



CALCASIEU PARISH ACCESSORY BUILDING CHECKLIST

(For more information call 721-3610)

Permit Official _____

APPLICANT: _____

LOCATION / ADDRESS OF PROPERTY: _____

INFORMATION NEEDED TO OBTAIN PERMIT FOR ACCESSORY BUILDING

(Applicant can opt. out of plan review in Agricultural Zone but must first submit plans for compliance)

1. _____ LOUISIANA DEPT. OF HEALTH SEWER APPROVAL - (for structure with plumbing, call (337-721-4060 ext. 6552)
 2. _____ PROOF OF OWNERSHIP WITH LEGAL DESCRIPTION OF PROPERTY (filed cash deed or tax assessment)
 3. _____ SQUARE FOOTAGE (_____)
 4. _____ COST OF DEVELOPMENT (estimated)
 5. _____ NUMBER OF ELECTRICAL CIRCUITS (8 min.)
 - UTILITY COMPANY (_____)
 6. _____ NUMBER OF PLUMBING FIXTURES _____
 - GAS FIXTURES _____ (if applicable)
 7. _____ BUILDING PLANS (where & when applicable)
Agricultural Farm Use?? ___ YES ___ NO (If yes, then exempt from compliance with building codes, exemption also applies to pre-engineered buildings, except those with plumbing and electrical) (if Farm definition is not met, then a. through d. below must be followed)
Farm: any parcel of land which is used for gain in the raising of agricultural products, livestock, poultry, and dairy products. It includes necessary farm structures within the prescribed limits and the storage of equipment used for related purposes.
 - a. Pre-engineered buildings: (must have stamped plans, foundation plan, with wind rating of 110 mph, by LA Architect or engineer)
 - b. Prefabricated components/kit type building: (provide plans from manufacturer with wind rating of 110 mph, on manufacturer's letter head)
 - c. Build to meet IRC code: (must turn in set of plans showing prescriptively how it meets current code for wood or metal structures along with a floor plan)
 - d. If a, b or c options are not met: (must have LA Architect or Engineer stamped plans)
- Residential Accessory Structures that are **pre-engineered** must have engineer stamped foundation plans submitted and reviewed.
8. _____ SEDIMENT CONTROL PLANS, if applicable. (Showing Storm Water erosion & sediment control measures--Best Management Practices, existing & proposed drainages, waterways, culverts, yard drains, and catch basins—see sample site plan & checklist)
 9. _____ CONTRACTOR INFORMATION OR HOMEOWNER AFFIDAVIT
 10. _____ SITE PLAN (to include all new and existing structures on property with distances of these from property lines)
 11. _____ ELEVATION CERTIFICATE (if applicable)

**** NOTE: IN SOME CASES, ADDITIONAL INFORMATION MAY BE REQUIRED. ****

REQUIREMENTS FOR ACCESSORY USES:

NOTE: Agricultural Buildings Shall Comply with A-1 (Agricultural) Zoning Setbacks or must meet current zoning setbacks)

- Buildings shall not exceed the following: - unless otherwise stated in Subdivision Restrictions.
0 to 1.99 Acres: 2,000 square feet maximum
2 to 3.99 Acres: 3,500 square feet maximum
4 acres & up: No square feet maximum
- Building may not be built less than three (3) feet from side and rear property lines. *NOTE: Building Code will require Fire Rated walls if less than 5 ft to lot lines)
- Building may not be built less than sixty (60) feet from front property line.
- Building shall not exceed seventeen (17) feet in height.
- Buildings located within the special flood hazard location (A, AE, V, & VE) will be required to complete a floor plan for review.

**** ----- PERMIT OFFICE USE ONLY ----- ****

ZONING CLASS (_____) WIND ZONE: (_____) FLOOD ZONE (_____)—REQUIRED ELEVATION (____) FT)

TEMP POLE (YES or NO)

SEPARATE METER BASE (YES or NO)

APPLICANT'S SIGNATURE

DATE