

AGENDA

REGULAR MEETING
THURSDAY, APRIL 18, 2013
5:30 P.M.

1. Call to order by President Spell.
 2. Invocation by Rev. Mark Timothy Ceasar, President of the Baptist Minister Union of the Lake Charles Vicinity and Pastor of St. Luke Baptist Church.
 3. Pledge of Allegiance.
 4. Roll Call.
 5. **Take appropriate action** on applications for liquor and beer permits.
 6. Consideration of approving payment of all current invoices.
 7. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated March 21, 2013.
 8. Consideration of approving the Emergency Response/Ambulance Committee Report dated April 16, 2013.
 9. Consideration of issuing a proclamation ordering and calling a special election in Ward Five of Calcasieu Parish to fill a vacancy in the office of Constable of Ward Five, said election to be held October 19, 2013, with a run-off election, if needed, to be held November 16, 2013, to fill the unexpired term of Mr. Arnold L. Smith who recently submitted his official resignation to the Louisiana Secretary of State, and further, to appoint Mr. Keith Hyatt to fill this vacancy until the election can be held. (Mrs. Treme)
- AGENDA NOTE: Qualifying dates for the election will be August 14, 15, and 16, 2013.*
10. Consideration of adopting a proces verbal and resolution promulgating the results of the election held on April 6, 2013, for authority to renew, levy and collect an existing special tax of two and forty-eight hundredths (2.48) mills for a renewed period of ten (10) years, beginning January 1, 2014 and ending December 31, 2023, for the purpose of maintaining and operating the facilities and services of the Calcasieu Parish Health Unit; paying the cost of improvement to or construction of health facilities of the Parish, constituting works of permanent public improvement, title to which shall be in the public; and providing and/or contracting for health-related services and responsibilities under the authority of the Police Jury.

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11. Consideration of adopting a proces verbal and resolution promulgating the results of the election held on April 6, 2013, for authority to renew, levy and collect an existing special tax of three and forty-nine hundredths (3.49) mills, for a renewed period of ten (10) years, beginning January 1, 2014 and ending December 31, 2023, for the purpose of maintaining and operating the Juvenile Detention Center and Juvenile Probation Office; paying the cost of improvement to or construction of facilities at the Juvenile Detention Center, constituting works of permanent public improvement, title to which shall be in the public; and providing and/or contracting for the provision of juvenile care, shelter, evaluations, treatment and counseling services.
12. Consideration of adopting a proces verbal and resolution promulgating the results of the election held on April 6, 2013, for authority to renew, levy and collect an existing special tax of four and six-hundredths (4.06) mills, for a renewed period of ten (10) years, beginning January 1, 2014 and ending December 31, 2023, for the purposes of paying the cost of expenses, equipment and supplies related to construction, hardsurfacing and improving roads, highways, and bridges, and the necessary ditching and drainage related thereto; continuation of a road and drainage trust fund in the amount of \$1,000,000 annually to be appropriated to projects which have local, state, or federal matching funds.
13. Consideration of adopting a resolution approving the request of the Board of Commissioners of Waterworks District No. Fourteen of Ward Five to increase the per diem for attending meetings from \$60 per month to \$100 per month, as authorized by LSA—R.S. 33:3819.
14. Consideration of adopting a resolution approving the submittal of a proposal to the Louisiana High School Athletic Association (LHSAA) to host the Top 28 Girls and Boys state basketball championship tournaments in 2014 and 2015 at the Burton Coliseum Complex, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
15. **Take appropriate action** on a request by YT, LTD, to rezone from C-3 (Central Business Commercial) and R-MHP (Manufactured Home Park) to R-MHP (Manufactured Home Park) to allow a recreational vehicle park (75 spaces) on Sam Houston Jones Parkway in Ward One (RZ01-012-13). (District 1, Mr. Spell)

[The Planning and Zoning Board met on Tuesday, March 19, 2013, and voted to recommend that the request be denied (4-for and 6-against). Should the Police Jury grant the request, the following stipulations were recommended by staff: 1) that the development adhere to the site plan on file (dated February 22, 2013) with the Division of Planning and Development, provided that the Director of Planning and Development or designee may authorize adjustments to site plans in light of technical or engineering considerations discovered during development; and 2) that a 6-foot wooden privacy fence be installed along the north, west, and east property lines.]

AGENDA NOTE: *On, March 21, 2013, the Police Jury deferred action on this item for thirty (30) days, per the request of the applicant. The applicant requests that the Police Jury defer action on this item for an additional thirty (30) days.*

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16. **Take appropriate action** on a request by Glen and Jimmie Carlock to rezone from R-2 (Mixed Residential) to R-MHP (Manufactured Home Park) to allow a recreational vehicle park (10 spaces) on Evelia Street in Ward Four (RZ04-013-13). (District 14, Mr. McMillin)

[The Planning and Zoning Board met on Tuesday, April 16, 2013, and voted unanimously to recommend that the request be denied. Should the Police Jury grant the request, the Board recommends the following stipulations: 1) that the development adhere to the site plan on file (dated March 18, 2013) with the Division of Planning and Development, provided that the Director of Planning and Development or designee may authorize adjustments to site plans in light of technical or engineering considerations discovered during development; and 2) that a 6 foot wooden privacy fence be installed along the north, south, east, and west property lines.]

17. Consideration of adopting a resolution authorizing the Division of Planning and Development to study the feasibility of reclassifying certain tracts of land in Ward Four on the west side of Ridgecrest Street as residential or commercial, and further, to report the findings to the Planning and Zoning Board and the Police Jury. (District 15, Mr. Farnum)

AGENDA NOTE: The property is currently zoned R-1 (Single Family Residential) and C-2 (General Commercial).

18. Consideration of adopting a resolution approving the re-submittal of a permit application to the Louisiana Department of Environmental Quality for permit coverage under the reissued general permit for Discharges from Small Municipal Separate Storm Sewer Systems (Stormwater Discharge Permit), and further, authorizing the President of the Police Jury to execute all documents related thereto.

AGENDA NOTE: The original Stormwater Discharge Permit application was approved by the Police Jury on March 6, 2003.

19. Consideration of adopting a resolution authorizing the President of the Police Jury to execute the necessary documents for donation of Sewer Easement and Construction Easement from First Federal Bank of Louisiana on I-10 South Frontage Road (Sewer) in Ward Four, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer. (District 12, Mr. Taylor, and District 13, Mr. Andrepont)
20. Consideration of adopting a resolution authorizing the President of the Police Jury to execute the necessary documents for expropriation of right-of-way from Sam Ardoin, Jr. for the extension of Bessie Daniels Road in Ward Five. (District 11, Ms. Treme)
21. Consideration of the following requests from the Office of Juvenile Justice Services:

(21.1) Adopt a resolution approving a Contract between the Police Jury, Office of Juvenile Justice Services, and the State of Louisiana, Office of Juvenile Justice, for participation in the Title IV-E Federal Foster Care Reimbursement Program to assist and support the agency's program of foster care services for eligible children, pursuant to rules and regulations of the

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Title IV-E Federal Foster Care Program, and should residual funds become available, the contract can be amended to increase the amount, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

(21.2) Adopt a resolution approving the submittal of a continuation grant application/certification, in an amount up to \$200,000.00, and any revisions thereafter, to the Louisiana Supreme Court, which outlines the certifications and budget of the Calcasieu Parish Juvenile Drug Court Treatment Program, and should residual funds become available, a grant adjustment can be filed to increase the grant award, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

AGENDA NOTE: This grant is from state general funds and is administered by the Louisiana Supreme Court Drug Court Office.

(21.3) Adopt a resolution approving the submittal of a grant application, in an amount up to \$90,000.00, to the State of Louisiana, Office of Juvenile Justice, to provide for the continuation of a mental health court grant to coordinate stabilization services for court-involved youth, and approving an agreement or contract between the Police Jury and State of Louisiana, Office of Juvenile Justice, and should residual funds become available, the contract can be amended to increase the amount, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

(21.4) Adopt a resolution approving the submittal of a continuation grant application, in an amount up to \$60,000.00, and any revisions thereafter, to the Louisiana Supreme Court for the Families in Need of Services Assistance Program, and should residual funds become available, a grant adjustment can be filed to increase the grant award, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

(21.5) Adopt a resolution approving the submittal of a continuation grant application, in an amount up to \$25,000.00, with a 10% match from existing funds, to the Louisiana Commission on Law Enforcement, to enhance programming for at-risk youth, and should residual funds become available, a grant adjustment can be filed to increase the grant award, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

AGENDA NOTE: These are Juvenile Accountability Block Grant federal pass through funds from the Office of Juvenile Justice and Delinquency Prevention to the Louisiana Commission on Law Enforcement.

(21.6) Adopt a resolution approving a contract between the Police Jury and the Educational and Treatment Council, Inc. (ETC), for an amount up to \$135,000.00, for the provision of treatment and other related services for the Juvenile Drug Court Treatment Program, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

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AGENDA NOTE: The contract costs will be reimbursed by the Louisiana Supreme Court's Drug Court Office grant through the U.S. Department of Health and Human Services, Administration for Children and Temporary Assistance for Needy Families (TANF) funding.

22. Consideration of adopting a resolution authorizing the submittal of a request to the Louisiana Workforce Commission for the purpose of transferring up to \$145,595 of WIA Title 1B Dislocated Worker Funds allocation for PY12 (\$21,395) and FY13 (\$124,200), to the WIA Title 1B Adult Program, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

AGENDA NOTE: In 2012, a grant was received from the Louisiana Workforce Commission for the purpose of providing workforce development services. Due to an increased need to serve adults in Calcasieu Parish, a transfer in the allocation of funds is necessary.

23. Consideration of authorizing the Parish Purchasing Agent to advertise for bids for the purchase of security cameras, for use by the Division of Engineering and Public Works (Public Works Offices and the Solid Waste Convenience Centers – East and West).

24. **Take appropriate action** on bids received by the Parish Purchasing Agent on March 13, 2013, for the Waterline Extension along McCown Road and Boys Village Road Project, and adopt a resolution approving a contract between the Police Jury, as governing authority of Waterworks District No. Five of Wards Three and Eight, and the awarded bidder, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

*AGENDA NOTE: One bid was received. **The Public Works Staff recommends that the low bid in the amount of \$641,852, of Blake D. Hines, Inc., be accepted.** The Police Jury serves as governing authority of said District.*

25. **Take appropriate action** on bids received by the Parish Purchasing Agent on April 12, 2013, for two (2) 2012 or 2013 Sports Utility Vehicles (SUV's), for use by the Division of Planning and Development.

26. **ADVISE** that adjudicated property will be offered for sale by the Director of the Division of Planning and Development on May 29, 2013.