


WIOA POLICY Calcasieu Parish Consortium Workforce Development Board LWDA #51 Allen, Beauregard, Calcasieu, Cameron, Jefferson Davis & Vernon Parishes		Workforce Innovation & Opportunity Act Serving Youth Policy 	
YP 9		Youth Policy	
Revision: 04/25/2024		Approved: 9/28/2017	
WDB Chairperson's Signature: Sarita Scheufens		WDB Director's Signature: Stephanie Seemion	
		Expiration Date: Continuous, until further notice	

PURPOSE:

This Policy is to focus on out-of-school youth. (TEGL 3-04) informs states and local areas of ETA’s new strategic vision to serve out-of-school and at-risk youth under the Workforce Innovation & Opportunity Act (WIOA).

BACKGROUND:

WHEREAS the Workforce Innovation & Opportunity Act Regulations at §681.410 stipulates that “**at least** 75% percent of youth funds be used to provide activities to out-of-school youth” has always intended that the local area could determine if a greater amount, up to 100% of youth funds can be spent on out-of-school youth, this Policy on Serving Youth to validate that LWDA51 intends to serve predominantly out-of-school youth. The funds spent on in-school youth shall not ever exceed the allowed 25%.

In the event the US Department of Labor extends or issue a new decree (waiver, stipulation, etc.) LWDA#51 will take the direction under consideration and act accordingly.

POLICY GUIDANCE:

Elements to Serve Youth.

The Workforce Innovation & Opportunity Act (WIOA) stipulates 14 elements that may be provided to youth determined to be in need of the element.

As provided for in the WIOA Regulations at §681.400 as follows: “(a) The grant recipient/fiscal agent has the option to provide directly some or all of the youth workforce investment activities.” The Calcasieu Parish Police Jury (CPPJ) adopted a Resolution to provide the youth workforce investment activities directly through the American Job Center rather than solicit a provider through the Request for Proposal Process. This action was passed at a public meeting on July 13, 2017 and remains as follows:

“Be it resolved by the Police Jury of Calcasieu Parish, Louisiana, convened in Regular Session on the 13th day of July, 2017, that it does hereby approve the addition of the Title I Youth Program services to the current Title I Adult and Dislocated Worker Program services being operated by the American Job Center, with the workforce investment activities provided in accordance with provisions of 20 CFR 681.400, the Workforce Innovation and Opportunity Under the Workforce Innovation & Opportunity Act (WIOA) (Public Law 113-128), and applicable public bid laws. Be it further resolved that should residual funds become available; an adjustment can be filed to increase the award. Be it further and

Serving Youth Policy

finally resolved that the President of the Police Jury, or his designee, when appropriate, is authorized to execute all documents related thereto.”

As stipulated in the WIOA Regs at §679.430 as follows: Local organizations often function simultaneously in a variety of roles, including local fiscal agent, Local WDB staff, one-stop operator, and direct provider of services. Any organization that has been selected or otherwise designated to perform more than one of these functions must develop a written agreement with the Local WDB and CEO to clarify how the organization will carry out its responsibilities while demonstrating compliance with WIOA and corresponding regulations, relevant office of Management and Budget circulars, and the State’s conflict of interest policy. A Partnership Agreement regarding the responsibilities of both the CPPJ and the Workforce Development Board in regard to the One Stop Operator and the Youth workforce investment activities has been drafted and the Partnership Agreement has been adopted by both the Police Jury and the Workforce Development Board.

PROCEDURES:

The need for an Element may be determined by an approved standardized test to determine basic skills or for aptitude and interests for a Career, by need expressed by the youth during the interview and the establishment of the Individual Service Strategy, or may be noted by the Case Manager/Career Counselor during the interview.

The elements may be provided in-house or by referral to another agency. Staff/Case manager completes documentation, informs, and refers youth as need is determined during consultation. All referrals are recorded in case notes so that service and follow up strategies can be implemented.

REFERENCES/CITATIONS:

WIOA Regulations at §681.400

WIOA at Sec 129 (c)(2)(A-N) details the Program Elements to be made available to youth