

A G E N D A

REGULAR MEETING
THURSDAY, MAY 23, 2013
5:30 P.M.

1. Call to order by President Spell.
2. Invocation. (Mr. Guillory)
3. Pledge of Allegiance.
4. **Roll Call.**
5. **Presentation** of a retirement certificate to Mr. Randy Miller, IMCAL Senior Economic Development Planner, in appreciation of twenty-seven (27) years of service and community leadership in Southwest Louisiana. (Mr. Scott)
6. **Presentation** of a trophy and certificates to the players and coaches of the Sam Houston High School Softball Team in recognition of winning the 2013 Class 5A State Softball Championship. (Mr. Spell)
7. **Presentation** of certificates to Ms. Jamie Young and Mr. Ethan Beaty of W.W. Lewis Middle School for winning first place in district, second place in state, and advancing to the national competition of the National History Day Contest for their documentary division project entitled *Hope for the Warriors: A Turning Point for the American Soldier*. (Mr. Andrepont, Mr. Farnum, and Mr. Taylor)
8. **Take appropriate action** on applications for liquor and beer permits.
9. Consideration of approving payment of all current invoices.
10. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated April 18, 2013.
11. **Take appropriate action** on a request by YT, LTD, to rezone from C-3 (Central Business Commercial) and R-MHP (Manufactured Home Park) to R-MHP (Manufactured Home Park) to allow a recreational vehicle park (75 spaces) on Sam Houston Jones Parkway in Ward One (RZ01-012-13). (District 1, Mr. Spell)

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[The Planning and Zoning Board met on Tuesday, March 19, 2013 , and voted to recommend that the request be denied (4-for and 6-against). Should the Police Jury grant the request, the following stipulations were recommended by staff: 1) that the development adhere to the site plan on file (dated February 22, 2013) with the Division of Planning and Development, provided that the Director of Planning and Development or designee may authorize adjustments to site plans in light of technical or engineering considerations discovered during development; and 2) that a 6-foot wooden privacy fence be installed along the north, west, and east property lines.]

[On April 30, 2013, the applicant presented the staff with a revised site plan. After considering the revisions, the staff now recommends the following stipulations: 1) that the development of the recreational vehicle park adhere to the site plan on file (received April 30, 2013) with the Division of Planning and Development, provided that the Director of Planning and Development or designee may authorize adjustments to site plans in light of technical or engineering considerations discovered during development; 2) that a 6-foot wooden privacy fence be installed along the north, west, and east boundaries of the recreational vehicle park; 3) that a 6-foot wooden privacy fence be installed on the south boundary of the recreational vehicle park when the commercially zoned property is cleared or developed; and 4) that only the northwest portion of the property, as shown on the attached map, be rezoned to R-MHP (Manufactured Home Park).]

AGENDA NOTE: On March 21, 2013, this case was deferred by the Police Jury for thirty (30) days at the request of the applicant. On April 18, 2013, this case was again deferred by the Police Jury for thirty (30) days at the request of the applicant.

12. **Take appropriate action** on a request by Raymond and LaDonna Crosby to rezone from C-1 (Light Commercial) and R-2 (Mixed Residential) to R-MHP (Manufactured Home Park) to allow a recreational vehicle park (42 spaces) on Nichols Road in Ward Four (RZ04-014-13). (District 14, Mr. McMillin)

[The Planning and Zoning Board met on Tuesday, May 21, 2013, and voted to recommend that the request be denied (2-for and 8-against). Should the Police Jury grant the request, the following stipulations were recommended by staff: 1) that the development adhere to the site plan on file (dated May 17, 2013) with the Division of Planning and Development, provided that the Director of Planning and Development or designee may authorize adjustments to site plans in light of technical or engineering considerations discovered during development; and 2) that a 6-foot wooden privacy fence be installed along all property lines.]

13. **Take appropriate action** on a request by Randall Youngblood to rezone from A-1 (Agricultural) to C-3 (Central Business Commercial) and R-MHP (Manufactured Home Park) to allow commercial development and a recreational vehicle park (66 spaces) at 3113 Hwy 171 North in Ward One (RZ01-015-13). (District 1, Mr. Spell)

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[The Planning and Zoning Board met on Tuesday, May 21, 2013, and voted to recommend that the request be granted (7-for and 2-against) with the following stipulations: 1) that the development adhere to the site plan on file (dated April 12, 2013) with the Division of Planning and Development, provided that the Director of Planning and Development or designee may authorize adjustments to site plans in light of technical or engineering considerations discovered during development; and 2) that a 6-foot wooden privacy fence be installed along north, south, and west property lines and the east boundary of the RV Park, behind the commercial development.]

14. Consideration of adopting a resolution approving the Louisiana Compliance Questionnaire required in connection with the Police Jury's 2012 audit, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
15. Consideration of adopting a resolution approving a Cooperative Endeavor Agreement between the Police Jury and McNeese State University (MSU) for MSU to utilize the Burton Coliseum Complex for educational and athletic activities and/or events, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
16. Consideration of adopting a resolution authorizing the President of the Police Jury to execute the necessary documents for acquisition of right-of-way and Drainage and Utility Easement from Philip P. Hall, Catherine Elizabeth Hall, Susan Hall Power, Thomas C. Hall, Jr., and Benoit Road, LLC, on the proposed I-10 North Frontage Road in Ward Four, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer. (District 13, Mr. Andrepont)
17. Consideration of adopting a resolution authorizing the President of the Police Jury to execute the necessary documents for acquisition of drainage and utility easement from Roger Dean Vincent on the proposed I-10 North Frontage Road in Ward Four, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer. (District 13, Mr. Andrepont)
18. Consideration of the following requests with reference to a non-parish maintained public road, known as Moss Lake Lane, in Section 12, Township 11 South, Range 10 West, in Ward Four as follows (District 12, Mr. Taylor):
 - (18.1) Adopt a resolution authorizing the President of the Police Jury to execute the necessary documents for donation of right-of-way from Russell Joseph Stutes, Sr., Russell Joseph Stutes Jr. and Sharon Gayle Stutes, Deborah Leigh Stutes, Rosalind Kay Labarbera, Frank Labarbera, Charlotte Labarbera, Succession of William L. Henning by Thomas G. Henning, Executor, Lena Argin Henning, through her Agent and Attorney in Fact, Thomas G. Henning, Kent Seale, Jack E. Lawton, through his Curator, Jack E. Lawton, Jr., Dorothy Lawton, through her Agent and Attorney in Fact, Jack E. Lawton, Jr., Carolyn Marie Chitty, Peggy Yvonne Taylor, Phillip Jeffery Grindol, Wanda Elaine Grindol, John E. Bergstedt, Donna Bergstedt, William Maxwell Terry, Sr., Lila Louise Terry and Sherrill Louise Lynch; and

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(18.2) Adopt a resolution accepting a non-parish maintained public road, known as Moss Lake Lane, for future parish maintenance, and an ordinance removing said road from the Master Private Road List, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer.

19. Consideration of accepting the *Rehabilitate Existing Ground Storage Tank Project* (LEI Project No. 12-009), as substantially complete.

AGENDA NOTE: The project was approved by the former Board of Commissioners of Waterworks District No. Five of Wards Three and Eight. The Police Jury now serves as governing authority of said District.

20. Consideration of authorizing the Parish Administrator to advertise for bids for the *Calcasieu Parish Public Library, Westlake Branch Roof Replacement and Miscellaneous Repairs Project* (DB-2013-FM-521).

21. Consideration of authorizing the Parish Administrator to advertise for bids for an oil, gas, and mineral lease on a certain tract or parcel of land containing 5.227 acres, more or less, in Section 14, Township 8 South, Range 11 West, in Ward Six. (District 11, Mrs. Treme)

22. **Take appropriate action** on the following bids received by the Parish Purchasing Agent, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto:

(22.1) May 8, 2013 – Calcasieu Parish Project No. 2013-05 (Striping of Various Roads in Calcasieu Parish – Wards Four, Five, Six, and Seven);

Contractor Name	Bid Total
Robbie Robinson, Inc. (<i>Non-Responsive</i>)	\$198,286.50
Stars and Stripes Traffic Systems, LLC	\$199,844.00
AKCA, Inc.	\$210,247.00
Highway Graphics, Inc.	\$235,617.50
Pavement Markings, LLC	\$281,916.50

AGENDA NOTE: The bid of Robbie Robinson, Inc., is non-responsive (did not complete the proper bid form). The Parish Engineer recommends that the low bid in the amount of \$199,844.00, of Stars and Stripes Traffic Systems, LLC, be accepted.

(22.2) May 8, 2013 – Calcasieu Parish Project No. 2013-07 (Signal Upgrade for Gauthier Road at Nelson Road in Calcasieu Parish – Ward Three);

Contractor Name	Bid Total
Ernest P. Breaux Electrical, Inc.	\$148,590.90
Montgomery Electric and Maintenance	\$180,063.00
Jack B. Harper Electrical, LLC	\$183,712.89

AGENDA NOTE: The Parish Engineer recommends that the low bid in the amount of \$148,590.90, of Ernest P. Breaux Electrical, Inc., be accepted.

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(22.3) May 15, 2013 – One (1) rubber tire (6x4) hydraulic telescopic excavator, for use by the Division of Engineering and Public Works;

(22.4) May 15, 2013 – Two (2) electronic message boards, for use by the Division of Engineering and Public Works;

AGENDA NOTE: *One bid was received and was non-responsive; therefore, staff requests permission to re-advertise.*

(22.5) May 15, 2013 – Purchase and installation of security cameras, for use by the Division of Engineering and Public Works; and

AGENDA NOTE: *No bids were received; therefore, staff requests permission to re-advertise.*

(22.6) May 22, 2013 – One (1) 2013 or 2014 SUV, for use by the Office of Juvenile Justice Services.

23. Consideration of adopting a resolution proclaiming June 17-23, 2013, as *Amateur Radio Week* in Calcasieu Parish.

24. Consideration of issuing a proclamation, as requested by the Milton Lewis VFW Post 7321 of Lake Charles, to proclaim Monday, May 27, 2013, as a solemn day of remembrance in the Parish and to urge all citizens to join in commemorating and honoring all U.S. military personnel who have given their lives for their country, and more particularly this year, to the veterans of the Korean War, their families, and those who have lost loved ones in that war.

AGENDA NOTE: *The year 2013 has been designated as “The Year of the Korean War Veteran” which commemorates the 60th anniversary of the signing of the armistice that ended the fighting in Korea.*

25. Consideration of ratifying a proclamation of condolences which was forwarded to the family of the late Lawrence “Gumbeaux” Morrow. (Mrs. Griffin, Mr. Guidry, Mr. Guillory, and Mr. Mayo)

26. Consideration of going into executive session to discuss Douglas and Margaret Smith vs. Gravity Drainage District No. Eight of Ward One and Calcasieu Parish Police Jury (No. 2007-6168).