

<b>Bid Title:</b> Office Supplies		<b>Vendor</b>	
<b>Bid Number:</b> SB-2024-CPPJ-120		HiTouch Business Service	
<b>Effective:</b> July 1, 2024 until June 30, 2025		Steve Farmer	
<b>Department:</b> CPPJ and Special Districts		504-717-6791	
		<a href="mailto:steve.farmer@hitouchbusiness.com">steve.farmer@hitouchbusiness.com</a>	
		<a href="mailto:bney@theofficeguy.com">bney@theofficeguy.com</a>	
CATEGORY LISTING			
<b>CATEGORY #</b>	<b>CATEGORY</b>	<b>% DISCOUNT OFF MANUFACTURED LIST PRICE ALL ITEMS ON CONTRACT</b>	<b>% DISCOUNT OFF MANUFACTURED LIST PRICE ALL ITEMS ON CONTRACT</b>
1	ART & DRAFTING	62%	20%
2	AUDIO VISUAL & MEETING ROOM	40%	20%
3	BUSINESS FORMS & BOOKKEEPING	62%	50%
4	CALENDARS & BOOKS	62%	50%
5	CUSTOM PRINTING & SERVICES	Discount applied by Product SKUTBD	20%
6	DESK & OFFICE SUPPLIES & ACCESSORIES	62%	50%
7	FILING & RECORD STORAGE	62%	50%
8	GENERAL OFFICE SUPPLY PRODUCTS & SERVICES	62%	25%
9	LOOSE LEAF BINDERS & ACCESSORIES	62%	50%
10	OFFICE MACHINES & EQUIPMENT	49%	20%
11	PAPER PRODUCTS	75%	50%
12	PROMOTIONAL PRODUCTS & SERVICES	Discount applied by Product SKUTBD	20%
13	STAMPS, NAMEPLATES & SERVICES	55%	20%
14	TECHNOLOGY PRODUCTS & SUPPLIES	40%	20%
15	WRITING INSTRUMENTS & CORRECTION	62%	40%
16	OTHER	Discount applied by Product SKUTBD	20%