

A G E N D A

REGULAR MEETING
THURSDAY, MARCH 22, 2012
5:30 P.M.

1. Call to order by President Farnum.
2. Invocation. (Mr. Scott)
3. Pledge of Allegiance.
4. Roll Call.
5. **Presentation** of a plaque to Mr. James “Jimmy” Vickers, Director of Planning and Development, in recognition and appreciation of 35 years of service to the citizens of Calcasieu Parish.
6. **Presentation** by representatives of Inner City Slickers, which is an equine-based program that assists at-risk children and teens in building confidence, trust, and hope. (Mr. Bolin)
7. **Take appropriate action** on applications for liquor and beer permits.
8. Consideration of approving payment of all current invoices.
9. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated February 16, 2012.
10. Consideration of adopting a resolution giving Notice of Intention to hold a Public Hearing at the regular meeting of the Police Jury on May 3, 2012, for the purpose of receiving public comments on a proposal to alter the boundaries of Waterworks District No. Two of Ward Four (Mossville).
11. Consideration of adopting a resolution in support of designating March 30, 2012, as “Welcome Home Vietnam Veterans Day” to honor those members of the United States Armed Forces who served in South Vietnam and throughout Southeast Asia during the Vietnam War, and further, to forward copies of said resolution to Governor Bobby Jindal, the Louisiana Municipal Association, the Police Jury Association of Louisiana, the Louisiana School Boards Association, and Mr. Alfred Cochran. (Mr. Landry)

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12. **Take appropriate action** on a request by Global Management Enterprise, LLC, to rezone from A-1 (Agricultural) to I-1 (Light Industrial) to allow light industrial development (welding shop and office) at 3932 Houston River Road in Ward Four (RZ04-011-11). (District 14, Mr. McMillin)

[The Planning and Zoning Board met on Tuesday, March 20, 2012, and voted unanimously to recommend that the request be granted with the following stipulations: 1) that the development adhere to the site plan on file, provided that the Director of Planning and Development or designee may authorize adjustments to site plans in light of technical or engineering considerations discovered during development; 2) that the parking and drives in front of the buildings must be hard surfaced; 3) that an 8' wood fence or hurricane fence with slats must be installed on the east property line prior to issuance of a certificate of occupancy on the shop; and 4) that the property reverts to A-1 zoning, should the property not develop within one (1) year of zoning approval.]

13. **Take appropriate action** on a request by Lake Charles Development, LLC, to rezone from C-1 (Light Commercial) to R-1 (Single Family Residential) to allow residential development (patio homes) on North Perkins Ferry Road in Ward One (RZ01-003-12). (District 1, Mr. Spell)

[The Planning and Zoning Board met on Tuesday, March 20, 2012, and voted unanimously to recommend that the request be granted with the following stipulations: 1) that a six (6) foot wood privacy fence must be installed on the west property line of lots 9 through 15 of Phase I and lots 35 through 37 of Phase II and the north property line of lots 28 through 32 of Phase II (see attached map). Said fence installation must be completed prior to site preparation with the exception of grading in the immediate vicinity of the proposed fence line; and 2) that a six (6) foot wood privacy fence must be installed on the east property line of lots 1 through 8 of Phase I and lots 1 through 13 of Phase II and the south property line of lots 14 and 15 of Phase II (see attached map). Said fence installation must be completed prior to final subdivision approval.]

14. Consideration of adopting a resolution indicating objection/no objection to the following proposed projects in Calcasieu Parish, Louisiana, provided said work meets with the rules and regulations of the Corps of Engineers, Best Management Practices during the course of construction set forth by the Environmental Protection Agency guidelines, and approvals are received from all other appropriate state and federal agencies, and further, that any required permits are obtained from the Division of Planning and Development:

(14.1) Proposal of CITGO Petroleum Corporation, c/o C-K Associates, LLC to dredge to remove approximately 9,866 cubic yards of accumulated river bottom sediments at the CITGO Refinery Complex "D" Dock and approximately 600 cubic yards of accumulated river bottom sediments at Barge Slip "D", all to maintain navigation depths as necessary to support mooring of vessels. Said project is located on the Calcasieu River, right descending bank, approximately 29 miles above the mouth of the waterway, CITGO Lake Charles Refinery Complex in Lake Charles, Calcasieu Parish.

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The Planning Staff recommends that the Police Jury indicate no objection to this project application.

(14.2) Proposal of CITGO Petroleum Corporation, c/o C-K Associates, LLC to dredge to remove approximately 18,905 cubic yards of accumulated river bottom sediments at the CITGO Refinery Complex “B” Dock, all to maintain navigation depths as necessary to support mooring of vessels. Said project is located on the Calcasieu River, right descending bank, approximately 29 miles above the mouth of the waterway, CITGO Lake Charles Refinery Complex in Lake Charles, Calcasieu Parish. ***The Planning Staff recommends that the Police Jury indicate no objection to this project application.***

(14.3) Proposal of Charles Kleckley to remove approximately 300 cubic yards of existing rip-rap, install 150 linear feet of vinyl bulkhead and backfill with recaptured rip-rap to be covered with approximately 41 cubic yards of sand/soil mix, construct a wharf and boathouse, all for residential use. Said project is located on the Calcasieu River, at 11 River Road, Lake Charles, Calcasieu Parish. ***The Planning Staff recommends that the Police Jury indicate no objection to this project application.***

AGENDA NOTE: Any resolution of no objection to any project, if adopted, will stipulate that such “no objection” is based solely on evaluation by the Parish Planning and Development Staff relative to the project’s compliance with current parish ordinances and provisions, and that no environmental assessment was made, and further, requesting the agencies and/or individuals with environmental expertise to make an evaluation and forward their findings to the U.S. Corps of Engineers.

15. Consideration of adopting a resolution approving an extension of a Lease Agreement for a period of five (5) years for the property located at 804 Neil Road, Westlake, which was previously acquired through a flood mitigation grant and must remain “open space,” and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. (District 14, Mr. McMillin)
16. Consideration of amending Ordinance No. 5756 adopted on November 5, 2009, which allowed Mr. Charles Jason Abshire to purchase the following described property for \$1,700.00: AP03-517-09, 35% Int In: Com 796 Ft W of NE Cor Lot 7 Dees and Foster Sub of Sect 30, 31.10.8 W 72.8 Ft S 305 Ft E 145.3 Ft N 160 Ft W 72.5 Ft N 145 Ft to Pt of Com; Assessment No. 63584; 323 Leger Road – vacant lot in Ward Three, Lake Charles, Louisiana, to extend the deadline for completion of the sale. (District 6, Mr. Scott)

AGENDA NOTE: Mr. Charles Abshire has been unable to complete the necessary requirements in the designated time period. It is the recommendation of the Director of the Division of Planning and Development to extend the deadline for completion of the sale of the above described property until April 30, 2012.

17. Consideration of authorizing the Director of the Division of Planning and Development to notify the following property owners in accordance with Article II of Chapter Six of the Code of Ordinances of the Parish of Calcasieu, Louisiana, to show cause at a public hearing on May 3, 2012, or the first regular Police Jury Meeting thereafter, as to why the structures on the properties as stipulated should not be condemned:

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- (17.1) 4379 HECKER ROAD, LeBleu Settlement area, Com 208.7 Ft E of NW Cor NW SW 15.8.7 E 208.7 Ft S 417.4 Ft Etc Less .85 Acre Sold to Church, Ward Eight, Calcasieu Parish, Louisiana (one house) Owner: Cynthia Yvette Johns, 4379 Hecker Road, Iowa, LA 70647, TA# 0267104 (District 10, Mr. Stelly);
- (17.2) 1906 WOODSELL LANE, Westlake area, Lot 12 & Lot 9 lying S of Canal of Blk 3 Plummer Sub NE 15.9.9, Ward Four, Calcasieu Parish, Louisiana (one manufactured home) Owner: George M. McGee, et al, P. O. Box 1141, Westlake, LA 70669, TA# 0159883 (District 14, Mr. McMillin);
- (17.3) 117 ELLIS MOSS RD, Carlyss area, Com SE Cor W/2 NE SW Sec 23.11.10 Th N 208.7 Ft, W 208.7 Ft Etc 1 Acre, Ward Four, Calcasieu Parish, Louisiana (one manufactured home) Owner: Bradley James Ellender, et ux, 323 Gros Road, Sulphur, LA 70665, TA# 001121685 (District 12; Mr. Taylor);
- (17.4) 2425 DRUM DRIVE, South Lake Charles area, E 50 Ft Lot 300 & W 20 Ft Lot 301 Country Pines N Part 5, Ward Three, Calcasieu Parish, Louisiana (one house) Owner: Christopher Ryan Mott, et ux, 2425 Drum Drive, Lake Charles, LA 70605, TA# 01028154 (District 6, Mr. Scott); and
- (17.5) 1669 GOLDEN ROAD, Carlyss area, W 85.0 Ft of Lot 2 and E 27.3 Ft Lot 3, Carlyss Acres Sub, Ward Four, Calcasieu Parish, Louisiana (one manufactured home) Owner: Gerald Dwayne Gilbert, et ux, 4104 Sherry Street, Sulphur, LA 70665, TA# 00137510 (District 12, Mr. Taylor).
18. Consideration of adopting a resolution approving the renewal of a Memorandum of Understanding between the Police Jury and the Civil Air Patrol, for a three (3) year period, wherein Civil Air Patrol will provide assistance in response to natural disasters and other emergencies, and the Police Jury will provide an annual grant in the amount of \$20,000 per year for their operations, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
19. Consideration of adopting a resolution approving a Cooperative Endeavor Agreement between the Police Jury, on behalf of the Calcasieu Parish Public Library System, and the Friends of the Library to allow the Friends to assist and enhance the Library's resources and services through activities including, but not limited to, advocacy and community support efforts, the solicitation of funding and contributions, as well as voluntary assistance with executing any of the Library's related activities, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
20. Consideration of adopting a resolution authorizing the submittal of a continuation application/certification in an amount up to \$200,000 and any revisions thereafter, to the Louisiana Supreme Court, which outlines the certifications and budget of the Calcasieu Parish Juvenile Drug Court Treatment Program, and should residual funds become available, a grant adjustment can be filed to increase the grant award, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

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AGENDA NOTE: This grant is provided from State general funds administered by the Louisiana Supreme Court Drug Court Office.

21. Consideration of adopting a resolution approving a contract between the Police Jury, Office of Juvenile Justice Services (OJJS), and Big Brothers Big Sisters of Southwest Louisiana, for an amount up to \$30,000.00, to provide mentoring services to the citizens involved in the juvenile justice system, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

22. Consideration of the following requests from the Human Services Department:

(22.1) Adopt a resolution approving the submittal of a grant application in an amount up to \$69,000 to the U.S. Department of Housing and Urban Development for Housing Choice Voucher (HCV) Family Self Sufficiency Program Coordinator salaries, in accordance with the 2012 Notice of Fund Availability (NOFA) issued February 16, 2012, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto; and

(22.2) Adopt a resolution categorically excluding the Police Jury Housing Department's Housing Choice Voucher (HCV) Section 8 Program from environmental review, certifying that the program is not subject to 58.5 per 24 CFR 58.35 (b) of the Code of Federal Regulations because it is a tenant based rental assistance program, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

23. Consideration of authorizing the Parish Purchasing Agent to purchase sixty (60) horse stalls for the Burton Coliseum Complex, in the amount of \$90,467.00, from Prison Enterprises utilizing State Contract Purchasing Procedures.

AGENDA NOTE: The purchase of these stalls is to facilitate the hosting of the 2012 and 2013 Louisiana High School and Junior High School Rodeo Finals at the Burton Coliseum Complex.

24. Consideration of authorizing the Parish Purchasing Agent to advertise for bids for one mobile communications radio tower for use by the Office of Homeland Security and Emergency Preparedness.

AGENDA NOTE: This purchase will be funded with federal monies provided to Calcasieu Parish under the State Homeland Security Program (SHSP) grant. This is 100% federally funded with no local match required.

25. Consideration of authorizing the Parish Administrator to advertise for an oil, gas, and mineral lease on a certain tract or parcel of land containing fifty (50) acres, more or less, in Township 8 South, Ranges 7 and 8 West, in Ward One. (District 10, Mr. Stelly)

26. **Take appropriate action** on bids received by the Parish Purchasing Agent on February 23, 2012, for ready mix concrete, crushed stone, hot mix, sewer pumps & related parts, collection sewer & distribution pipe & fittings, with unit prices effective April 1, 2012, until September 30, 2012.

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27. **Take appropriate action** on bids received by the Parish Purchasing Agent on March 20, 2012, for weed control chemicals, metal sign posts, and pavement markings, with unit prices effective from April 1, 2012, until March 31, 2013.

28. **Take appropriate action** to fill vacancies on the Citizens Wastewater Advisory Panel, as follows:

- Appoint Mr. Eric Vige to replace Mr. David Clark (Wards 5 and 6)
- Appoint Mr. Brent Clement to replace Mr. Jerry Nichols (Wards 4 and 7)

29. **ADVISE** that the Workforce Investment Board and the Louisiana Workforce Commission will be hosting the annual Youth Summit on April 4, 2012, from 8:00 a.m. – 12:00 p.m., at the Lake Charles-Boston Academy.

30. **ADVISE** that the annual rabies clinics will be held as follows:

<u>Location</u>	<u>Date</u>	<u>Time</u>
Burton Coliseum (Northwest Parking Lot), Lake Charles	Saturday, March 31, 2012	7:00 a.m. – 12:00 p.m.
Sulphur High School Stadium Parking Lot, Sulphur	Saturday, April 14, 2012	7:00 a.m. – 12:00 p.m.