

# A G E N D A

## AGENDA COMMITTEE

Thursday, March 28, 2013

5:30 p.m.

Tony Guillory, Chairman  
Francis Andrepont, Vice-Chairman

*The purpose of today's Committee meeting is to formulate an agenda for the Regular Meeting of the Police Jury on April 4, 2013. A proposed agenda follows:*

### PROPOSED A G E N D A

REGULAR MEETING  
THURSDAY, APRIL 4, 2013  
5:30 P.M.

1. Call to order by President Spell.
2. Invocation. (Mr. Spell)
3. Pledge of Allegiance.
4. Roll Call.
5. Presentation of plaques to the following individuals who are retiring from service with the Calcasieu Parish Police Jury:

Anthony R. Buller	Engineering/Surveying	31 years
Norma Cole	Human Services	33 years
John D. Davis	Public Works – East	29 years
Rodney A. Manard	Public Works – West	24 years

6. Take appropriate action on applications for liquor and beer permits.
7. Consideration of approving payment of all current invoices.
8. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated March 7, 2013.
9. Consideration of approving the Public Works Committee Report dated March 28, 2013.

AGENDA NOTE: *No action necessary, as this Committee did not meet.*

10. Consideration of approving the Agenda Committee Report dated March 28, 2013.
11. Receive report from staff regarding the plans and specifications related to the *Calcasieu Parish Correctional Center Sewer Upgrades Project.*

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12. Consideration of adopting a resolution approving an amendment to the Cooperative Endeavor Agreement between the Police Jury and the Louisiana State University AgCenter to provide for additional financial assistance in the amount of \$26,894, for personnel administering youth activities and economic development activities for the benefit of the citizens, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
  
13. Consideration of adopting a resolution approving a *Cooperative Endeavor Agreement*, an *Agreement to Purchase and Sell*, and an *Act of Sale of the Property* between the Police Jury, Chennault International Airport Authority, and the City of Lake Charles, for the immovable property consisting of 13 acres, more or less, fronting Senator J. Bennett Johnson Avenue, Honker Street, and Avenue E, in Lake Charles, Calcasieu Parish, known as “Chennault Mobile Village,” at a sale price not to exceed the appraised value of \$1,700,000, with each entity funding one-third (1/3) of the purchase price and one-third (1/3) of the costs associated with the purchase, including an environmental assessment, a survey of the property, and title related costs, with the total cost for each entity not to exceed \$576,667, and further, approving the funding for the Police Jury’s share of the purchase price to come from the Economic Development Allocation of the Parish Gaming Fund, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
  
14. Consideration of approving the recommendations of the Director of the Division of Planning and Development in reference to the Adjudicated Property Sale conducted on March 26, 2013, on the following cases, and adopt an ordinance with respect to each piece of property, where applicable:
  - (14.1) East Side of 800 Block Fancher Street – \$200.00 by Neftali Torres (AP07-596-11, TA 1228641) (District 12, Mr. Taylor)
  
  - (14.2) East Side of 800 Block Fancher Street – \$200.00 by Neftali Torres (AP07-597-11, TA 718181) (District 12, Mr. Taylor)
  
  - (14.3) 1122 Summit Street – \$13,000.00 by Chester J. Jones Enterprises, LLC (AP03-610-11, TA 353752) (District 4, Mr. Guillory)
  
  - (14.4) 2101 8<sup>th</sup> Street – \$6,200.00 by Neftali Torres (AP03-666-12, TA 564893) (District 3, Mrs. Griffin)
  
  - (14.5) 1026 Lock Street – \$4,500.00 by William LeBlanc (AP04-669-12, TA 677086) (District 13, Mr. Andrepont)
  
  - (14.6) 1416 McKinley Street – \$31,000.00 by Ed Pruitt (AP04-670-12, TA 695890) (District 14, Mr. McMillin)
  
  - (14.7) Field Street – \$5,800.00 by Jeff Picard (AP04-671-12, TA 698644) (District 14, Mr. McMillin)
  
  - (14.8) South of 905 McKinley Street – \$10,300.00 by H. Lee Lancon, Jr. (AP04-672-12, TA 699039) (District 14, Mr. McMillin)

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(14.9) SW Crnr of Guillory Street and Gwen Drive – \$100.00 by Neftali Torres (AP04-675-12, TA 925683) (District 14, Mr. McMillin)

(14.10) E of 1902 Guillory St – No bids were received; therefore, this property may be readvertised (AP04-676-12, TA 984949) (District 14, Mr. McMillin)

(14.11) 220 Decker Street – \$1,800.00 by Neftali Torres (AP03-677-12, TA 1157221) (District 2, Mr. Mayo)

(14.12) N of Service Rd near Presley Park Drive – \$3,000.00 by Neftali Torres (AP03-722-13, TA 99295) (District 2, Mr. Mayo)

(14.13) North of Houston River Road – This property has been removed, no action necessary. (AP04-723-13, TA 173878) (District 11, Mrs. Treme)

(14.14) 506 Contour Drive – \$5,800.00 by Gregory Collins (AP03-724-13, TA 328855) (District 6, Mr. Scott)

(14.15) North of Houston River Road – This property has been removed, no action necessary. (AP04-725-13, TA 1189654) (District 11, Mrs. Treme)

(14.16) 620 Birdnest Road – \$20,500.00 by Jerry Rosteet (AP01-726-13, TA 1322826) (District 10, Mr. Stelly)

15. Consideration of issuing the following proclamations:

(15.1) Proclamation proclaiming the month of April, 2013, as “Fair Housing Month” in Calcasieu Parish; and

(15.2) Proclamation proclaiming the week of April 14-20, 2013, as “National Telecommunicator Week” in Calcasieu Parish.

*AGENDA NOTE: National Telecommunicator Week recognizes the critical public safety services provided by all 911 call-takers.*

16. Consideration of authorizing the Parish Purchasing Agent to advertise for bids for heavy duty welded steel grating, for use by Mosquito Control (Chemical Storage Project).

17. Take appropriate action on bids received by the Parish Purchasing Agent on March 13, 2013, for the Utility Relocation for Union Pacific Railroad Improvements Project (U.S. Highway 90 East at U.P. Railroad), and adopt a resolution approving a contract between the Police Jury, as governing authority of Waterworks District No. Five of Wards Three and Eight, and the awarded bidder, and a Pipeline Crossing Agreement with Union Pacific Railroad Company, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

[One bid was received – Blake D. Hines, Inc., in the amount of \$199,699.25.]

*AGENDA NOTE: The Public Works staff recommends that the low bid in the amount of \$199,699.25, of Blake D. Hines, Inc., be accepted. The project cost breakdown is as follows: Waterworks District #5 - \$124,417.31, and U.P. Railroad - \$75,282.25. The Police Jury serves as the governing authority of said District.*

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18. Take appropriate action on bids received by the Parish Purchasing Agent for the following:

(18.1) March 19, 2013 – Bulk oil, with unit prices effective from May 1, 2013, until October 31, 2013, and propane fuel, with unit prices effective from May 1, 2013, until April 30, 2014;

(18.2) April 2, 2013 – Crushed stone, hot mix, ready mix, with unit prices effective from April 5, 2013, until September 30, 2013, and sewer pump and related parts, and weed control chemicals, with unit prices effective from April 5, 2013, until March 31, 2014; and

(18.3) April 3, 2013 – Calcasieu Parish Project No. 2013-03 (Overlaying of Various Roads in Calcasieu Parish), and adopt a resolution approving a contract between the Police Jury and the awarded bidder, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

19. **Take appropriate action** to fill a vacancy created by the resignation of Mr. Jeffrey B. Mathews as a member of the Board of Trustees of the Calcasieu Parish Public Trust Authority. (Mr. Mathews represented the area Chambers of Commerce. Mrs. Treme and Mr. Landry are the liaisons.) **Correspondence has been received from the area Chambers of Commerce recommending that Mr. Allen Joyner be appointed.**

20. **Take appropriate action** on the expiration of the term of Mrs. Daphne Danahay as a member of the Children and Youth Planning Board. (Mrs. Danahay was a Parent representative (westside). Mr. Hunter and Mr. Guillory are the liaisons.) Mrs. Danahay chose not to be reappointed, and the **Children and Youth Planning Board recommends that Ms. Caroline Wright be appointed.**

*AGENDA NOTE: The item was shown as a vacancy on the agenda for February 7, 2013.*

21. **Take appropriate action** on the expiration of the term of Mr. Brent Clement as a member of the Board of Commissioners of the Calcasieu Parish Public Safety and Communications District. (Mr. Brame and Mr. Hunter are the liaisons.) Mr. Clement chose not to be reappointed, and **Mr. Brame recommends that Ms. Tonia Palermo be appointed.**

*AGENDA NOTE: On March 7, 2013, the Police Jury deferred action on this item for thirty (30) days.*

22. **Take appropriate action** on the expiration of the term of Mr. Walt Sanchez as a member of the Board of Commissioners of the Lake Charles Harbor and Terminal District. (Mrs. Griffin and Mr. Landry are the liaisons.)

*AGENDA NOTE: LSA — R.S. 34:202 provides that appointments to the Board of Commissioners of the Lake Charles Harbor and Terminal District shall be made by the Governor and are subject to confirmation by the Senate, based upon nomination(s) made by the Police Jury. It also provides that persons appointed to this Board may serve no more than two (2) consecutive terms. Mr. Sanchez is currently serving his first term and has expressed interest in being reappointed.*

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**MAY, 2013 ADVISE ITEMS**

- Term of Ms. Vickie Gruca as a member of the Board of Commissioners of Recreation District No. One of Ward Eight. (Ms. Gruca represents District 10. Mr. Stelly is the liaison.)
- Term of Mr. Curtis Alexander as a member of the Board of Commissioners of Gravity Drainage District No. Five of Ward Four. (Mr. Alexander is the at-large representative. Mr. Andrepont and Mr. Farnum are the liaisons.)
- Term of Mr. Rick Fitts as a member of the Board of Commissioners of Gravity Drainage District No. Five of Ward Four. (Mr. Fitts represents District 15. Mr. Andrepont and Mr. Farnum are the liaisons.)
- Term of Mr. James Perry as a member of the Board of Commissioners of Gravity Drainage District No. Five of Ward Four. (Mr. Perry represents District 13. Mr. Andrepont and Mr. Farnum are the liaisons.)