

WORKFORCE DEVELOPMENT BOARD

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P.O. Box 1592 ~ 70602 2424 3rd Street ~ 70601 Lake Charles, Louisiana Website: <u>www.calcasieuparish.org/wdb</u> Local Workforce Development Area (LWDA) 51/Region 5 Serving Allen ~ Beauregard ~ Calcasieu ~ Cameron ~ Jeff Davis ~ Vernon Parishes Calcasieu Consortium Workforce Development Board (WDB) Ms. Stephanie Seemion, WDB Director



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MEMORANDUM

- To: Workforce Development Board Members
- From: Ms. Sarita Scheufens, WDB Chairperson

Date: Subject: Workforce Development Board Meeting

A Meeting of the <u>Workforce Development Board (WDB)</u> will be held as follows:

 What:
 Workforce Development Board (WDB) Meeting

 When:
 Thursday January, 2024

 What Time:
 Meeting at 12:00 PM

 Location:
 American Job Center 2424 3rd Street, Lake Charles LA

 Agenda Attachments will be available on the Calcasieu Parish Police Jury Website: Local Workforce Development

 Board | Calcasieu Parish Police Jury, LA

The Louisiana Workforce Development Area #51 Board meeting will be held on Thursday January 25, 2024, at 12:00 PM. This is a public meeting. The meeting will be held at the American Job Center, 2424 3rd Street, Lake Charles LA. Additionally, all agenda items are available on the Calcasieu Parish Police Jury Website: Local Workforce Development Board | Calcasieu Parish Police Jury, LA.

To conduct our meeting in a timely manner, please adhere to the following:

- 1. Advise on any questions.
- 2. Review your Agenda Packet and all attachments.
- 3. Be timely as there is much to be discussed.

Reminder: As a WDB Member, <u>your attendance is required</u>, as official business cannot be conducted without a quorum.

Allen ~ Beauregard ~ Calcasieu ~ Cameron ~ Jefferson Davis ~ Vernon Parishes 2424 3rd Street / PO Box 1299 1102 West First Street 602 Court Street / PO Box 1140 408 W. Fertitta Blvd. Lake Charles, LA 70602 DeRidder, LA 70634 Oberlin, LA 70655 Leesville, LA 71446 Phone: 337-721-4010 Phone: 337-462-5838 Phone: 337-639-2175 Phone: 337-238-3321 FAX: 337-721-4186 FAX: 337-462-6115 FAX: 337-639-2560 FAX: 337-238-3817 An Equal Opportunity Employer/Program

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