

A G E N D A

REGULAR MEETING
THURSDAY, MAY 2, 2013
5:30 P.M.

1. Call to order by President Spell.
2. Invocation. (Mr. Spell)
3. Pledge of Allegiance.
4. Roll Call.
5. Presentation of certificates to Cole Conrad, Nichole Feagin, Jonathan Gibbs, and Jaydon Gibbs, all students at S.P. Arnett Middle School, for winning the National History Day State Championship in the Junior Group Performance Division for their project entitled *Day of Infamy*, and advancing to the national competition. (Mr. McMillin)
6. Hold a public hearing at 6:00 p.m., as a result of notice provided to the owners of the properties described below, in accordance with Article II-Chapter Six of the Code of Ordinances of the Parish of Calcasieu, Louisiana, ordering said owners to show cause as to why the structures on said properties should not be condemned:
 - (6.1) 1209 RICHARD ALLEN STREET, DeQuincy area, Ward Six, Calcasieu Parish, Louisiana (one house) Owner: John B. Rankins, Jr, Et Al, P. O. Box 329, DeQuincy, LA 70633, TA #00232092 & TA #00219975 (District 11, Mrs. Treme);
 - (6.2) 8018 CLEARVIEW DRIVE, South Lake Charles area, Ward Three, Calcasieu Parish, Louisiana (one manufactured home) Owner: Harry J. Langley, 8012 Clearview Drive, Lake Charles, LA 70605, TA #00081825 (District 6, Mr. Scott); and
 - (6.3) 5711 E. BROAD STREET, East Lake Charles area, Lots 37, 38, 49, 58, 60, 74, 75, 85, 87, 99 & 100, Ward Three, Calcasieu Parish, Louisiana (ten manufactured homes and two accessory buildings) Owner: Crestwood Community, LLC, c/o Chad Galicia, P. O. Box 193, Lake Charles, LA 70602, TA #0097640 (District 2, Mr. Mayo).
7. Take appropriate action on applications for liquor and beer permits.

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8. Consideration of approving payment of all current invoices.
9. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated April 4, 2013.
10. Consideration of approving the Budget Committee Report dated April 25, 2013. Said Committee:

(10.1) Recommended approval of the following requests from special service districts for grant funding from the Gaming Fund. Each item, if approved, will include adoption of a resolution approving a Cooperative Endeavor Agreement between the Police Jury and the requesting entity, as well as authorization for the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. The requests are as follows:

(10.1.1) Ward Three – Waterworks District No. Twelve of Ward Three – \$750,000 – for construction and start-up operations of the water line extension project from the Big Lake water plant to Gauthier Road (Phase I), and from Gauthier Road to various subdivisions within the District (Phase II);

(10.1.2) Ward Six – Gravity Drainage District No. Six of Wards Five and Six – \$30,362.50 – for the Buxton Creek drainage improvement project;

(10.1.3) Ward Six – Gravity Drainage District No. Six of Wards Five and Six – \$15,000.00 – for the purchase of a new tractor; and

(10.1.4) Ward Eight – Waterworks District No. Five of Wards Three and Eight – \$58,805.00 – for costs associated with the waterline extension project along McCown Road and Boys Village Road.

(10.2) Recommended approval of the following request from the public entity indicated below for grant funding from the Gaming Fund. If approved, this item will include adoption of a resolution approving a Cooperative Endeavor Agreement between the Police Jury and the requesting entity, as well as authorization for the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. The request is as follows:

(10.2.1) Ward Four (District 14) – City of Westlake (Fire Department) – \$12,369.00 – for matching funds for a Hazard Mitigation Grant Program (HMGP) grant to install storm shutters at the main fire station on Guillory Street, Westlake.

(10.3) Recommended approval of the following requests for grant funding from the Economic Development allocation of the Gaming Fund. If approved, each item will include adoption of a resolution approving a Cooperative Endeavor Agreement between the Police Jury and the requesting entity, as well as authorization for the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. The requests are as follows:

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(10.3.1) Louisiana State University Agricultural Center (LSU AgCenter) – \$2,500 – for the Southern Regional and State 4-H Shooting Sports Competitions to be held at the Lake Charles Gun Club, SWLA Rifle & Gun Club, and the Burton Coliseum Complex; and

NOTE: The Regional Competition is scheduled for April 25-28, 2013, and the State Competition is scheduled for May 23-26, 2013.

(10.3.2) Brimstone Historical Society – \$35,000 – one-time matching funds for a project to renovate the existing building and construct a new administration building. Mr. Tom Trahan, Director of the Brimstone Historical Society, 260 East Rodham Street, Sulphur, appeared before the Committee in support of this request.

NOTE: The total cost of this project is estimated to be \$215,000.

11. Consideration of approving the Ways and Means Committee Report dated April 25, 2013. Said Committee:

(11.1) Deferred the appearance of Ms. Carol Collins, Phillips 66, regarding the announcement of a Special Safety Day for Families on May 11, 2013, at Pinederosa Park in Westlake, until such time as Ms. Collins could attend.

(11.2) Received a presentation by Mr. Adrian Wallace, Director of the Business Incubator at the Southwest Louisiana Entrepreneurial and Economic Development (SEED) Center, with reference to the mission and function of the Center. The Center will serve a five-parish area as an economic catalyst to facilitate the development and sustainability of early-stage firms and existing business ventures. The main goal of the Incubator is to graduate firms that are financially viable and free-standing. In five years after leaving an incubator, 87% of incubator graduates are still in business. A collaborative effort between the Police Jury, McNeese State University, the City of Lake Charles, and the Southwest Louisiana Economic Development Alliance, the SEED Center will house the Incubator, IMCAL, the Alliance, the University's student incubator and Small Business Administration. Mr. Brame asked that a tour of the SEED Center be arranged for the members and staff of the Police Jury.

(11.3) Recommended that an ordinance be adopted amending Ordinance No. 5442, which was adopted on December 20, 2007, and approved the transfer of the cable television franchise with James Cable, L.L.C, d/b/a CommuniComm, to Millennium Digital Media Systems, L.L.C., d/b/a Broadstripe, and approving the transfer of the cable television franchise with James Cable, L.L.C., d/b/a MediaStream, to BCI James Cable, L.L.C., and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. Mr. David Walker, General Manager of MediaStream, appeared before the Committee and spoke highly of this transfer in ownership which he said would provide more services and expand service coverage. Mr. McMillin asked that monthly rates be kept as low as possible, and Mrs. Treme asked for an improvement in customer service, as well as installation of underground (instead of above ground) cable to avoid cable and telephone service outages during inclement weather.

NOTE: This cable television franchise was internally assigned from CommuniComm to MediaStream.

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12. Consideration of approving the Public Works Committee Report dated April 25, 2013. Said Committee:

(12.1) Received a presentation from Mr. Kevin Natali, Louisiana Department of Environmental Quality (LDEQ), with reference to the watershed inspection project in Calcasieu Parish wherein he advised that the following areas were scheduled to be inspected by his office, starting May 20th over an approximate two-week period, to determine if the businesses in the inspection area possessed a permit for operating a wastewater treatment system, in accordance with the permitting process required under the provisions of the Clean Water Act, and if not to help get them permitted: *Highway 27 south of Sulphur from where the City of Sulphur POTW collection stopped, heading south to the Parish line, including businesses along some of the side streets along that route, as well as Highway 108 going back up to the industries which was essentially where the railroad crossings were located on the west side of Citgo.* Mr. Scott asked that some type of notification be provided to the business owners about the upcoming inspection, to which Mr. Beam offered the services of C-Gov in doing a public service announcement.

(12.2) Received report from Ms. Pam Mattingly, Flood Plain Administrator, regarding changes to the National Flood Insurance Program (NFIP) due to Congressional passage of the Biggert-Waters NFIP Reform Legislation in 2012. She gave a brief background of implementation of the flood insurance program in Calcasieu Parish in 1978, at which time everyone was grandfathered in, which meant that approximately 42% of the local residents who currently have flood insurance receive a reduced or subsidized premium. Ms. Mattingly explained that the Biggert-Waters legislation would require all of these policies to be based on actuarial principles and rating policies, and would phase out the subsidies for certain policies (non-resident [i.e. camps], repetitive loss policies, etc.) over a five-year period. Ms. Mattingly advised that new flood insurance policies would be issued at full actuarial risk, i.e., in cases involving sale of property, lapse of coverage, substantial improvements resulting in an increase in value of 50% or more, etc. Ms. Mattingly stated that approximately 47% of the Parish was in a high risk zone, and she outlined some of the things a policy holder could do, as well as what could be done on the Parish level, to possibly reduce the cost of flood insurance to the residents.

(12.3) Recommended that a resolution be adopted authorizing the President of the Police Jury to execute the necessary documents for acquisition of right-of-way from Golden Tor, Inc., on the proposed I-10 North Frontage Road in Ward Four, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer. (District 13, Mr. Andrepont)

(12.4) Recommended that the Parish Engineer be authorized to advertise for bids for Calcasieu Parish Project No. 2013-10 (I-10 South Frontage Road Sewer and Water System). (District 12, Mr. Taylor, District 13, Mr. Andrepont, and District 15, Mr. Farnum)

(12.5) Recommended that a resolution be adopted approving a Cooperative Endeavor Agreement between the Police Jury and Waterworks District No. One of Ward One (District), for the District to provide billing and collection services for areas in Ward One that are a part of the Parish's community sewer system program, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

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13. Consideration of approving the Agenda Committee Report dated April 25, 2013.
14. Consideration of approving the Solid Waste Committee Report dated April 29, 2013.
15. Consideration of adopting a resolution giving notice of intent to hold a public hearing at the regular meeting of the Police Jury on June 6, 2013, for the purpose of receiving public comments on a proposal to alter the boundaries of Waterworks District No. Five of Wards Three and Eight (aka Mallard Junction), and authorizing the advertisement of said public hearing following which, action will be taken on the proposal to alter the boundaries, all in accordance with LSA—R.S. 33:3811.

AGENDA NOTE: The Police Jury serves as governing authority of said District. The proposed boundary alteration would add into the District the Parish's Public Works East Maintenance Facility, which will serve as the new domicile for the District.

16. Consideration of adopting a resolution approving the call of an election to be held on November 16, 2013, by the Board of Commissioners of Ward Five Fire Protection District No. One, Calcasieu Parish, Louisiana, authorizing the renewal, levy and collection of a special tax of six (6.00) mills on all property subject to taxation for a period of ten (10) years for the purposes of acquiring, constructing, improving, maintaining, and operating fire protection facilities including equipment and fire protection apparatus and accessories and paying the cost of obtaining water for fire protection purposes, including charges for fire hydrant rentals, payment of a per diem to firemen for training and attending fires, reimbursement of expenses and paying for services for said district; and making application to the State Bond Commission and the United States Attorney General in connection therewith.
17. Consideration of adopting a resolution approving the call of an election to be held on November 16, 2013, by the Board of Commissioners of Waterworks District No. Seven of Wards Four and Six, Calcasieu Parish, Louisiana, authorizing the renewal, levy, and collection of a tax of six (6.00) mills on all property subject to taxation for a period of ten (10) years for the purposes of acquiring, constructing, improving, maintaining, and operating waterworks facilities; and making application to the State Bond Commission and the United States Attorney General in connection therewith.
18. Consideration of adopting a resolution approving a Cooperative Endeavor Agreement between the Police Jury and the Southwest Louisiana Junior Golf Association, Inc. (Association), providing a grant in the amount up to \$48,000, for the Association to provide services to youth within Calcasieu Parish, including certain recreational activities for the benefit of disadvantaged youth who will utilize the program, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

AGENDA NOTE: The Association will oversee the operations of the Police Jury's former Junior Golf Program.

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19. Consideration of adopting a resolution amending a Lease Agreement between the Police Jury and the Calcasieu Parish Employees Federal Credit Union for additional office space on a portion of the third floor of the Magnolia Building, in accordance with parameters established for the lease of Police Jury-owned office space, and further, authorizing the Parish Administrator to execute all documents related thereto.
20. Consideration of adopting the following proclamations:
 - (20.1) Proclamation proclaiming May 4-12, 2013, as “National Travel and Tourism Week” in Calcasieu Parish; and
 - (20.2) Proclamation proclaiming May, 2013, as “Older Americans Month” in Calcasieu Parish.
21. Consideration of authorizing the Parish Purchasing Agent to advertise for bids for the *Calcasieu Parish Sheriff’s Office Roof Replacement Project* (DB-2013-FM-504) (HMGP 1786-019-0001).
22. Consideration of accepting the Southwest Louisiana Entrepreneurial and Economic Development (SEED) Center as substantially complete (DB-2010-FM-243).
23. **Take appropriate action** on bids received by the Parish Purchasing Agent for the following:
 - (23.1) April 25, 2013 – Two (2) 2013 or 2014 one ton, twelve-passenger vans for use by the Division of Engineering and Public Works (Litter Abatement);
 - (23.2) April 30, 2013 – Heavy duty welded steel grating 15-W-4, with unit prices effective from May 3, 2013, until August 3, 2013; and
 - (23.3) May 1, 2013 – Calcasieu Parish Project No. 2013-04 (Overlaying of Various Roads in Wards Four and Six, Calcasieu Parish.

Contractor Name	Bid Total
R.E. Heidt Construction Company, LLC	\$2,147,321.05
Bessette Development Corporation	\$2,347,047.16
Prairie Contractors, Inc.	\$2,639,041.50

AGENDA NOTE: The Parish Engineer recommends that the low bid in the amount of \$2,147,321.05, of R.E. Heidt Construction Company, LLC, be accepted.

24. **Take appropriate action** to fill a vacancy created by the resignation of Ms. Cindy Koppenhagen as a member of the Board of Commissioners of Community Center and Playground District No. Four of Ward One. (Ms. Koppenhagen represented District 1. Mr. Spell is the liaison, and he recommends that Mr. Bill Willis be appointed.) **The Agenda Committee concurred with President Spell’s recommendation and recommended that Mr. Bill Willis be appointed.**

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25. **Take appropriate action** on the expiration of the term of Ms. Vickie Gruca as a member of the Board of Commissioners of Recreation District No. One of Ward Eight. (Ms. Gruca represents District 10. Mr. Stelly is the liaison.) **The Agenda Committee concurred with Mr. Stelly's recommendation and recommended that Ms. Vickie Gruca be reappointed.**
26. **Take appropriate action** on the expiration of the term of Mr. Curtis Alexander as a member of the Board of Commissioners of Gravity Drainage District No. Five of Ward Four. (Mr. Alexander is the at-large representative. Mr. Andrepont and Mr. Farnum are the liaisons.) **The Agenda Committee concurred with Mr. Andrepont's and Mr. Farnum's recommendation that action on this item be deferred for thirty days.**
27. **Take appropriate action** on the expiration of the term of Mr. Rick Fitts as a member of the Board of Commissioners of Gravity Drainage District No. Five of Ward Four. (Mr. Fitts represents District 15. Mr. Andrepont and Mr. Farnum are the liaisons.) **The Agenda Committee concurred with Mr. Andrepont's and Mr. Farnum's recommendation and recommended that Mr. Rick Fitts be reappointed.**
28. **Take appropriate action** on the expiration of the term of Mr. James Perry as a member of the Board of Commissioners of Gravity Drainage District No. Five of Ward Four. (Mr. Perry represents District 13. Mr. Andrepont and Mr. Farnum are the liaisons.) **The Agenda Committee concurred with Mr. Andrepont's and Mr. Farnum's recommendation and recommended that Mr. James Perry be reappointed.**

JUNE, 2013 ADVISE ITEMS

- Term of Mr. George L. Ackleson as a member of the Board of Commissioners of Recreation District No. One of Ward Four. (Mr. Ackleson represents District 14. Mr. McMillin is the liaison.)
- Term of Mr. Bernard Habetz as a member of the Board of Commissioners of Waterworks District No. Eight of Wards Three and Eight. (Mr. Habetz represents District 10. Mr. Stelly is the liaison.)
- Term of Mr. James "Gary" Gobert as a Member of the Board of Directors of Chennault International Airport Authority. (Mr. Gobert is the Minority Representative. Mr. Guillory and Mr. Scott are the liaisons.)
- Term of Ms. Trina Johnson as a member of the Workforce Investment Board. (Ms. Johnson represents the private sector upon nomination by the West Calcasieu Association of Commerce. Mrs. Griffin and Mr. Hunter are the liaisons.)
- Term of Mr. Lynn Hohensee as a member of the Workforce Investment Board. (Mr. Hohensee represents the private sector upon nomination by the West Calcasieu Association of Commerce. Mrs. Griffin and Mr. Hunter are the liaisons.)

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- Term of Ms. Dinah Landry as a member of the Workforce Investment Board. (Ms. Landry represents the private sector upon nomination by the Cameron Parish Chamber of Commerce. Mrs. Griffin and Mr. Hunter are the liaisons.)
- Term of Mr. Lee Thibodeaux as a member of the Workforce Investment Board. (Mr. Thibodeaux represents the private sector upon nomination by the Southwest Louisiana Economic Development Alliance. Mrs. Griffin and Mr. Hunter are the liaisons.)
- Term of Mr. Carlos J. Perez as a member of the Workforce Investment Board. (Mr. Perez represents the public sector [Labor Organization] upon nomination by the Central Trades and Labor Council. Mrs. Griffin and Mr. Hunter are the liaisons.)
- Term of Ms. Romona Guillory as a member of the Workforce Investment Board. (Ms. Guillory represents the public sector [Vocational Rehabilitation] upon nomination by Louisiana Rehabilitation Services. Mrs. Griffin and Mr. Hunter are the liaisons.)
- Term of Ms. Shelia Kratzer as a member of the Workforce Investment Board. (Ms. Kratzer represents public sector [Local Education (K-12)] upon nomination by the Calcasieu Parish School Board. Mrs. Griffin and Mr. Hunter are the liaisons.)
- Term of Ms. Becky Scott as a member of the Workforce Investment Board. (Ms. Scott represents the public sector [Older American Act Title V] upon nomination by Experience Works, Inc. Mrs. Griffin and Mr. Hunter are the liaisons.)