

# A G E N D A

## AGENDA COMMITTEE

Thursday, June 27, 2013

5:30 p.m.

Tony Guillory, Chairman

Francis Andrepont, Vice-Chairman

*The purpose of today's Committee meeting is to formulate an agenda for the Regular Meeting of the Police Jury on July 11, 2013. A proposed agenda follows:*

## PROPOSED A G E N D A

REGULAR MEETING  
THURSDAY, JULY 11, 2013  
5:30 P.M.

1. Call to order by President Spell.
2. Invocation. (Mr. Landry)
3. Pledge of Allegiance.
4. Roll Call.
5. Presentation of Certificates of Recognition and Certificates of Honorary Citizenship, as indicated below, to the following individuals for their participation in the Lake Area Ulster Project:

Honorary Citizens – Kyle Beattie, James Corry, Henry Hughes, Jonathan Kirke, Simon Thompson, Ashleigh Alexander, Emily Campbell, Caroline Kelly, Sarah Moore, Chloe Moore, Eva McCaul, Eva O'Hanlon; *Leaders* – *Andrew Stevenson and Sinead McMullan*

Certificates of Recognition – Josh Benoit, Brendan Howard, Casady Hennigan, Zach Lejeune, Ryan Leger, Hannah Burnett, Lillian Broussard, Sabine Belliot, Sarah Kohrs, Hannah Rigmaiden, Kimberly Miguez, Victoria Johnson; *Leaders* – *Brent Borill and Catherine Johnson*

AGENDA NOTE: *The Ulster Project began in the United States in 1975 through coordination of Father Kerry Waterstone from the Church of Ireland in an effort to promote peace, tolerance, and understanding between Irish Catholics and Protestants.*

6. Presentation of the Comprehensive Annual Financial Report for the year ended December 31, 2012. (Mr. Milner)
7. Take appropriate action on applications for liquor and beer permits.
8. Consideration of approving payment of all current invoices.

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9. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated June 6, 2013.
10. Consideration of approving the Budget Committee Report dated June 27, 2013.
11. Consideration of approving the Public Works Committee Report dated June 27, 2013.
12. Consideration of approving the Agenda Committee Report dated June 27, 2013.
13. Consideration of adopting an ordinance, acting as the governing authority of Waterworks District No. Five of Wards Three and Eight, levying special assessments on each lot or parcel of real estate to be improved or benefitted by the McCown Road Water Line Extension Project, in the proportion that its front footage bears to all of the abutting lots or parcels of real estate to be assessed, as provided for by LSA—R.S. 33:3811, et seq, and all other laws pertaining to the same matter, and further, giving all property owners thirty (30) days from adoption of said ordinance during which they may pay their assessment in full with no interest and if not paid within thirty (30) days, to pay in annual installments over a period not to exceed twenty (20) years with interest charged at a rate not to exceed 6% per annum.

*AGENDA NOTE: Streets included in this project are McCown Road, Boys Village Road, Garreth Road, Clydesdale Road, Buckskin Road, Palomino Road, and Pavilion Road.*

14. Consideration of the following requests from the Human Services Department:
  - (14.1) Adopt a resolution approving the submittal of a sub-grant application to the Louisiana Workforce Commission, Community Services Block Grant (CSBG), for a tentative allocation of \$555,752, to be utilized from October 1, 2014, to September 30, 2015, to provide services and programs in accordance with the provisions of the CSBG Act of 1981 and amendments, and should residual funds become available, a grant adjustment can be filed to increase the grant award, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
  - (14.2) Adopt a resolution approving a Lease Agreement between the Police Jury, Human Services Department, and the United States Marine Corps West Al Worley MCL Det. 1157 for the use of Willie T. Garrick Memorial Center (900 Garrick Road) for storage of toys for the Toys for Tots program, and further, authorizing the Parish Administrator to execute all documents related thereto.
  - (14.3) Adopt a resolution categorically excluding the Calcasieu Parish Police Jury Housing Department's Housing Choice Voucher (formerly known as the Section 8 Housing Program) from environmental review and certifying the program is not subject to Section 58.5 per 24 CFR 58.35 (b) of the Code of Federal Regulations, because it is a tenant based rental assistance program, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

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15. Consideration of adopting a resolution approving a Cooperative Endeavor Agreement between the Police Jury and the City of Sulphur for the transfer of properties acquired by the Police Jury through a FEMA grant due to repetitive flooding of the properties located at 1608 Ruby Lane and 1110 Gulf Lane, both within the city limits of Sulphur, which must remain open space, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
16. Consideration of adopting a resolution approving a Contract for Architectural Services between the Police Jury and Moss Architects, Inc., for the plans and specifications related to the *Burton Memorial Coliseum Upgrades and Improvements Project*, which includes HVAC upgrades, audio/visual enhancements and associated structural support upgrades, elevator/escalator upgrades, and a fire suppression system.
17. Consideration of adopting a resolution invoking authority under LSA—R.S. 38:2212D (1) (a) which provides for a declaration of public emergency, for the purpose of ratifying approval of the purchase of repairs to water filter #2 at Calcasieu Parish Waterworks District No. Five of Wards Three and Eight, with Manganese Greens and Plus Filter and anthracite coal media, due to the discovery of lost filter media, and further, authorizing the Parish Purchasing Agent to proceed accordingly.

AGENDA NOTE: *The Police Jury serves as governing authority for said District.*

18. Take appropriate action on bids received by the Parish Purchasing Agent for the following, and further, adopting a resolution authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto:

(18.1) Three 2013 or 2014 construction dump trucks; Two 2013 or 2014 three-quarter ton extended cab and chassis trucks; Two 2013 or 2014 SUV's; and One 2013 or 2014 one ton dual wheel truck with flatbed, for use by the Division of Engineering and Public Works, Animal Services, and Facility Management – July 2, 2013;

(18.2) Calcasieu Parish Project No. 2013-06 (New Construction, Overlaying, and Drainage Improvements of various roads in Calcasieu Parish) – July 3, 2013;

(18.3) Purchase and installation of three heavy duty tandem dump beds, for use by the Division of Engineering and Public Works – July 8, 2013; and

(18.4) Heavy duty welded steel grating, for use by the Division of Engineering and Public Works (Mosquito Control Chemical Storage Project) – July 8, 2013.

19. **Take appropriate action** to fill a vacancy on the Board of Commissioners of Iowa Fire Protection District No. One of Ward Eight created by the resignation of Mr. Richard Dunno. (Mr. Dunno represented District 10. Mr. Stelly is the liaison, and **he recommends that Ms. Sally Mhire be appointed.**)

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20. **Take appropriate action** on the expiration of the term of Mr. Jimmy Amy as a member of the Board of Commissioners of Waterworks District No. Twelve of Ward Three. (Mr. Amy represents District 8. Mr. Brame and Mr. Scott are the liaisons.)
21. **Take appropriate action** on the expiration of the term of Mr. Dwight Primeaux as a member of the Board of Commissioners of Community Center and Playground District No. Seven of Ward Two. (Mr. Primeaux represents District 10. Mr. Stelly is the liaison.)
22. **Take appropriate action** on the expiration of the term of Mr. Mike Atwell as a member of the Board of Commissioners of Community Center and Playground District No. Seven of Ward Two. (Mr. Atwell represents District 10. Mr. Stelly is the liaison.)
23. **Take appropriate action** on the expiration of the term of Mr. Tony Obanion as a member of the Board of Commissioners of Community Center and Playground District No. Five of Ward Five. (Mr. Obanion represents District 11. Mrs. Treme is the liaison.)
24. **Take appropriate action** on the expiration of the term of Mr. Mike West as a member of the Board of Commissioners of Community Center and Playground District No. Five of Ward Five. (Mr. West represents District 11. Mrs. Treme is the liaison.)
25. **Take appropriate action** on the expiration of the term of Mr. Scott Dore' as a member of the Board of Commissioners of Community Center and Playground District No. Four of Ward One. (Mr. Dore' represents Districts 10 and 11. Mr. Spell is the liaison.)
26. **Take appropriate action** on the expiration of the term of Mr. Mike Sanders as a member of the Board of Commissioners of Community Center and Playground District No. Four of Ward One. (Mr. Sanders represents District 1. Mr. Spell is the liaison.)
27. **Take appropriate action** on the expiration of the term of Ms. Julia L. Paige as a member of the Board of Commissioners of Community Center and Playground District No. One of Ward Six. (Ms. Paige represents District 11. Mrs. Treme is the liaison.)
28. **Take appropriate action** on the expiration of the term of Mr. Ronald Mazilly as a member of the Board of Commissioners of Community Center and Playground District No. One of Ward Six. (Mr. Mazilly represents District 11. Mrs. Treme is the liaison.)
29. **Take appropriate action** on the expiration of the term of Mr. Terry Cormier as a member of the Board of Commissioners of Community Center and Playground District No. Three of Ward Seven. (Mr. Cormier represents District 12. Mr. Taylor is the liaison.)
30. **Take appropriate action** on the expiration of the term of Ms. Linda Dugas as a member of the Board of Commissioners of Community Center and Playground District No. Three of Ward Seven. (Ms. Dugas represents District 12. Mr. Taylor is the liaison.)

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31. **Take appropriate action** on the expiration of the term of Mr. Jay Ellender as a member of the Board of Commissioners of Community Center and Playground District No. Two of Ward Four (a/k/a Sulphur Parks and Recreation). (Mr. Ellender represents District 12. Mr. Andrepont, Mr. Farnum and Mr. Taylor are the liaisons.)
32. **Take appropriate action** on the expiration of the term of Mr. Matthew L. Vincent as a member of the Board of Commissioners of Community Center and Playground District No. Two of Ward Four (a/k/a Sulphur Parks and Recreation). (Mr. Vincent is an at-large representative. Mr. Andrepont, Mr. Farnum and Mr. Taylor are the liaisons.)
33. **Take appropriate action** on the expiration of the term of Mr. Tommy Shields as a member of the Burton Coliseum Advisory Council. (Mr. Shields is the County Agent representative. Messrs. Farnum, Guidry, Landry, Stelly, and Spell are the liaisons.) **Correspondence has been received from the LSU Ag Center recommending that Mr. Shields be reappointed.**
34. **Take appropriate action** on the expiration of the term of Ms. Bridget Martin as a member of the Burton Coliseum Advisory Council. (Ms. Martin represents McNeese State University. Messrs. Farnum, Guidry, Landry, Stelly, and Spell are the liaisons.) **Correspondence has been received from McNeese State University recommending that Ms. Bridget Martin be reappointed.**
35. **Take appropriate action** on the expiration of the term of Mr. Braylon L. Harris as a member of the Burton Coliseum Advisory Council. (Mr. Harris represents McNeese State University [minority representative]. Messrs. Farnum, Guidry, Landry, Stelly, and Spell are the liaisons.) **Correspondence has been received from McNeese State University recommending that Mr. Braylon L. Harris be reappointed.**
36. **Take appropriate action** on the expiration of the term of Mr. Dalton Langford as a member of the Board of Commissioners of West Calcasieu Airport Authority. (Mr. Langford is a Police Jury Representative. Mr. Farnum and Mr. Taylor are the liaisons.)

### AUGUST, 2013 ADVISE ITEMS

- Term of Ms. Mary Ellender as a member of the Board of Commissioners of Waterworks District No. Nine of Ward Four. (Ms. Ellender represents District 12. Mr. Farnum and Mr. Taylor are the liaisons.)
- Term of Mr. Terry Dubard as a member of the Board of Commissioners of Gravity Drainage District No. Seven of Ward Eight. (Mr. Dubard represents District 10. Mr. Stelly is the liaison.)
- Term of Mr. Wayne Petticrew as a member of the Board of Commissioners of Gravity Drainage District No. Seven of Ward Eight. (Mr. Petticrew represents District 10. Mr. Stelly is the liaison.)
- Term of Mr. Louis J. LeBleu as a member of the Board of Commissioners of Gravity Drainage District No. Seven of Ward Eight. (Mr. LeBleu represents District 10. Mr. Stelly is the liaison.)
- Term of Mr. Jeron W. Kyle as a member of the Board of Commissioners of Ward Four Fire Protection District No. Four (a.k.a. Houston River Fire District). (Mr. Kyle represents District 13. Mr. Andrepont is the liaison.)