



WORKFORCE DEVELOPMENT BOARD (WDB)
Serving Allen ~ Beauregard ~ Calcasieu ~ Cameron ~ Jefferson Davis ~ Vernon Parishes

American Job Center®

WORKFORCE INNOVATION & OPPORTUNITY ACT (WIOA)

Chairperson: Ms. Sarita Scheufens ~ Vice-Chairperson: Mr. Brad Nelson ~ Secretary: Mr. Courtney Jacob
Economic Development: Ms. Michelle McInnis ~ Labor/Apprenticeship: Mr. Steve Gaspard ~ Private Business:
Disability Committee: Ms. Debra Jones ~ Youth Committee: Ms. Tommeka Semien



Local Workforce Development Area 51
Thursday June 20, 2024
Meeting: 3:00 pm

We Put People to Work!

American Job Center
2424 3rd Street
Lake Charles LA

WDB Executive Meeting Draft MINUTES

1. Call to Order by Chairperson or Appointee and Roll Call by WDB Planner

Chairperson: Ms. Sarita Scheufens-P
Vice-Chairperson: Mr. Brad Nelson-P
Secretary: Mr. Courtney Jacob-P
Economic Development: Ms. Michelle McInnis-P
Labor/Apprenticeship: Mr. Steve Gaspard-P
Private Business: Ms. Tristian Hager- P
Disability Committee: Ms. Debra Jones- P
Youth Committee: Ms. Tommeka Semien- A

(a) Announcement regarding quorum. There was a quorum of 7 Board members.

2. Budget Modification- Betty Washington

*Comments made by Stephanie Seemion, Director

Motion: A motion was made to accept modifications presented by Ms. Betty Washington by Ms. Debra Jones and 2nd by Mr. Brad Nelson **Vote:** All I none opposed or abstained.

3. Consideration to approve One Stop Operator Contract Modification and Revised Budget Updates for 2024-2025 fiscal year.

a. 2024-2025 Contract amount \$78,275.

Motion: A motion was made by Mr. Brad Nelson to approve and accept the 2024-2025 One Stop Operator budget contract as written and 2nd by Ms. Tristian Hager **Vote:** All I none opposed or abstained

4. Consideration to submit PY 24 (2024-225) budget allocation.

a. 2024-2025 Allocation amount is \$2, 271, 234 (-\$227,238) from last year

Motion: A motion was made by Ms. Debra Jones to accept/ submit the budget allocation as presented and 2nd by Ms. Tristian Hager. **Vote:** All I none opposed or abstained

All Business Conducted by Chairperson Ms. Sarita Scheufens who declared the meeting adjourned at 3:26 PM .