

A G E N D A

REGULAR MEETING
WEDNESDAY, FEBRUARY 16, 2011
5:30 P.M.

1. Call to order by President Brame.
2. Invocation. (Mr. Collins)
3. Pledge of Allegiance.
4. Roll Call.
5. **Receive report** from The Honorable Lilynn A. Cutrer, Chief Judge, Fourteenth Judicial District, regarding District Court operations.
6. **Receive report** from Ms. Mary Kaye Eason, Authority President, and Mr. Heath Allen, Executive Director, of the Lake Charles Regional Airport, regarding ongoing activities and initiatives at the airport.
7. **Take appropriate action** on applications for liquor and beer permits.
8. Consideration of approval of payment of all current invoices.
9. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated January 20, 2011.
10. Consideration of approving the Wastewater Study Committee Report dated February 16, 2011.
11. Consideration of adopting a resolution declaring the malapportionment of Police Jury districts in accordance with applicable state and federal laws, based on population data from the 2010 Census.
12. Consideration of adopting a resolution approving the calling of an election to be held on April 30, 2011, by the Board of Commissioners of Ward Eight Fire Protection District No. Two for renewal of the District's maintenance ad valorem tax in the amount of 14.31 mills for a period of ten (10) years.

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13. Consideration of adopting a resolution indicating objection/no objection to the following proposed projects in Calcasieu Parish, Louisiana, provided said work meets with the rules and regulations of the Corps of Engineers, Best Management Practices during the course of construction set forth by the Environmental Protection Agency guidelines, and approvals are received from all other appropriate state and federal agencies, and further, that any required permits are obtained from the Division of Planning and Development:

- Proposal of Chennault International Airport Authority, c/o Arabie Environmental Solutions, Inc., requesting an extension of the Department of the Army permit to deposit approximately 61,482 cubic yards of soil and vegetation as fill into four existing borrow pits, all for disposal of material from airport construction projects and to reduce the potential for hazards to air traffic from birds that could inhabit the pits. Said project is located at the Airport, J. Bennett Johnston Avenue within the City of Lake Charles. *The Planning Staff recommends that the Police Jury indicate no objection to this project application.*
- Proposal of Ms. Eleanor Barilleaux, c/o Mr. Shawn Mays, to install and maintain a 70-foot long by 50-foot wide boathouse, 50-foot long by 4-foot wide walkway, and 95-feet of bulkhead along the shoreline for erosion protection and recreational purposes. Said project is located in Millie Dulany Subdivision on Shell Beach Drive within the City of Lake Charles. *The Planning Staff recommends that the Police Jury indicate no objection to this project application.*

AGENDA NOTE: Any resolution of no objection to any project, if adopted, will stipulate that such “no objection” is based solely on evaluation by the Parish Planning and Development Staff relative to the project’s compliance with current parish ordinances and provisions, and that no environmental assessment was made, and further, requesting the agencies and/or individuals with environmental expertise to make an evaluation and forward their findings to the U. S. Corps of Engineers.

14. **Take appropriate action** on RZ04-001-11, which is a request by Cole Enterprises, LLC, to rezone from R-2 (Mixed Residential) to I-2 (Heavy Industrial) to allow heavy industrial development (bulk materials and storage) at 2737 Bayou D’Inde Road in Ward Four. (Police Jury District 15, Mr. Farnum)

[The Planning and Zoning Board met on Tuesday, February 15, 2011, and voted unanimously that the request be granted with the stipulation that the development adhere to the site plan on file with the Division of Planning and Development.]

15. **Take appropriate action** on RA04-002-11, which is a request by Cole Enterprises, LLC, to abandon Leon Cole Road in Ward Four. (Police Jury District 15, Mr. Farnum)

[The Planning and Zoning Board met on Tuesday, February 15, 2011, and voted unanimously that the request be granted.]

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16. **Take appropriate action** on RA05-001-11, which is a request by Larry and Steve Hollie to abandon approximately the west 685 feet of Fountain Cemetery Road in Ward Five. (Police Jury District 11, Mrs. Treme)

[The Planning and Zoning Board met on Tuesday, February 15, 2011, and voted 1 (for) and 8 (against) to recommend that the request be granted.]

17. Consideration of adopting an ordinance amending Ordinance No. 5596, which was adopted on October 23, 2008, relative to RZ04-026-08, as requested by Thibodeaux Property Group, to remove stipulation #4, which required a low profile-monument sign made of brick (as per the site plan). (Coach Williams Drive in Ward Four. Police Jury District 14, Mr. McMillin)

[The Planning and Zoning Board met on Tuesday, February 15, 2011, and voted unanimously that the request be granted with the stipulation that an occupational license be obtained within 5 days of zoning approval.]

18. Consideration of adopting an ordinance rescinding Ordinance No. 5783 adopted on February 4, 2010, which allowed LCL Investments, LLC, to purchase the following described property for \$9,000.00: AP03-521-09, E 125 Ft Lot 7 E 125 Ft of S 13.3 Ft Lot 8 Blk 24 Nix Add (Being in Rice Mill Sub); 405 N. Enterprise Blvd. – vacant lot in Ward Three, Lake Charles, Louisiana; Assessment No. 550450. (Police Jury District 3, Mrs. Griffin)

AGENDA NOTE: LCL Investments, LLC, failed to fulfill the necessary requirements in order to complete the sale. It is the recommendation of the Director of the Division of Planning and Development to re-advertise the sale of the above-mentioned property.

19. Consideration of adopting a resolution authorizing agreements between the Police Jury and the following entities for the purchase of permanent generators utilizing Gustav/Ike CDBG-Disaster Recovery Funds, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto: Ward Four Fire Protection District No. Four (Houston River), Town of Iowa (Community Center), Iowa Fire Department, Gravity Drainage District No. Eight of Ward One, Ward One Fire Protection District No. One, City of Lake Charles, and West Calcasieu-Cameron Hospital.

20. Consideration of adopting a resolution approving the renewal of a Memorandum of Understanding between the Police Jury and the State of Louisiana, Board of Supervisors of Louisiana State University and Agriculture and Mechanical College, on behalf of Louisiana State University Health Sciences Center, Health Care Services Division, through Moss Regional Hospital, to provide credentialed healthcare provider services at the Calcasieu Correctional Center, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

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21. Consideration of adopting a resolution approving an Agreement between the Police Jury, Office of Juvenile Justice Services, and the State of Louisiana, Office of Juvenile Justice, wherein the Office of Juvenile Justice Services will participate in the Title IV-E Federal Foster Care Reimbursement Program through the provision of services and performance of administrative activities to assist and support the agency's program of foster care services for eligible children, pursuant to rules and regulations of the Title IV-E Foster Care Program, and should additional funds become available, the contract can be amended to increase this amount, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
22. Consideration of adopting a resolution approving the following as it relates to the Police Jury's formal written procurement policy:
 - Approve the formal written procurement policy addressing local, state, and federal procurement requirements;
 - Authorize the Parish Purchasing Agent to issue and sign purchase orders for the Parish in conjunction with any proposed purchasing activity for the calendar year 2011; and
 - Authorize the Parish Administrator to execute any procurement related contracts under \$100,000 for the calendar year 2011.

AGENDA NOTE: The Parish is encouraging the use of contracts for more of the Parish's procurement related activity, and as such, the volume of these lower transactions will increase. This will be an annual authorization and will serve to expedite the procurement process.

23. **Take appropriate action** on bids received by the Parish Purchasing Agent on February 2, 2011, for Water Level Monitoring Stations, with unit prices effective from March 1, 2011, until February 29, 2012.
24. Consideration of adopting a resolution of condolences to the family of Mrs. Jennabeth P. Smythe. (Mrs. Smythe retired from the Police Jury in 1994 as Parish Secretary after 33 years of service.)
25. **ADVISE** that adjudicated property will be offered for sale by the Director of the Division of Planning and Development on March 29, 2011.