

A G E N D A

REGULAR MEETING
THURSDAY, JUNE 6, 2013
5:30 P.M.

1. Call to order by President Spell.
2. Invocation. (Mr. Hunter)
3. Pledge of Allegiance.
4. **Roll Call.**
5. **Presentation** of the 2013 Housing Scholarship Awards.

AGENDA NOTE: All three (3) scholarship awards are being funded through private donations.

6. **Hold a public hearing** at 5:30 p.m., as a result of a Notice of Intention published in accordance with law, for the purpose of hearing comments, suggestions, or protests concerning the proposed altering of the boundaries of Waterworks District No. Five of Wards Three and Eight (Mallard Junction), and further, consideration of adopting an ordinance officially altering the boundaries of said District and designating the Parish's Public Works East Maintenance Facility as the corporate domicile of the District.

AGENDA NOTE: The Police Jury serves as governing authority of said District. The proposed boundary alteration would add into the District the Parish's Public Works East Maintenance Facility, which will serve as the new domicile for the District.

7. **Take appropriate action** on applications for liquor and beer permits.
8. Consideration of approving payment of all current invoices.
9. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated May 2, 2013.

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10. Consideration of approving the Public Works Committee Report dated May 30, 2013. Said Committee:

(10.1) Received a presentation by staff of the Parish's recently upgraded web-based GIS mapping system. Mr. Oneil Hebert, Director of GIS, advised that following a request-for-proposals, the firm of Fenstermaker had been selected to perform this upgrade which was made available on the Parish's website on this date (May 30, 2013), and which would be expanded to include additional departments and features in order to get even more useful information to the public. Mr. Bill Fenstermaker, CEO of Fenstermaker, and Mr. Bob Miller of said company, appeared before the Committee and demonstrated the capabilities of the upgraded system. Mr. Fenstermaker pointed out that the information that could be obtained from the Parish's site was invaluable to companies wanting to locate in the area, and it was noted that this had put the Parish in good standing when Sasol was making a decision of where to locate its upcoming expansion.

(10.2) Received report from the Planning and Development staff regarding the proposed space allocation plan for utilities as requested by the Planning and Liaison Group. Mrs. Jennifer Wallace, Assistant Director in the Office of Planning and Development, explained that this would involve an amendment to the Code of Ordinances pertaining to the review process for subdivisions which would provide (a) a uniform standard, (b) a waiver from the space allocations which could be made by the Parish Engineer for unforeseen circumstances that would cause hardship, and (c) a schematic drawing of the space allocation plan. The proposed plan would apply to new construction and had been presented to the Planning and Zoning Board on April 16th, following which it had been placed on the Parish's website on April 17th for public comment and review (no comments received). The Planning and Zoning Board voted unanimously on May 21st to recommend that the Police Jury adopt the new standards and schematic drawing. Following discussion, **the Committee took this matter under advisement, with formal action to be taken by the Police Jury at its Regular Meeting on June 6th.**

(10.3) Recommended that a resolution be adopted awarding a contract to Crowder Gulf for emergency debris removal services (RFP-2013-PW-501), in accordance with proposals received by the Parish Purchasing Agent on April 25, 2013, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

(10.4) Recommended that a resolution be adopted awarding a contract to Science Applications International Corporation (SAIC) for emergency debris monitor services (RFP-2013-PW-502), in accordance with proposals received by the Parish Purchasing Agent on April 25, 2013, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

(10.5) Recommended that a resolution be adopted accepting Elderwood Estates Phase II Subdivision, located off Koonce Road in Ward One, Section 4, Township 9 South, Range 8 West, in Calcasieu Parish. (District 2, Mr. Mayo)

11. Consideration of approving the Agenda Committee Report dated May 30, 2013.

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12. Consideration of adopting a resolution approving lease agreements between the Police Jury and various property owners for public and courthouse complex employee parking located at the northeast corner of Kirby Street and Pithon Street, and further, authorizing the Parish Administrator to execute all documents related thereto.
13. Consideration of adopting a resolution approving the proposed budget for the operation of the Southwest Louisiana Crime Laboratory for Fiscal Year 2013-2014, as requested by Sheriff Tony Mancuso.
14. Consideration of adopting a resolution approving the renewal of a Joint Services Agreement between the Police Jury and the Calcasieu Parish Sheriff's Office, for a one-year period, for the continued operation of the Motorist Assistance Patrol (MAP) Program, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
15. Consideration of approving the recommendations of the Director of the Division of Planning and Development in reference to the Adjudicated Property Sale conducted on May 29, 2013 on the following cases, and adopting an ordinance with respect to each piece of property, where applicable:
 - (15.1) **Near Sabine River – \$100.00 by Rainbow Righteous, LLC**
(AP05-727-13, TA 212083) (District 11, Mrs. Treme)
 - (15.2) **1200 Block of Truth Street – \$400.00 by Barbara Janice**
(AP06-728-13, TA 227919) (District 11, Mrs. Treme)
 - (15.3) **1200 Block of Truth Street – \$300.00 by Barbara Janice**
(AP06-729-13, TA 227935) (District 11, Mrs. Treme)
 - (15.4) **2464 Rose Street – \$4,000.00 by Jeff Picard**
(AP03-730-13, TA 402206) (District 4, Mr. Guillory)
 - (15.5) **7th Street – \$100.00 by William Scott Montgomery**
(AP03-731-13, TA 448680) (District 4, Mr. Guillory)
 - (15.6) **Sonnier Street – \$4,900.00 by Shonda Richard**
(AP03-732-13, TA 450944) (District 5, Mr. Hunter)
 - (15.7) **2125 Legion Street – \$1,500.00 by Riley Brantley**
(AP03-733-13, TA 554626) (District 3, Mrs. Griffin)
 - (15.8) **2125 Legion Street – \$400.00 by Riley Brantley**
(AP03-734-13, TA 554626A) (District 3, Mrs. Griffin)
 - (15.9) **520 Mustang Street – \$12,600.00 by Southern Mobile Products, LLC**
(AP04-737-13, TA 672238) (District 13, Mr. Andrepont)
 - (15.10) **1715 Wehrt Street – \$7,300.00 by Don Dupre'**
(AP04-738-13, TA 696544) (District 14, Mr. McMillin)
 - (15.11) **Jim Drake Road – \$3,000.00 by Steve Robertson**
(AP05-740-13, TA 1346014) (District 11, Mrs. Treme)

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16. Consideration of the following requests from the Human Services Department:

(16.1) Adopt a resolution approving a grant agreement between the Police Jury and the Louisiana Workforce Commission Office of Workforce Development for the period April 1, 2013 through June 30, 2015, in the amount of \$1,146,636 (Adult--\$391,371; Dislocated Worker -- \$348,940; and Youth -- \$406,325) to provide workforce development services in accordance with Title IB of the Workforce Investment Act of 1998 (WIA Public Law 105-220, August 7, 1998), and should residual funds become available, a grant adjustment can be filed to increase the grant award, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto;

(16.2) Adopt a resolution authorizing the submittal of a grant application in the amount of \$45,000 to the U. S. Department of Housing and Urban Development (HUD) for a Fair Housing Initiatives Program (FHIP), and should residual funds become available, a grant adjustment can be filed to increase the grant award, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto; and

(16.3) Adopt a resolution categorically excluding the Calcasieu Parish Police Jury Housing Department's Shelter Plus Care Program from environmental review and certifying the program is not subject to Section 58.5 per 24 CFR 58.35 (b) of the Code of Federal Regulations, because it is a tenant based rental assistance program, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

17. Consideration of adopting a resolution accepting the *Energy Improvements to the 901 Lakeshore Drive Building Project* (EECBG/ARRA) (DB-2012-FM-437) as substantially complete, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

18. Consideration of adopting a resolution accepting the *Clear Marais Bank Project* (DB-2012-PLAN-458) as substantially complete, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

19. Consideration of authorizing the Parish Administrator to advertise for bids for the following projects:

(19.1) *River Bluff Park, Phase I Development Project – Boat Launch, Drive, Parking, and Wharves* (DB-2013-FM-531); and

(19.2) *Calcasieu Correctional Center Sewer Upgrades Project* (DB-2013-FM-532).

20. Consideration of authorizing the Parish Purchasing Agent to advertise for bids for one aluminum box culvert, for use by the Division of Engineering and Public Works.

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21. **Take appropriate action** on bids received by the Parish Purchasing Agent on the following:

(21.1) May 31, 2013 – Two (2) motor graders, for use by the Division of Engineering and Public Works;

(21.2) June 4, 2013 – Official Journal, for a one-year period beginning July 1, 2013;

***AGENDA NOTE:** The Lake Charles American Press submitted a proposal in the amount of \$3.40 per square per insertion date published seven (7) days per week. The Southwest Daily News submitted a proposal in the amount of \$4.75 per square per 100 words (electronic media) or \$5.00 per square per material (non-electronic media). Staff recommends that the proposal of the Lake Charles American Press be accepted for a one-year period beginning July 1, 2013.*

(21.3) June 5, 2013 – Calcasieu Parish Project No. 2013-09 (Bridge Replacements on East Dave Dugas Road and Mosswood Drive in Ward Four, Calcasieu Parish); and

Contractor Name	Bid Total
W.E. McDonald & Son, Inc.	\$1,228,652.10
Guinn Brothers, LLC	\$1,399,928.35
JB James Construction, LLC	\$1,463,475.70
Gray Construction Corporation	\$1,568,949.75
Cecil D. Gassiott, LLC	\$1,586,867.00
Guinn Services, LLC	\$1,746,303.90

***AGENDA NOTE:** The Parish Engineer recommends that the low bid in the amount of \$1,228,652.10, of W.E. McDonald & Son, Inc., be accepted.*

(21.4) June 5, 2013 – Calcasieu Parish Project No. 2013-10 (I-10 South Frontage Road Sewer Collection and Water Distribution System in Ward Four, Calcasieu Parish).

Contractor Name	Bid Total
Blake D. Hines, Inc.	\$1,930,273.70
Wharton-Smith, Inc.	\$2,075,751.00
E.B. Feucht & Sons, Inc.	\$2,475,374.00
Don M. Barron Contractor, Inc. (Non-Responsive – incomplete bid)	\$2,497,873.00

***AGENDA NOTE:** The Parish Engineer recommends that the low bid in the amount of \$1,930,273.70, of Blake D. Hines, Inc., be accepted.*

22. **Take appropriate action** on the expiration of the term of Mr. Curtis Alexander as a member of the Board of Commissioners of Gravity Drainage District No. Five of Ward Four. (Mr. Alexander is the at-large representative. Mr. Andrepont and Mr. Farnum are the liaisons.) **The Agenda Committee recommended that Mr. Alexander be reappointed.**

***AGENDA NOTE:** On May 2, 2013, the Police Jury deferred this item for thirty (30) days.*

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23. **Take appropriate action** to fill a vacancy on the Board of Control of the Calcasieu Parish Public Library System created by the resignation of Ms. Joyce Buttross. (Ms. Buttross was a Police Jury representative. Mrs. Treme and Mr. Hunter are the liaisons. They and President Spell recommend that Ms. Jennifer Cobian be appointed.) **The Agenda Committee recommended that Ms. Jennifer Cobian be appointed.**
24. **Take appropriate action** to fill a vacancy on the Board of Commissioners of Gravity Drainage District No. Eight of Ward One created by the resignation of Mr. William “Bill” L. Willis. (Mr. Willis represented Districts 10 and 11. President Spell is the liaison, and he recommends that Mr. Bill Martin be appointed.) **The Agenda Committee recommended that Mr. Bill Martin be appointed.**
25. **Take appropriate action** to fill a vacancy on the Calcasieu Parish Planning and Zoning Board created by the resignation of Mr. Glen Duplechan. (Mr. Duplechan represented Ward 4. Mr. Brame and Mr. Landry are the liaisons.) **The Agenda Committee recommended that Mr. Art Little be appointed.**
26. **Take appropriate action** on the expiration of the term of Mr. George L. Ackleson as a member of the Board of Commissioners of Recreation District No. One of Ward Four. (Mr. Ackleson represents District 14. Mr. McMillin is the liaison.) **The Agenda Committee recommended that Mr. George Ackleson be reappointed.**
27. **Take appropriate action** on the expiration of the term of Mr. Bernard Habetz as a member of the Board of Commissioners of Waterworks District No. Eight of Wards Three and Eight. (Mr. Habetz represents District 10. Mr. Stelly is the liaison.) **The Agenda Committee recommended that Mr. Habetz be reappointed.**
28. **Take appropriate action** on the expiration of the term of Mr. James “Gary” Gobert as a member of the Board of Directors of Chenault International Airport Authority. (Mr. Gobert is the Minority Representative. Mr. Guillory and Mr. Scott are the liaisons, and Mr. Scott recommends that Mr. Gobert be reappointed.) **The Agenda Committee recommended that Mr. Gobert be reappointed.**
29. **Take appropriate action** to appoint and/or reappoint the following members of the Workforce Investment Board, as recommended by the various nominating agencies (*Mrs. Griffin and Mr. Hunter are the liaisons*): **The Agenda Committee recommended the following appointments and/or reappointments:**

NAME OF CURRENT MEMBER	REPRESENTS	NOMINATING AGENCY	RECOMMENDED ACTION
Ms. Trina Johnson	Private Sector	West Calcasieu Assoc. of Commerce	APPOINT Karen Lambert

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Mr. Lynn Hohensee	Private Sector	West Calcasieu Assoc. of Commerce	REAPPOINT Lynn Hohensee
Ms. Dinah Landry	Private Sector	Cameron Parish Chamber of Commerce	REAPPOINT Dinah Landry
Mr. Lee Thibodeaux	Private Sector	SWLA Economic Development Alliance	REAPPOINT Lee Thibodeaux
Mr. Carlos J. Perez	Public Sector Labor Org.	Central Trades & Labor Council	REAPPOINT Carlos Perez
Ms. Romona Guillory	Public Sector Voc. Rehab.	LA Rehabilitation Services	REAPPOINT Romona Guillory
Ms. Shelia Kratzer	Public Sector Education (K-12)	Calcasieu Parish School Board	APPOINT Justin Mahoney
Ms. Becky Scott	Public Sector Title V Older Amer. Act	Experience Works, Inc.	APPOINT Barbara Disnue

JULY, 2013 ADVISE ITEMS

- Term of Mr. Jimmy Amy as a member of the Board of Commissioners of Waterworks District No. Twelve of Ward Three. (Mr. Amy represents District 8. Mr. Brame and Mr. Scott are the liaisons.)
- Term of Mr. Dwight Primeaux as a member of the Board of Commissioners of Community Center and Playground District No. Seven of Ward Two. (Mr. Primeaux represents District 10. Mr. Stelly is the liaison.)
- Term of Mr. Mike Atwell as a member of the Board of Commissioners of Community Center and Playground District No. Seven of Ward Two. (Mr. Atwell represents District 10. Mr. Stelly is the liaison.)
- Term of Mr. Tony Obanion as a member of the Board of Commissioners of Community Center and Playground District No. Five of Ward Five. (Mr. Obanion represents District 11. Mrs. Treme is the liaison.)
- Term of Mr. Mike West as a member of the Board of Commissioners of Community Center and Playground District No. Five of Ward Five. (Mr. West represents District 11. Mrs. Treme is the liaison.)
- Term of Mr. Scott Dore' as a member of the Board of Commissioners of Community Center and Playground District No. Four of Ward One. (Mr. Dore' represents Districts 10 and 11. Mr. Spell is the liaison.)

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- Term of Mr. Mike Sanders as a member of the Board of Commissioners of Community Center and Playground District No. Four of Ward One. (Mr. Sanders represents District 1. Mr. Spell is the liaison.)
- Term of Ms. Julia L. Paige as a member of the Board of Commissioners of Community Center and Playground District No. One of Ward Six. (Ms. Paige represents District 11. Mrs. Treme is the liaison.)
- Term of Mr. Ronald Mazilly as a member of the Board of Commissioners of Community Center and Playground District No. One of Ward Six. (Mr. Mazilly represents District 11. Mrs. Treme is the liaison.)
- Term of Mr. Terry Cormier as a member of the Board of Commissioners of Community Center and Playground District No. Three of Ward Seven. (Mr. Cormier represents District 12. Mr. Taylor is the liaison.)
- Term of Ms. Linda Dugas as a member of the Board of Commissioners of Community Center and Playground District No. Three of Ward Seven. (Ms. Dugas represents District 12. Mr. Taylor is the liaison.)
- Term of Mr. Jay Ellender as a member of the Board of Commissioners of Community Center and Playground District No. Two of Ward Four (a/k/a Sulphur Parks and Recreation). (Mr. Ellender represents District 12. Mr. Andrepont, Mr. Farnum and Mr. Taylor are the liaisons.)
- Term of Mr. Matthew L. Vincent as a member of the Board of Commissioners of Community Center and Playground District No. Two of Ward Four (a/k/a Sulphur Parks and Recreation). (Mr. Vincent is an at-large representative. Mr. Andrepont, Mr. Farnum and Mr. Taylor are the liaisons.)
- Term of Mr. Tommy Shields as a member of the Burton Coliseum Advisory Council. (Mr. Shields is the County Agent representative. Messrs. Farnum, Guidry, Landry, Stelly, and Spell are the liaisons.)
- Term of Ms. Bridget Martin as a member of the Burton Coliseum Advisory Council. (Ms. Martin represents McNeese State University. Messrs. Farnum, Guidry, Landry, Stelly, and Spell are the liaisons.)
- Term of Mr. Braylon L. Harris as a member of the Burton Coliseum Advisory Council. (Mr. Harris represents McNeese State University [minority representative]. Messrs. Farnum, Guidry, Landry, Stelly, and Spell are the liaisons.)
- Term of Mr. Dalton Langford as a member of the Board of Commissioners of West Calcasieu Airport Authority. (Mr. Langford is a Police Jury Representative. Mr. Farnum and Mr. Taylor are the liaisons.)