

# A G E N D A

## AGENDA COMMITTEE

Thursday, January 31, 2013

5:30 p.m.

Tony Guillory, Chair

Francis Andrepont, Vice-Chair

*The purpose of today's Committee meeting is to formulate an agenda for the Regular Meeting of the Police Jury on February 7, 2013. A proposed agenda follows:*

### PROPOSED A G E N D A

REGULAR MEETING  
THURSDAY, FEBRUARY 7, 2013  
5:30 P.M.

1. Call to order by President Spell.
2. Invocation. (Mr. Taylor)
3. Pledge of Allegiance.
4. Roll Call.
5. Appearance of Ms. Jana Stine, SWLA Regional Representative for U. S. Senator David Vitter.
6. The following has been advertised in accordance with law for action to be taken at 5:30 p.m.:

Receive and open sealed bids for an oil, gas, and mineral lease on a certain tract or parcel of land containing 52 acres, more or less, in Sections 2, 10, 13, and 14, Township 9 South, Range 7 West, in Ward 8. (District 10, Mr. Stelly)

7. Take appropriate action on applications for liquor and beer permits.
8. Consideration of approving payment of all current invoices.
9. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated January 10, 2013.
10. Consideration of approving the Public Works Committee Report dated January 31, 2013.

AGENDA NOTE: *No action necessary, as this Committee did not meet.*

11. Consideration of approving the Agenda Committee Report dated January 31, 2013.
12. Take appropriate action to temporarily move the polling place for Voting Precincts 332N and 332S from the Frazar Memorial Library, McNeese State University Campus, to Gayle Hall, also on the McNeese State University Campus, and further, to notify all applicable state and federal agencies of this temporary change in polling place.

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*AGENDA NOTE: The Frazar Memorial Library has been closed for renovations and is unavailable for use as a polling place. Gayle Hall is already being used as a polling place for Precinct 335.*

13. Consideration of approving the recommendations of the Director of the Division of Planning and Development in reference to the Adjudicated Property Sale conducted on January 29, 2013, on the following cases, and adopt an ordinance with respect to each piece of property, where applicable:

(13.1) Texas St. (AP02-712-12, TA 37915) (District 10, Mr. Stelly)  
[\$1,600.00 by Arnold Landry]

(13.2) 101 Carpenter Lane (AP03-713-12, TA 49182) (District 2, Mr. Mayo)  
[\$5,000.00 by Edward Trent, Jr.]

(13.3) Jerry Street (AP03-714-12, TA 57908) (District 8, Mr. Brame)  
[\$9,000.00 by LMP Properties]

(13.4) 5024 Jerry Street (AP03-715-12, TA 77682) (District 8, Mr. Brame)  
[\$7,600.00 by LMP Properties]

(13.5) Miller Avenue (AP04-716-12, TA 131644) (District 14, Mr. McMillin)  
[\$600.00 by Nickie Brewer]

(13.6) 711 Hwy 90 W (AP08-717-12, TA 723657) (District 10, Mr. Stelly)  
[This property has been redeemed, no action necessary.]

(13.7) 604 Hwy 90 W (AP08-718-12, TA 728098A) (District 10, Mr. Stelly)  
[\$5,200.00 by Beverly Labbe]

(13.8) Hwy 90 W (AP08-719-12, TA 729205) (District 10, Mr. Stelly)  
[\$100.00 by Arthur LeBlanc]

(13.9) Miller Avenue (AP04-720-12, TA 867608) (District 14, Mr. McMillin)  
[\$700.00 by Nickie Brewer]

(13.10) 1006 Idlebrook Drive (AP01-721-12, TA 1170546) (District 1, Mr. Spell)  
[\$11,500.00 by Roy Lowery]

14. Consideration of adopting a resolution authorizing the President of the Police Jury to execute the necessary documents for acquisition of right of way from Nancy Sue Holtz aka Susan C. Holtz, James Clanton, Rellis V. Chavis, Louanna M. Guidry, Licia A. Chavis, Wilson A. Chavis, Jr., Margaret Chavis John, Synthia Lynn Ned, Duane Gifford, Roosevelt and Cecilia Guidry, and Elzina Bushnell, for the Leger Road Sidewalk Project in Ward Three, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer. (District 6, Mr. Scott)

15. Consideration of the following requests from the Office of Juvenile Justice Services:

(15.1) Adopt a resolution approving the submittal of a continuation grant application, and any revisions thereafter, to the Louisiana Commission on Law

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Enforcement in an amount up to \$35,000, with 20% matching funds, for a case manager to assist victims of child abuse with obtaining services to recover from effects associated with victimization, and should residual funds become available, a grant adjustment can be filed to increase grant award, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

*AGENDA NOTE: These are federal pass through funds from the U.S. Office of Violence Against Women to the Louisiana Commission on Law Enforcement.*

(15.2) Adopt a resolution approving the submittal of a continuation grant application, and any revisions thereafter, to the Louisiana Commission on Law Enforcement in an amount up to \$30,000, with 20% matching funds, for counseling services for victims of child abuse, and should residual funds become available, a grant adjustment can be filed to increase the grant award, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

*AGENDA NOTE: These are federal pass through funds from the U.S. Office of Violence Against Women to the Louisiana Commission on Law Enforcement.*

16. Consideration adopting a resolution approving the submittal of a grant application in an amount up to \$1,100,000 to the U.S. Department of Labor, Employment and Training Administration, to become a YouthBuild Grant provider of education, occupational skills training, and employment services to disadvantaged youth, and should residual funds become available, a grant adjustment can be filed to increase the grant award, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. (*Human Services Department*)

17. Consideration of adopting a resolution approving a Contract to Provide Services/Hold Harmless Agreements between the Police Jury and the following park keepers for services at each respective park property, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto:

(17.1) Sandra and Euell Simon – Alligator Park

(17.2) Scott Wade – Calcasieu Point Landing

(17.3) Harry Louviere and Edna Bell – Holbrook Park

(17.4) Nancy and James LeBlanc – Intracoastal Park

(17.5) Kenneth Dereoun – Lorrain Park

(17.6) Bryan Pitre – Mallard Junction Park

(17.7) Cynthia and Joseph Feucht – Prien Lake Park

(17.8) Glenn Hickingbottom – White Oak Park

18. Consideration of adopting a resolution approving Contracts for Architectural Services between the Police Jury and various architects for the following projects, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto:

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- (18.1) Brossett Architects – for the plans and specifications related to 1) the *Allen P. August Sr. Multipurpose Center Renovation*, and 2) the *Human Services Office Renovations (2424 3<sup>rd</sup> Street)*.
- (18.2) Jeff Kudla, AIA, Architect, LLC – for the plans and specifications related to the *Human Services Transit Bus Storage Facility Project*; and
- (18.3) Ellender & Associates, LLC – for the plans and specifications related to the *901 Lakeshore Building, Second and Third Floor Modifications*.
19. Consideration of accepting *Burton Memorial Coliseum Complex Repairs, Part Two – Facility Planning and Control (FP&C) Project* (DB-2011-FM-379) as substantially complete.
20. Consideration of authorizing the Parish Engineer to advertise for bids for Calcasieu Parish Project No. 2013-07 (Nelson Road at Gauthier Road Signalization Improvement Project). (District 6, Mr. Scott, and District 8, Mr. Brame)
21. Consideration of authorizing the Parish Purchasing Agent to advertise for bids for sheet pile, for use by the Division of Engineering and Public Works.
22. Consideration of authorizing the Parish Purchasing Agent to either advertise for bids or utilize State Contract Purchasing Procedures for purchase of vehicles and/or equipment.
23. Take appropriate action on bids received by the Parish Purchasing Agent on January 30, 2013, for concrete pipe, metal pipe, creosoted bridge lumber and janitorial supplies with unit prices effective from February 8, 2013, until July 31, 2013, and category 6 ftp cable and sign blanks with unit prices effective from March 1, 2013, until August 31, 2013.

AGENDA NOTE: *On Thursday, January 24, 2013, the Police Jury deferred action on this item until the regular meeting on February 7, 2013.*

24. **Take appropriate action** to fill a vacancy created by the resignation of Mr. Lloyd Lauw as a member of the Board of Commissioners of Ward Eight Fire Protection District No. Two. (Mr. Lauw represented District 10. Mr. Stelly is the liaison, and **he recommends that Mr. Duane Chapman be appointed.**)
25. **Take appropriate action** to fill the unexpired term of Mr. Thomas Craig Martin as a member of the Workforce Investment Board. (Mr. Martin represented the public sector - Labor. Mrs. Griffin and Mr. Hunter are the liaisons.) **Correspondence has been received from the Central Trades and Labor Council recommending that Mr. Richard Paulk be appointed.**
26. **Take appropriate action** on the expiration of the term of Mr. Clyde Doyle as a member of the Board of Commissioners of Ward Six Fire Protection District No. One. (Mr. Doyle represents District 11. Mrs. Treme is the liaison, and **she recommends that Mr. Garland Royer be appointed.**)

AGENDA NOTE: *This item was deferred on January 10, 2013.*

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27. **Take appropriate action** on the expiration of the term of Mr. J. Leo McGough as a member of the Board of Commissioners of Memorial Hospital Service District. (Mr. Landry is the liaison.)
28. **Take appropriate action** on the expiration of the term of Mrs. Mary Kaye Eason as a member of the Airport Authority of Airport District No. One. (Mr. Landry and Mr. Scott are the liaisons.)
29. **Take appropriate action** on the expiration of the term of Mr. Dick Dickerson as a member of the Board of Commissioners of Waterworks District No. Fourteen of Ward Five. (Mr. Dickerson represents District 11. Mrs. Treme is the liaison, and **she recommends that Mr. Jeremy Istre be appointed.**)
30. **Take appropriate action** on the expiration of the term of Mr. Nathan Spencer as a member of the Board of Commissioners of Gravity Drainage District No. Six of Wards Five and Six. (Mr. Spencer represents District 11. Mrs. Treme is the liaison.)
31. **Take appropriate action** on the expiration of the term of Mr. Jay C. Madison as a member of the Board of Commissioners of Gravity Drainage District No. Six of Wards Five and Six. (Mr. Madison represents District 11. Mrs. Treme is the liaison.)
32. **Take appropriate action** to reappoint/appoint members to serve on the Children and Youth Planning Board, as follows (*italicized names are new appointments*):

<b>Name</b>	<b>Nominating Agency/Representation</b>
Ms. Sheryl Piper	CPSB/Early Childhood & Elementary Education
Ms. Penny Haxthausen	CPSB/Secondary & Special Education
Mr. Robert Schexnayder	Lake Charles Police Department/Law Enforcement
Mr. Mike Byrne	Calcasieu Parish Sheriff's Department/Law Enforcement
Mr. Ronald A. Rossitto	Calcasieu Parish District Attorney's Office/Prosecution
Mr. James Dixon	Public Defender's Office/Public Defense
Honorable Lilynn Cutrer	Family and Juvenile Court/Judiciary System
Honorable Guy Bradberry	Family and Juvenile Court/Judiciary System
Mr. Dane Bolin	Office of Juvenile Justice Services/Juvenile Justice
Ms. Ann Vick	Office of Youth Development/Juvenile Justice
<i>Ms. Estelle Hileman</i>	Office of Public Health/Health Care
Ms. Leslie Nolan	Lake Charles Mental Health/Mental Health
Ms. Charmaine Anderson	LA Office for Addictive Disorders/Substance Abuse

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<i>Ms. Lee Schmidt</i>	LC Reg Dept Children & Family Services/Social Services
Ms. Amy Dunn	Educational and Treatment Council, Inc./Social Services
Ms. Gerri Captain	Faith Based Organization (eastside/minority)
Reverend Mel Estess	Faith Based Organization (westside)
Mr. Julio R. Galan	The Chamber/SWLA/Business
<i>Ms. Beth Zilbert</i>	People’s Advocate of SWLA/Parenting & Youth Organization
<i>Rev. Charlie Williams, IV</i>	Parenting & Youth Organization (minority)
Pastor Norman Thomas	Parent Representative (eastside/minority)
<b>VACANT</b>	Parent Representative (westside)
<i>Mr. Nic Hunter</i>	Calcasieu Parish Police Jury/Liaison and representative
<i>Mr. Tony Guillory</i>	Calcasieu Parish Police Jury/Liaison and representative

**MARCH, 2013 ADVISE ITEMS**

- Term of Dr. Susan Jones as a member of the Board of Commissioners of the Calcasieu Parish Public Safety and Communications District. (Mr. Brame and Mr. Hunter are the liaisons.)
- Term of Mr. Brent Clement as a member of the Board of Commissioners of the Calcasieu Parish Public Safety and Communications District. (Mr. Brame and Mr. Hunter are the liaisons.)
- Term of Mr. John LaGrone as a member of the Board of Commissioners of Gravity Drainage District No. Two of Ward Seven. (Mr. LaGrone represents District 12. Mr. Taylor is the liaison.)
- Term of Mr. Gene Sonnier as a member of the Board of Commissioners of Gravity Drainage District No. Two of Ward Seven. (Mr. Sonnier represents Districts 11 & 12. Mr. Taylor is the liaison.)
- Term of Mr. Dale Hernandez as a member of the Board of Commissioners of Ward Four Fire Protection District No. Two. (Mr. Hernandez represents District 15. Mr. Taylor is the liaison.)
- Term of Mr. John Charles Guidry as a member of the Board of Commissioners of Ward Four Fire Protection District No. Two. (Mr. Guidry represents District 12. Mr. Taylor is the liaison.)