

# A G E N D A

REGULAR MEETING  
THURSDAY, DECEMBER 15, 2011  
5:30 P.M.

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1. Call to order by President Brame.
2. Invocation. (Mr. Landry)
3. Pledge of Allegiance.
4. **Roll Call.**
5. **Christmas Choral Presentation** by the Washington-Marion Magnet High School Choir, directed by Ms. Gladys McKnight. (Mrs. Griffin)
6. The following has been advertised in accordance with law for action to be taken at 5:30 p.m.:  
  
**Receive and open sealed bids** for an oil, gas, and mineral lease on a certain tract or parcel of land containing 0.24 acres, more or less, in Sections 12, Township 9 South, Range 8 West in Ward Three. (District 2, Mr. Collins)
7. **Take appropriate action** on applications for liquor and beer permits.
8. Consideration of approving payment of all current invoices.
9. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated November 17, 2011.
10. Consideration of approving and adopting the Fiscal Year 2012 Annual Budget in accordance with the Local Government Budget Act as follows:
  - (10.1) Approve the proposed Parish budget for Fiscal Year 2012, in accordance with the public hearing held on Thursday, December 1, 2011, and the recommendation of the Budget Committee;
  - (10.2) Approve the Parish Administrator and/or respective departmental directors the authorization to make changes within the various budget classifications approved herein without further approval, in accordance with LSA—R.S. 39:1305D; and

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- (10.3) Amend the Fiscal Year 2011 Budget for those funds which deviate from estimated budgeted revenues and/or expenditures, in accordance with LSA—R.S. 39:1310.
11. Consideration of approving the clarification of the current organizational structure regarding the appointed Parish Treasurer position and the division/departments which this position is responsible for with respect to the following policies:
- (11.1) The Parish Administrator and the Parish Treasurer shall jointly consent to the proposed comprehensive budget for the ensuing fiscal year prior to submission to the Budget Committee of the Police Jury, with any unresolved budgetary issues to be deliberated by the Budget Committee, and recommendations made to the full Police Jury; and
- (11.2) The Parish Treasurer shall submit his proposed budget for operations and personnel under his authority directly to the Budget Committee as part of the comprehensive budget document.
12. **Take appropriate action** on RZ04-011-11, which is a request by Karam Lochan to rezone from A-1 (Agricultural) to I-1 (Light Industrial) to allow light industrial development (welding shop and office) at 3932 Houston River Road in Ward Four. (District 14, Mr. McMillin)

**[The Planning and Zoning Board met on Tuesday, December 13, 2011, and voted unanimously to recommend that this item be deferred for thirty (30) days.]**

13. **Take appropriate action** on ST03-002-11, which is a request by the Calcasieu Parish Police Jury to reclassify certain tracts of land from R-2 (Mixed Residential), C-1 (Light Commercial), and C-2 (General Commercial) to I-1 (Light Industrial) near the intersection of Leger Road and Bradley Road in Ward Three. (District 7, Mr. Landry)

**[The Planning and Zoning Board met on Tuesday, December 13, 2011, and voted 6 (for) and 4 (against) to recommend that the request be granted.]**

14. Consideration of adopting a resolution indicating objection/no objection to the following proposed project in Calcasieu Parish, Louisiana, provided said work meets with the rules and regulations of the Corps of Engineers, Best Management Practices during the course of construction set forth by the Environmental Protection Agency guidelines, and approvals are received from all other appropriate state and federal agencies, and further that any required permits are obtained from the Division of Planning and Development:

Proposal of LA Department of Transportation and Development to remove an existing exit ramp off I-10 at Ryan Street and conduct site preparations to facilitate the reconfiguration and addition of new ramps. The improvements will include construction of a new eastbound off-ramp to Ryan Street; making the north frontage road continuous between Ryan Street and North Lakeshore Drive; replacing the existing westbound off-ramp to Ryan Street, and construction of a continuous south frontage road between South

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Lakeshore Drive and Ryan Street. Said project is located in Lake Charles, Calcasieu Parish. ***The Planning Staff recommends that the Police Jury indicate no objection to this request.***

*AGENDA NOTE: Any resolution of no objection to any project, if adopted, will stipulate that such “no objection” is based solely on evaluation by the Parish Planning and Development Staff relative to the project’s compliance with current parish ordinances and provisions, and that no environmental assessment was made, and further, requesting the agencies and/or individuals with environmental expertise to make an evaluation and forward their findings to the U.S. Corps of Engineers.*

15. Consideration of adopting a resolution approving a Coastal Use Permit application for Devall Towing (c/o Joseph Devall) for clearing existing trees and brush on portions of property located on Intracoastal Park Road so that pilings can be installed for mooring of commercial barges on the Intracoastal Waterway. (District 12, Mr. Clement)

16. **Take appropriate action** regarding the Provisional Subdivision Ordinance.

*AGENDA NOTE: The Provisional Subdivision Ordinance was originally adopted by the Police Jury on January 6, 2011, by virtue of Ordinance No. 5890 and extended on May 5, 2011 until January 1, 2012, with the adoption of Ordinance No. 5939.*

17. Consideration of authorizing the Director of the Division of Planning and Development to notify the following property owners in accordance with Article II of Chapter Six of the Code of Ordinances of the Parish of Calcasieu, Louisiana, to show cause at a public hearing on February 2, 2012, or the first regular Police Jury meeting thereafter, as to why the structure on the property as stipulated should not be condemned:

(17.1) 1732 N CLAIBORNE, Sulphur area, Lots 9, 10 Jacob M Portie Subdivision, Ward 4, Calcasieu Parish, Louisiana (two manufactured homes) Owner: Kenneth Paul Lyons, et al, c/o Lyons Real Estate, 1012 S Stanford Street, Sulphur, LA 70663, TA# 00179647 (District 13, Mr. Andrepont);

(17.2) 2521 DAVIS ROAD, Westlake area, Com 640 Ft S & 20 Ft W of NE Cor NE 23.9.9 W Along S Side Pub road 150 Ft S 118 Ft Etc, Ward 4, Calcasieu Parish, Louisiana (one manufactured home) Owner: Byron F Roberts, c/o Howard Bourdier, 2521 Davis Road, Westlake, LA 70669, TA# 01348737 (District 14, Mr. McMillin);

(17.3) 164 KASSY LANE, North Sulphur area, Lot 3 Shady Oaks Subdivision Phase 1, Ward 7, Calcasieu Parish, Louisiana (one manufactured home) Owner: Brian Scott & Melinda Ann Vincent, 4757 Highway 27, Sulphur, LA 70665, TA# 01347641 (District 14, Mr. McMillin);

(17.4) RENE ROAD, North Lake Charles area, Lot 4 Highland Pines Subdivision, Ward 3, Calcasieu Parish, Louisiana (one manufactured home) Owner: Claude Granger, c/o Darrel Granger, 5859 Tom Hebert Road Lot 35, Lake Charles, LA 70605, TA# 01334425 (District 2, Mr. Collins); and

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(17.5) 721 MURBELLE ROAD, South Lake Charles area, Lot 16 Gulf Acres Subdivision, Ward 3, Calcasieu Parish, Louisiana (one house) Owner: James Patrick King, 1007 5<sup>th</sup> Street, Lake Charles, LA 70601, TA# 00082864 (District 7, Mr. Landry).

18. **Take appropriate action** regarding the approval process for the appointment of department director positions within the Parish.
19. Consideration of adopting a resolution approving a Proposal for Engineering Services between the Police Jury and Lancon Engineers, Inc., for the Houston River Road Bridge Replacement Project, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
20. Consideration of adopting a resolution approving a Cooperative Endeavor Agreement between the Police Jury, the City of Lake Charles, and the Chennault International Airport Authority for the improvement of J. Bennett Johnston Avenue for a length of 1.043 miles westward from Merganser Street to Broad Street.

*AGENDA NOTE: This is a federally funded project whereby 80% of the cost will be paid by LA DOTD and the remaining 20% by the local authorities. Each local authority will pay one-third (33%), not to exceed \$50,000 each, of the 20% local share of the project cost.*

21. Consideration of adopting a resolution approving a Cooperative Endeavor Agreement between the Police Jury and the City of Sulphur for the reconstruction of Parish Road approximately 56 linear feet west of the Eva Street centerline to Picard Road, which is the portion of road located within the unincorporated boundaries of the Parish, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

*AGENDA NOTE: This is a federally funded project whereby 80% of the cost will be paid by LA DOTD and the remaining 20% by the local authorities. The Parish will be responsible for 23% of the local share (approximately \$133,000).*

22. Consideration of adopting a resolution approving revisions and updates to the Right-of-Way Preservation Map/Thoroughfare Plan in accordance with the recommendation of the Parish Engineer. Revisions include the following:
  - Elimination of subcategories for Rural Collectors (Major/Minor)
  - Incorporation of the road swap agreement with the Louisiana Department of Transportation and Development approved on July 9, 2009
  - Addition of completed road projects
  - Change of functional classification on various roads
23. Consideration of adopting an ordinance establishing “No Thru Trucks” on Alan Street, in its entirety, in Ward Three. (District 7, Mr. Landry)

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24. Consideration of adopting a resolution approving a Cooperative Endeavor Agreement between the Police Jury and the Arts and Humanities Council of Southwest Louisiana for the purpose of administering the 2012 Cultural Grants Program in Calcasieu Parish, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
25. Consideration of adopting a resolution approving the renewal of the Cooperative Endeavor Agreement between the Police Jury and the Southwest Louisiana Area Health Education Center for nursing and clerical services, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
26. Consideration of adopting a resolution approving a Lease Agreement between the Police Jury and Chestnut Exploration, Inc. for office space on a portion of the second floor of the Magnolia Building, in accordance with parameters established for the lease of Police Jury-owned office space, and further, authorizing the Parish Administrator to execute all documents related thereto.
27. Consideration of adopting a resolution approving a Contract to Provide Services/Hold Harmless Agreement between the Police Jury and Mr. Joseph and Mrs. Cynthia Feucht for park keeper services at White Oak Park located in Ward Eight, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
28. Consideration of adopting a resolution approving the renewal of a contract between the Police Jury and the Educational and Treatment Council, Inc. for emergency shelter care and treatment services relating to children and families involved in the juvenile justice system, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
29. Consideration of adopting a resolution approving a contract between the Police Jury and Family and Youth Counseling Agency, Inc., for an amount up to \$25,000, to provide professional counseling and guidance services to children and families involved in the juvenile justice system, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
30. Consideration of adopting a resolution approving a grant agreement with the Louisiana Association of Community Action Partnerships, Inc. to administer the Low-Income Home Energy Assistance Program (LIHEAP) for Program Year 2012 on behalf of the Police Jury, Office of Community Services, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
31. Consideration of authorizing the Parish Purchasing Agent to advertise for request-for-proposals for the purchase of a computerized building maintenance management system, for use by the Division of Engineering and Public Works.

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32. Consideration of authorizing the Parish Administrator to advertise for bids for the following road improvement projects:

(32.1) Calcasieu Parish Project No. 2012-01 (Ward Two)

(32.2) Calcasieu Parish Project No. 2012-02 (Ward Three)

(32.3) Calcasieu Parish Project No. 2012-03 (Wards Four and Seven)

(32.4) Calcasieu Parish Project No. 2012-04 (Wards Five, Six, and Seven)

(32.5) Calcasieu Parish Project No. 2012-05 (Ward One)

(32.6) Calcasieu Parish Project No. 2012-06 (Striping of Various Roads)

33. **Take appropriate action** on bids received by the Parish Purchasing Agent on December 7, 2011, for Calcasieu Parish Project No. 2011-10 (Replacement of McCown Road Bridges).

<b>Contractor Name</b>	<b>Bid Total</b>
JB James Construction	\$586,979.36
Guinn Brothers, LLC	\$588,544.84
Cecil D. Gassiott, LLC	\$661,286.76
W.E. McDonald & Son, LLC	\$759,973.30

***AGENDA NOTE:*** *The Parish Engineer recommends that the low bid in the amount of \$586,979.36 of JB James Construction be accepted.*

34. **Take appropriate action** on proposals received by the Parish Purchasing Agent on December 1, 2011, as a result of request-for-proposals for Fiscal Agent (Banking Services), and adopt a resolution authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

35. **Take appropriate action** on proposals received by the Parish Purchasing Agent on December 5, 2011, as a result of request-for-proposals for Janitorial Services for the Magnolia Building and the 901 Lakeshore Drive Building, and adopt a resolution authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

36. Consideration of ratifying the issuance of a proclamation on December 9, 2011, in honor of the retirement of Charles S. Mackey, D.D.S.

37. **ADVISE** that Mr. Dane Bolin, Director of the Office of Juvenile Justice Services, was recognized at the MacArthur Foundation's Sixth Annual Models for Change Conference with the Champion of Change Award for his work in strengthening juvenile justice reform in the community.

38. **ADVISE** that a ribbon cutting ceremony for the Public Works West-Residential Solid Waste Convenience Center will be held on Wednesday, December 21, 2011, at 10:30 a.m.

***AGENDA NOTE:*** *The entrance for this facility is located on Estelle Lane, off of Post Oak Road.*