

# A G E N D A

## AGENDA COMMITTEE Thursday, November 29, 2012 5:30 p.m.

Tony Guillory, Chair  
Sandy Treme, Vice-Chair

*The purpose of today's Committee meeting is to formulate an agenda for the Regular Meeting of the Police Jury on December 6, 2012. A proposed agenda follows:*

### PROPOSED A G E N D A

#### REGULAR MEETING THURSDAY, DECEMBER 6, 2012 5:30 P.M.

1. Call to order by President Farnum.
2. Invocation. (Mr. Brame)
3. Pledge of Allegiance.
4. Roll Call.
5. Appearance by Mr. William "Bill" Hankins, CEO of West Calcasieu Cameron Hospital, regarding ongoing activities at the hospital.
6. Appearance by Mrs. Wendy Curphy-Aguillard, Calcasieu Parish Tax Assessor, regarding the 2012 property reassessments.
7. Take appropriate action on applications for liquor and beer permits.
8. Consideration of approving payment of all current invoices.
9. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated November 1, 2012.
10. Consideration of approving the Wastewater Committee Report dated November 29, 2012.
11. Consideration of approving the Ways and Means Committee Report dated November 29, 2012.
12. Consideration of approving the Public Works Committee Report dated November 29, 2012.
13. Consideration of approving the Agenda Committee Report dated November 29, 2012.
14. Consideration of approving the Insurance Committee Report dated December 6, 2012.

AGENDA – AGENDA COMMITTEE

Thursday, November 29, 2012

Page 2

15. Consideration of approving the Budget Committee Report dated December 6, 2012.
16. Consideration of authorizing the disbursement in the amount of \$750.00 for the 2012 installment of Riverboat Recreation Endowment Funds to each of the following qualifying Community Center and Playground Districts and Recreation Districts in Calcasieu Parish: Recreation District No. One of Ward Three, Recreation District No. One of Ward Four, Community Center and Playground District No. One of Ward Six, Community Center and Playground District No. Two of Ward Four, Community Center and Playground District No. Three of Ward Seven, Community Center and Playground District No. Four of Ward One, Community Center and Playground District No. Five of Ward Five, and Community Center and Playground District No. Seven of Ward Two.
17. Consideration of adopting a resolution approving the request of the Board of Commissioners of Waterworks District No. Twelve of Ward Three of Calcasieu Parish, Louisiana, and fixing a per diem to be paid to each commissioner in the amount of \$100.00 for each meeting attended, in accordance with LSA—R.S. 33:3819(I).
18. Consideration of adopting a resolution approving the assignment of the current contract between the Police Jury and JimBill Disposal of Louisiana, L.L.C., for solid waste collection and disposal service in Ward One, to *Progressive Waste Solutions of Louisiana, Inc.*, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
19. Consideration of adopting a resolution approving the renewal of a Legislative Consulting Agreement between the Police Jury and Southern Strategy Group of Louisiana for legislative monitoring services for the year 2013, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
20. Consideration of adopting a resolution approving a Cooperative Endeavor Agreement between the Police Jury and the Calcasieu Parish Sheriff's Office for a full-time security deputy for the Police Jury buildings and offices located in the downtown complex, for a one-year period ending December 31, 2013, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
21. Consideration of authorizing the Director of the Division of Planning and Development to notify the following property owners in accordance with Article II of Chapter Six of the Code of Ordinances of the Parish of Calcasieu, Louisiana, to show cause at a public hearing on January 24, 2013, or the first regular Police Jury Meeting thereafter, as to why the structures on the properties as stipulated should not be condemned:
  - (21.1) 2924 E. GAUTHIER ROAD, South Lake Charles area, Ward Three, Calcasieu Parish, Louisiana (one manufactured home) Owner: Quinn Michael Duhon, Et Al, 3417 Ernest Street, Lake Charles, LA 70605 TA # 00807427 (District 7, Mr. Landry);

AGENDA – AGENDA COMMITTEE

Thursday, November 29, 2012

Page 3

- (21.2) 1295 STAFFORD ROAD, Moss Bluff area, Ward One, Calcasieu Parish, Louisiana (one manufactured home with accessory building) Owner: David Blaine Daley, 1297 Stafford Rd, Lake Charles, LA 70611 TA #00009172 (District 1, Mr. Spell);
- (21.3) 7194 A OLSEN ROAD, Carlyss area, Ward Four, Calcasieu Parish, Louisiana (one house with accessory building) Owner: Melony Renee Fontenot Spain, 7194 A Olsen Road, Sulphur, Louisiana 70665, TA# 01122029 (District 12, Mr. Taylor);
- (21.4) 117 EARL KNAPP ROAD, Starks area, Ward Five, Calcasieu Parish, Louisiana (one manufactured home) Owner: Laura Buxton Doyle, Et AL, c/o Mrs. H. L. Allbritton, P. O. Box 67, Starks, LA 70661, TA# 00198722 (District 11, Mrs. Treme);
- (21.5) 2032 MILLER AVE, Westlake area, Ward Four, Calcasieu Parish, Louisiana (one house) Owner: Carl Stanley Mims, Est, 2032 Miller Ave, Westlake, LA 70669, TA # 00161284 (District 14, Mr. McMillin);
- (21.6) 4025 THORNTON STREET, East Lake Charles area, Ward Three, Calcasieu Parish, Louisiana (one house) Owner: Eddie Lee Parham, Et Ux, 4025 Thornton Street, Lake Charles, LA 70601, TA # 00092444 (District 2, Mr. Mayo);
- (21.7) 551 PARISH ROAD, Moss Bluff area, Ward One, Calcasieu Parish, Louisiana (one house) Owner: Jeta Enterprises, LLC, 3451 Pickerel Lane, Lake Charles, Louisiana 70615, TA # 00025712 (District 1, Mr. Spell);
- (21.8) 1556 N. CLAIBORNE, Sulphur area, Ward Four, Calcasieu Parish, Louisiana (one house ) Owner: O’Niel Sonnier Heirs, c/o Edith Miller, 1552 N. Claiborne, Sulphur, LA 70663, TA# 00177334 (District 13, Mr. Andrepont);
- (21.9) SAM HOUSTON JONES PARKWAY, Moss Bluff area, Com 270.7 Ft E of NW Cor NE NE 12.9.9 E 146.7 FT S 208.7 Ft etc subj to parcel 4-4, parcel 4-8 for Hwy 378, Ward One, Calcasieu Parish, Louisiana (one house) Owner: Earl Bruton Ryder, Et Ux, 6764 Cheval Drive, Iowa, LA 70647, TA # 00023795 (District 1, Mr. Spell);
- (21.10) MILLER AVENUE, Westlake area, S ½ S ½ SE SW 24.9.9, Less 145 FT by 135 FT in SW Cor, Ward Four, Calcasieu Parish, Louisiana (one accessory building) Owner: Howard Dale Mims, Et Al, P. O. Box 906, Westlake, Louisiana 70669, TA # 00161322 (District 14, Mr. McMillin); and
- (21.11) 5711 E. BROAD STREET, East Lake Charles area, Lots 3, 7, 8, 15, 20, 21, 25 & 27, Ward Three, Calcasieu Parish, Louisiana (eight (8) manufactured homes and one (1) accessory building) Owner: Crestwood Community, LLC, c/o Chad Galicia, P. O. Box 193, Lake Charles, LA 70602, TA# 0097640 (District 2, Mr. Mayo).
22. Consideration of approving the following requests from the Office of Juvenile Justice Services:
- (22.1) Adopt a resolution approving the renewal of a contract between the Police Jury and Family and Youth Counseling Agency, Inc., for an amount up

## AGENDA – AGENDA COMMITTEE

Thursday, November 29, 2012

Page 4

to \$35,000, to provide professional counseling and guidance services to children and families involved in the juvenile justice system, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto; and

(22.2) Adopt a resolution approving a contract between the Police Jury, Office of Juvenile Justice Services (OJJS), and the Louisiana State University and Agricultural and Mechanical College Board of Supervisors, on behalf of its Louisiana State University Health Sciences Center - New Orleans, Department of Family Medicine, for the services of a medical director at the OJJS facility, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

23. Consideration of approving the following requests from the Human Services Department:

(23.1) Adopt a resolution approving the submittal of a response to a Request-for-Qualifications by the Louisiana Housing Corporation for Homebuyer Education Counseling, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

(23.2) Adopt a resolution approving the renewal of a Cooperative Endeavor Agreement between the Police Jury and the Calcasieu Parish Sheriff's Office for a full-time security deputy for the Business and Career Solutions Center (2424 3<sup>rd</sup> Street, Lake Charles), for a one-year period ending December 31, 2013, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

24. Consideration of adopting a resolution approving the renewal of a Lease Agreement between the Police Jury and the Calcasieu Parish Public Safety Communications District (E-911) for the use of the District's east gravel parking lot at 911 Hodges Street, Lake Charles, for storing and maintaining the Office of Homeland Security and Emergency Preparedness's Mobile Command Vehicle, and other vehicles and trailers, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

25. Take appropriate action on bids received by the Parish Purchasing Agent for the following:

(25.1) November 8, 2012 – Clear Marais Bank Protection Project (said project is along the Gulf Intracoastal Waterway) (DB-2012-PLAN-458);

(25.2) November 9, 2012 – One (1) Pathological Waste Incinerator, for use by the Division of Engineering and Public Works (Animal Services);

(25.3) November 9, 2012 – One (1) 2012 or 2013 One-half Ton Pickup Truck, for use by the Division of Engineering and Public Works (Mosquito Control);

(25.4) November 9, 2012 – Mosquito Control Chemicals (annual), with unit prices effective from January 1, 2013, until December 31, 2013, and Mosquito Control Chemicals (solvents), with unit prices effective from January 1, 2013, until June 30, 2013;

AGENDA – AGENDA COMMITTEE

Thursday, November 29, 2012

Page 5

(25.5) November 27, 2012 – Metal pipe and related items, for use by the Division of Engineering and Public Works (Moss Road Project, Ward Four);

(25.6) November 27, 2012 – One (1) Zero Timed Re-manufactured Teledyne Continental IO-550D39 Aircraft Engine, for use by the Division of Engineering and Public Works (Mosquito Control);

(25.7) November 30, 2012 – Web-based GIS Data Management System, for use by the Division of Engineering and Public Works (Mosquito Control), and adopt a resolution authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto;

(25.8) December 4, 2012 – Ward Three Fire Protection District No. Two, Fire Station No. Nine Modifications Project, 2991 East Gauthier Road, Lake Charles, (DB-2012-FM-468); and

(25.9) December 4, 2012 – Ward Three Fire Protection District No. Two, Fire Station No. Ten Modifications Project, 9253 Gulf Highway, Lake Charles, (DB-2012-FM-469).

26. **Take appropriate action** to fill a vacancy created by the resignation of Mr. Doug Hinchee as a member of the Board of Trustees of the Calcasieu Parish Public Trust Authority. (Mr. Hinchee represented the Banking Institutions. Mrs. Treme and Mr. Landry are the liaisons, and **Mrs. Treme recommends that Mr. Gregory Robertson be appointed.**)
27. **Take appropriate action** on the vacancy created by the resignation of Mr. Kevin Pickett as a member of the Board of Commissioners of the Vinton Harbor and Terminal District. (Pursuant to LSA—R.S. 34:334.2, the Police Jury must submit the names of two nominees to the Board of Commissioners for this position, and the Board of Commissioners will make the appointment. Mr. Taylor is the liaison.)

AGENDA NOTE: *This item was deferred on November 1, 2012.*

28. **Take appropriate action** on the expiration of the term of Mr. Charles Bryant as a member of the Board of Commissioners of the Vinton Harbor and Terminal District. (Mr. Bryant does not wish to be reappointed. Pursuant to LSA—R.S. 34:334.2, the Police Jury must submit the names of two nominees to the Board of Commissioners for this position, and the Board of Commissioners will make the appointment. Mr. Taylor is the liaison.)

AGENDA NOTE: *This item was deferred on November 1, 2012.*

29. **Take appropriate action** on the expiration of the term of Mr. Charles Timpa as a member of the Board of Directors of the Southwest Louisiana Convention and Visitors Bureau. (Mr. Timpa represents the Police Jury upon nomination by The Chamber/Southwest and has served two terms, which is the maximum per State law. Mr. Hunter, Mr. Spell, and Mrs. Treme are the liaisons.) Correspondence has been received from the Southwest Louisiana Economic Development Alliance recommending the names of Mr. Brian Abshire (First National Bank), Mr. Phil Earhart (Iberia Bank), and Mr. Sam Wilkerson (First Federal Bank), as nominees to fill this vacancy.

## AGENDA – AGENDA COMMITTEE

Thursday, November 29, 2012

Page 6

30. **Take appropriate action** on the expiration of the term of Mr. Mike Carrier as a member of the Board of Directors of the Southwest Louisiana Convention and Visitors Bureau. (Mr. Carrier represents the Police Jury upon nomination by The West Calcasieu Association of Commerce and has served two terms, which is the maximum per State law. Mr. Hunter, Mr. Spell, and Mrs. Treme are the liaisons.) Correspondence has been received from the West Calcasieu Association of Commerce recommending the names of Mr. Jody Barrilleaux (Hixson Funeral Home), Ms. Betsy Granger (Prudential Realty), and Mr. Brian Levens (Edward Jones), as nominees to fill this vacancy.

### JANUARY, 2013 ADVISE ITEMS

- Term of Mr. Anthony Zaunbrecher as a member of the Board of Control of the Calcasieu Parish Public Library System. (Mr. Zaunbrecher is a Police Jury representative. Mr. Hunter and Mr. Spell are the liaisons.)
- Term of Ms. Laura P. Richardson as a member of the Board of Control of the Calcasieu Parish Public Library System. (Ms. Richardson is a City of Lake Charles representative. Mr. Hunter and Mr. Spell are the liaisons.)
- Term of Mr. Jordan Trahan as a member of the Board of Commissioners of Waterworks District No. Ten of Ward Seven. (Mr. Trahan represents Districts 11 & 12. Mr. Taylor is the liaison.)
- Term of Mr. Clyde Doyle as a member of the Board of Commissioners of Ward Six Fire Protection District No. One. (Mr. Doyle represents District 11. Mrs. Treme is the liaison.)
- Term of Mr. Roy Arrant as a member of the Board of Commissioners of Ward Six Fire Protection District No. One. (Mr. Arrant represents District 11. Mrs. Treme is the liaison.)
- Term of Mr. F. J. Sylvester as a member of the Board of Commissioners of Ward Two Fire Protection District No. One. (Mr. Sylvester represents District 10. Mr. Stelly is the liaison.)
- Term of Mr. Lawrence Hoffpauir as a member of the Board of Commissioners of Ward Two Fire Protection District No. One. (Mr. Hoffpauir represents District 10. Mr. Stelly is the liaison.)
- Term of Ms. Karen Nelands as a member of the Board of Commissioners of Ward Two Fire Protection District No. One. (Ms. Nelands represents District 10. Mr. Stelly is the liaison.)