to the Committee on this date. The Committee also voted eight (in favor) to five (against) to recommend approval of an amendment to Section 22-107 Requirements, of the previously approved ordinance, to add a paragraph to allow the use of plastic pipe culvert for driveways in lieu of concrete pipe and outlining stipulations related thereto. (*Voting in favor of the amendment were Mr. Farnum, Mrs. Griffin, Mr. Guidry, Dr. Mackey, Mr. McMillin, Mr. Scott, Mr. Spell, and Mr. Syas. Voting against the amendment were Mr. Andrepont, Mr. Brame, Mr. Collins, Mr. Landry, and Mr. Stelly. Mrs. Treme was absent, and Mr. Hassien, as Chairman of the Committee, did not vote.*) The final wording of the amendment was as follows: “*f)1)b) Plastic pipe culverts for driveways may be used in lieu of concrete pipe. Plastic pipe must meet all minimum specifications as established and required by the Division of Planning and Development and the Division of Engineering and Public Works and is subject to proper installation in accordance with Parish standards. Current minimum specifications for plastic pipe are available and on file with both Parish Divisions. Plastic pipe failures shall be replaced immediately by and at the expense of the property owner. Failure to comply will be a violation of this section.*”

(9.3) Recommended that legal counsel review parish ordinances pertaining to house-to-house peddling and draft amendments thereto prohibiting such activity by persons or businesses not related to recognized charitable, civic, or service organizations, and further, to present such draft amendment at the April 29, 2010, committee meetings of the Police Jury. Ms. Amy Truth, 4511 Brooklynn, Carlyss, appeared before the Committee and spoke in favor of prohibiting door-to-door peddling altogether, since she felt it could be tied to recent burglaries in the Carlyss area. Ms. Truth advised that the Sheriff’s Office would conduct a Community Watch/Neighborhood Watch meeting the next day, Friday, March 26<sup>th</sup>, at Vincent Settlement School. Mr. Beam was requested to contact the Sheriff’s Office to ask that a representative be present at the Committee meetings on April 29, 2010, when the draft amendment will be presented by legal counsel.

(9.4) Recommended that a resolution be adopted approving an increase in the Animal Services euthanization and disposal fees for out-of-parish entities from \$10.00 to \$25.00, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

*AGENDA NOTE:* *the current fee of \$10.00 was established in 1999. The proposed fee of \$25.00 is based on an estimate of average labor, drug, and utility costs per animal. Entities utilizing this service include Cameron Parish, and the Towns of Kinder, Oberlin, and Welsh.*

(9.5) Recommended that a resolution be adopted to officially clarify the name of a public road located in Ward Eight as Denison Road (instead of Dennison Road) for purposes of correcting the public street sign and the E911 Master Street Address Guide to reflect the proper spelling of said road name. (Police Jury District No. 10, Mr. Stelly)

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(9.6) Recommended that a resolution be adopted to officially clarify the name of a public road located in Ward Six as Carroll Hixson Road (instead of Caroll Hixon Road) for purposes of correcting the public street sign and the E911 Master Street Address Guide to reflect the proper spelling of said road name. (Police Jury District No. 11, Mrs. Treme)

(9.7) Recommended that an ordinance be adopted recommending “No Thru Trucks” on River Road, from Denison Road to Man Heyd Road, in Ward Eight. (Police Jury District No. 10, Mr. Stelly)

(9.8) Recommended that a resolution be adopted approving an Amendment to the Contract for Engineering Services for Storm Water Master Planning between the Police Jury and C. H. Fenstermaker and Associates, for Storm Water Master Planning Ward One Basin to include engineering services for the Lacassine and Sabine Basins, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

(9.9) Recommended that a resolution be adopted approving a Joint Services Agreement between the Police Jury, Department of Engineering and Public Works, and Gravity Drainage District No. Four of Ward Three, for the purpose of clearing, trimming, and disposal of limbs on the levee roadway leading to the Goodman Road pump station, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

*AGENDA NOTE: the District will reimburse the Police Jury for the cost of labor estimated at \$702.00.*

(9.10) Recommended that a resolution be adopted authorizing the President of the Police Jury to execute the necessary documents for acquisition of right-of-way from Leonard Thomas Withrow on Edgerly-DeQuincy Road in Ward Four, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer. (Police Jury District No. 11, Mrs. Treme)

(9.11) Recommended that a resolution be adopted authorizing the President of the Police Jury to execute the necessary documents for servitude of passage from LA Bokay Corporation on Edgerly-DeQuincy Road in Ward Four, in accordance with the criteria established by the Police Jury and the recommendation of the Parish Engineer. (Police Jury District No. 11, Mrs. Treme)

(9.12) Presented a proclamation declaring April 1, 2010, as “S. Mark McMurry” Day in Calcasieu Parish, as well as the Eagle Award (the Parish’s highest award), to Mr. McMurry in honor of his upcoming retirement. A proclamation declaring April 22, 2010, as “Coleen L. Clark Day” in Calcasieu Parish, as well as an engraved plaque, was presented to Mrs. Clark in honor of her upcoming retirement. Each member of the Committee shared fond memories and expressed their appreciation, congratulations, and best wishes to Mr. McMurry and Mrs. Clark for their service to the Parish.

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10. Consideration of approval of the Agenda Committee Report dated March 25, 2010.
11. **Receive report** from Administrative Staff with reference to the Parish's Litter Program.
12. **Presentation of certificates** to the coaches and players of Washington-Marion High School's Charging Indians Basketball Team in recognition of playing in the semi-final game of the 2010 LHSAA Class 4A Basketball Championship Tournament. (President Guidry and Mrs. Griffin)
13. Consideration of approving the recommendations of the Director of the Division of Planning and Development in reference to the Adjudicated Property Sale conducted on March 30, 2010, on the following cases, and adopt an ordinance with respect to each piece of property, where applicable:

(13.1) AP03-532-10 (7307 Jarib Lane, Lake Charles-vacant lot) (Police Jury District No. 7, Mr. Landry)

**[No action necessary, this property has been redeemed.]**

(13.2) AP07-533-10 (931 Williams Road, Vinton-vacant lot) (Police Jury District No. 12, Mr. Hassien)

**[No action necessary, the Town of Vinton will be utilizing this property.]**

(13.3) AP07-534-10 (920 Williams Road, Vinton) (Police Jury District No. 12, Mr. Hassien)

**[The Director of the Division of Planning and Development recommends that the highest offer in the amount of \$12,500.00 by Mrs. Tammy Burk be accepted.]**

(13.4) AP07-535-10 (East Side of Williams Road, Vinton-vacant lot) (Police Jury District No. 12, Mr. Hassien)

**[The Director of the Division of Planning and Development recommends that the highest offer in the amount of \$5,600.00 by Mrs. Tammy Burk be accepted.]**

(13.5) AP07-536-10 (828 Leblanc Street, Vinton) (Police Jury District No. 12, Mr. Hassien)

**[The Director of the Division of Planning and Development recommends that the highest offer in the amount of \$11,000.00 by Mr. Clinton Ray Hebert be accepted.]**

(13.6) AP07-537-10 (SE Corner of Hampton/Stevenson Streets, Vinton-vacant lot) (Police Jury District No. 12, Mr. Hassien)

**[No action necessary, property has been redeemed.]**

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14. Consideration of adopting a resolution indicating objection/no objection to the following proposed project in Calcasieu Parish, Louisiana, provided said work meets with the rules and regulations of the Corps of Engineers, Best Management Practices during the course of construction set forth by the Environmental Protection Agency guidelines, and approvals are received from all other appropriate state and federal agencies, and further, that any required permits are obtained from the Division of Planning and Development:

- Proposal of the Port of Lake Charles to install 271.5 linear feet of sheet-pile bulkhead and riprap and remove and replace two existing drainage pipes, all to reclaim land lost due to erosion and to protect two existing drainage pipes. Said project is located in the Calcasieu River, right descending bank, north of the I-10 bridge at Westlake, Louisiana. **The Planning Staff recommends that the Police Jury indicate no objection to this project application.**

*AGENDA NOTE: any resolution of no objection to any project, if adopted, will stipulate that such “no objection” is based solely on evaluation by the Parish Planning and Development Staff relative to the project’s compliance with current parish ordinances and provisions, and that no environmental assessment was made, and further, requesting the agencies and/or individuals with environmental expertise to make an evaluation and forward their findings to the U. S. Corps of Engineers.*

15. Consideration of adopting a resolution approving and ratifying the submittal of a grant application to the State of Louisiana, Division of Administration, Office of Community Development, Disaster Recovery Unit (DRU) for its *Pilot Comprehensive Resiliency Program* designed to create more resilient post-disaster communities, and further, ratifying the signature of the President of the Police Jury, and authorizing the President of the Police Jury, or his designee, when appropriate, to execute all necessary documents related thereto.

16. Consideration of authorizing the Division of Planning and Development to study the feasibility of reclassifying certain tracts of land in Ward One near the intersection of the east side of U.S. Highway 171 and the north side of Clyde Dulaney Road to enlarge the existing commercial zoning district, and further, to report the findings of the study back to the Planning and Zoning Board and the Police Jury. (Police Jury District 2, Mr. Collins, and Police Jury District 1, Mr. Spell)

17. Consideration of adopting a resolution approving Cooperative Endeavor Agreements between the Police Jury and various agencies and municipalities for cooperation in the implementation of projects funded through the Hazard Mitigation Grant Program, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all necessary documents related thereto.

*AGENDA NOTE: the following agencies include West Calcasieu-Cameron Hospital, Calcasieu Parish Sheriff’s Department, Gravity Drainage District No. Four of Ward Three, Gravity Drainage District No. Eight of Ward One, Waterworks District No. Four of Ward Four, City of Lake Charles, Ward*

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*Three Fire Protection District No. Two, City of Sulphur, City of Westlake, Ward Four Fire Protection District No. Two, and LifeShare Blood Center.*

18. Consideration of adopting an ordinance for reacquisition of conveyed property AP08-461-08; Lot 59 Burton Industrial Park Part I; Assessment No. 999237; 6000 Block of Leslie Lane which is a vacant lot in Ward Eight, in Calcasieu Parish, Louisiana, as requested by Mr. Matthew Dwayne Langley. (Police Jury District 4, Mr. Syas)

19. Consideration of approving the following requests from the Office of Juvenile Justice Services:

(19.1) adopt a resolution approving a Professional Services Agreement between the Police Jury, Office of Juvenile Justice Services, and SIDES and Associates, to create media for community support of Project KNOW, the underage drinking initiative supported by the Office for Addictive Disorder's Strategic Prevention Framework State Incentive Grant, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

(19.2) adopt a resolution approving the submittal of a continuation application and certifications in an amount up to \$250,000, and any revisions thereafter, to the Louisiana Supreme Court which outlines the certifications and budget of the Calcasieu Parish Juvenile Drug Court Treatment Program, and should residual funds become available, a grant adjustment can be filed to increase the grant award, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

20. Consideration of adopting a resolution approving an Act of Donation between the Police Jury and the City of Lake Charles authorizing the transfer of ownership of the Weaver Park property from the Police Jury to the City of Lake Charles, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all necessary documents related thereto.

AGENDA NOTE: *on November 5, 2009, the Police Jury adopted a resolution approving a Cooperative Endeavor Agreement between the Police Jury, the City of Lake Charles, and the Calcasieu Parish School Board, which declared the Police Jury's desire to transfer and/or donate this property to the City of Lake Charles, and the City of Lake Charles will in turn transfer ownership to the Calcasieu Parish School Board for the development of the Barbe High School campus in exchange for property located further south on Weaver Road near St. John Elementary School. The Act of Donation document officially transfers this property.*

21. Consideration of adopting a resolution approving the submittal of a grant application to the Department of Justice, Bureau of Justice Assistance Division, for the formation of a Mental Health Court, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

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22. Consideration of adopting a resolution approving a Joint Services Agreement between the Police Jury and the Calcasieu Parish Sheriff's Office for HVAC servicing and maintenance at the Calcasieu Correctional Center and Sheriff's Office Administration Building, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
23. Consideration of adopting a resolution approving the renewal of an Emergency Debris Removal Services Contract between the Police Jury and DRC Emergency Services, LLC, for a one-year period beginning July 7, 2010, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
24. Consideration of adopting a resolution approving the renewal of an Emergency Debris Monitoring Services Contract between the Police Jury and Barnes, Farland, and Associates, Inc., dba BFA Environmental Consultants, for a one-year period beginning July 10, 2010, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
25. Consideration of designating Mr. Bryan C. Beam as the Parish's representative on the Calcasieu Estuary Community Task Force due to the retirement of Mr. S. Mark McMurry.

*AGENDA NOTE: Mr. McMurry has served as the Chair of the Task Force since its inception in 1999. The Task Force was created by the Police Jury with the following mission statement: "The mission of the Calcasieu Estuary Community Task Force is to provide community-based leadership in ensuring that the current condition of the Estuary is accurately determined, and that timely, optimum corrective actions are taken so that designation of the Estuary as a Superfund site will not be necessary."*

26. **Take appropriate action** to fill the vacancy in the position of Parish Secretary created by the retirement of Mr. S. Mark McMurry.
27. **Take appropriate action** to fill a vacancy created by the resignation of Mr. David L. Clark as a member of the Board of Commissioners of Ward Six Fire Protection District No. One. (Mr. Clark represented District 11. Mrs. Treme is the liaison.) **The Agenda Committee recommended that action be deferred for thirty days.**
28. **Take appropriate action** on requests for qualifications received by the Parish Purchasing Agent on March 9, 2010, for master planning and design services related to the River Bluff Park Development in Ward One.

*AGENDA NOTE: Seven responses to the Request-for-Qualifications were received and evaluated. Five of the seven responders were selected for follow-up interviews, including Brown+Danos landdesign, Inc., Champeaux Evans Hotard, APAC, Ellender Architects & Associates, LLC, Randy M. Goodloe, AIA, and Moore Planning Group, LLC.*

29. **Take appropriate action** on bids received by the Parish Purchasing Agent on March 23, 2010, for (1) one 2010, or newer, three-quarter ton crew cab

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pickup truck, (2) one 2010, or newer, one-ton crew cab pickup truck, (3) two 2010, or newer, sport utility vehicles, (4) one 2010, or newer, three-quarter ton extended cab pickup truck with animal transport unit, (5) one 2010, or newer, one-half ton extended cab pickup truck, and (6) one 2010, or newer, one-half ton extended cab pickup truck with towing package for use by the Division of Engineering and Public Works, Animal Services, and the Office of Homeland Security and Emergency Preparedness.

30. **Take appropriate action** on bids received by the Parish Purchasing Agent on March 24, 2010, for (1) ready mix concrete, (2) crushed stone, (3) hot mix, (4) sewer pumps complete with fiberglass tanks, (5) collection sewer pipe & fittings, (6) distribution pipe & fittings, with unit prices effective from April 9, 2010 until September 30, 2010, (7) bulk oil, and (8) propane fuel, with unit prices effective from May 1, 2010 until October 31, 2010.
31. **Take appropriate action** on bids received by the Parish Purchasing Agent on March 31, 2010, for a District Wide Security Camera System for use at Calcasieu Parish Public Libraries (DB-2010-LIB-224).
32. **Take appropriate action** on bids received by the Parish Purchasing Agent on March 31, 2010, for Calcasieu Parish Project No. 2010-05 (Overlaying of Various Roads in Calcasieu Parish).

<b>Contractor Name</b>	<b>Bid Total</b>
R. E. Heidt Construction Company, Inc.	\$ 2,543,844.75
Bessette Development Corporation	\$ 2,699,215.00
Prairie Contractors, Inc.	\$ 3,390,733.00

***AGENDA NOTE: the Staff recommends that the low bid in the amount of \$2,543,844.75 of R. E. Heidt Construction Company, Inc. be accepted.***

33. Consideration of authorizing the Parish Purchasing Agent to purchase GIS Mapping Software, utilizing State Contract Purchasing Procedures, for use by the GIS Department.
34. Consideration of authorizing the Parish Purchasing Agent to advertise for bids for one aluminum box culvert for use by the Division of Engineering and Public Works.
35. Consideration of authorizing the Parish Purchasing Agent to advertise for solicitation for Request-for-Proposals (RFP) for Emergency Response Products and Services.
36. Consideration of authorizing the Parish Purchasing Agent to advertise for bids for weed control chemicals, with unit prices effective from June 1, 2010, until May 31, 2011.
37. Consideration of authorizing the Parish Purchasing Agent to advertise for bids for food commodities for use by the Office of Juvenile Justice Services and the Office of Community Services.



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38. Consideration of authorizing the Parish Administrator to advertise for bids for an asbestos abatement project related to renovations at the 901 Building.
39. Consideration of proclaiming the month of April, 2010, as “Fair Housing Month” in Calcasieu Parish.

ADVISE THAT THE FOLLOWING TERMS  
WILL EXPIRE IN MAY, 2010

- Term of Mr. Mike Dartez as a member of the Board of Commissioners of Recreation District No. One of Ward Eight. (Mr. Dartez represents District 10. Mr. Stelly is the liaison.)
- Term of Mr. Raywood Joubert as a member of the Board of Commissioners of Waterworks District No. Five of Wards Three and Eight [aka Mallard Junction]. (Consensus recommendation of the jurors representing Districts 2, 4, & 10. Mr. Collins is the liaison.)