

# A G E N D A

## AGENDA COMMITTEE

Thursday, August 29, 2013

5:30 p.m.

Tony Guillory, Chairman  
Francis Andrepont, Vice-Chairman

*The purpose of today's Committee meeting is to formulate an agenda for the Regular Meeting of the Police Jury on September 5, 2013. A proposed agenda follows:*

## PROPOSED A G E N D A

REGULAR MEETING  
THURSDAY, SEPTEMBER 5, 2013  
5:30 P.M.

1. Call to order by President Spell.
2. Invocation. (Mr. Mayo)
3. Pledge of Allegiance.
4. Roll Call.
5. Appearance by Mr. George Swift, President/CEO of the Southwest Louisiana Economic Development Alliance, with reference to the opening of the Southwest Louisiana Entrepreneurial & Economic Development Center (SEED Center).
6. Presentation of certificates to various Calcasieu Parish Schools in appreciation of their participation in the Police Jury Human Services Department's "Summer Food Service Program." (Mr. Polite)
7. Take appropriate action on applications for liquor and beer permits.
8. Consideration of approving payment of all current invoices.
9. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated August 1, 2013.
10. Consideration of approving the Budget Committee Report dated August 29, 2013.
11. Consideration of approving the Public Works Committee Report dated August 29, 2013.
12. Consideration of approving the Agenda Committee Report dated August 29, 2013.

AGENDA – AGENDA COMMITTEE

Thursday, August 29, 2013

Page 2

13. Take appropriate action to amend the Calcasieu Parish Code of Ordinances, Chapter 4, Alcoholic Beverages, Section 4.2, to remove the distance restriction on any business or premises maintained and operated primarily for the sale of food and other domestic items which generates at least fifty percent (50%) of its revenue from these sales, such as a grocery store or supermarket.
14. Consideration of approving the recommendations of the Director of the Division of Planning and Development in reference to the Adjudicated Property Sale conducted on August 27, 2013, on the following cases, and adopt an ordinance with respect to each piece of property, where applicable:
  - (14.1) 113 Robert Street – \$18,000.00 by Robert Fountain  
(AP05-741-13, TA 208299) (District 11, Mrs. Treme)
  - (14.2) Lou Farley Road – \$4,500.00 by Roy Lowery  
(AP05-742-13, TA 211532) (District 11, Mrs. Treme)
  - (14.3) 4823 Lou Farley Road – \$4,500.00 by Roy Lowery  
(AP05-743-13, TA 212563) (District 11, Mrs. Treme)
  - (14.4) N of 6984 Mark LeBleu – \$7,000.00 by Richard Hardy  
(AP08-744-13, TA 263702) (District 10, Mr. Stelly)
  - (14.5) Prien Lake Road – \$6,600.00 by Roy Lowery  
(AP03-745-13, TA 295604) (District 4, Mr. Guillory)
  - (14.6) Prien Lake Road – \$1,600.00 by Roy Lowery  
(AP03-746-13, TA 295604A) (District 4, Mr. Guillory)
  - (14.7) E of 1301 E. School Street – This property has been redeemed, no action necessary. (AP03-747-13, TA 395366) (District 9, Mr. Guidry)
  - (14.8) Near Corner of Kirkman and Sallier Street – \$11,000.00 by Murphy Bellard (AP03-748-13, TA 577715) (District 5, Mr. Hunter)
  - (14.9) Near Corner of Kirkman and Sallier Street – \$11,200.00 by Murphy Bellard (AP03-749-13, TA 577723) (District 5, Mr. Hunter)
  - (14.10) Corner of Kirkman and Sallier – \$16,500.00 by Murphy Bellard  
(AP03-750-13, TA 596132) (District 5, Mr. Hunter)
  - (14.11) West of 211 Hodges Street – \$3,100.00 by Bobby LaFleur  
(AP03-751-13, TA 608483) (District 2, Mr. Mayo)
  - (14.12) 2713 Napoleon Street – This property has been removed, no action necessary. (AP04-752-13, TA 672912) (District 15, Mr. Farnum)
  - (14.13) 7894 McCindy Street – \$21,000.00 by Charles Sheeley  
(AP03-753-13, TA 1332420) (District 7, Mr. Landry)
  - (14.14) 9260 Greathouse Road – No bids were received; therefore, this property may be readvertised. (AP03-754-13, TA 1345635A) (District 7, Mr. Landry)

AGENDA – AGENDA COMMITTEE

Thursday, August 29, 2013

Page 3

(14.15) East Opelousas Street – \$100.00 by Moses Nelson, Jr.  
(AP03-755-13, TA 1357432) (District 2, Mr. Mayo)

(14.16) West of 211 Hodges Street – \$2,100.00 by Bobby LaFleur  
(AP03-756-13, TA 1360074) (District 2, Mr. Mayo)

15. Consideration of rescinding the following ordinances with respect to the previously authorized sale of the following adjudicated properties due to the prospective bidders failing to fulfill the necessary requirements in order to complete the sales, and further, authorizing the re-advertisement of said properties:

(15.1) Ordinance No. 6036 (adopted on March 1, 2012) – AP06-647-12, North of 417 N. Boone Street in Ward Six, DeQuincy; Assessment No. 735043 (District 11, Mrs. Treme);

(15.2) Ordinance No. 6008 (adopted on November 3, 2011) – AP04-616-11, 5843 Thompson Road in Ward Four, Sulphur; Assessment No. 125660 (District 12, Mr. Taylor);

(15.3) Ordinance No. 6009 (adopted on November 3, 2011) – AP07-617-11, Edgerly-DeQuincy Road and Pavell’s Island in Ward Seven, Vinton; Assessment No. 255319 (District 12, Mr. Taylor);

(15.4) Ordinance No. 6010 (adopted on November 3, 2011) – AP04-637-11, 2228 Kathy Drive in Ward Four, Sulphur; Assessment No. 1068644 (District 15, Mr. Farnum); and

(15.5) Ordinance No. 5938 (adopted on April 7, 2011) – AP03-595-11, 114 South Moss Street in Ward Three, Lake Charles; Assessment No. 609498 (District 2, Mr. Mayo).

16. Consideration of adopting an ordinance authorizing the issuance, execution, negotiation, sale, and delivery of \$271,632.85, special assessment Waterworks Improvement Certificates of Waterworks District No. Five of Wards Three and Eight of Calcasieu Parish, Louisiana, Series 2013, prescribing the form and fixing the details thereof, providing for the security and payment of said certificates in principal and interest, and certain other matters in connection therewith.
17. Consideration of adopting a resolution authorizing the Parish Administrator, on behalf of Waterworks District No. Five of Wards Three and Eight, to execute all documents required by the Calcasieu Parish Clerk of Court with regard to cancellations of water assessment liens upon receipt of full payment of said assessments.
18. Consideration of adopting a resolution approving a Contract to Provide Services/Hold Harmless Agreement between the Police Jury and Mr. Charles Fontenot for park keeper services at Prien Lake Park, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

AGENDA – AGENDA COMMITTEE

Thursday, August 29, 2013

Page 4

19. Consideration of adopting a resolution approving the “Calcasieu Parish Police Jury Debris Management Plan,” with updated language as required by the *Sandy Recovery Improvement Act of 2013*, which may be utilized for future FEMA Public Assistance Disaster Grant purposes, and further, authorizing the Parish Administrator to execute all documents related thereto.

AGENDA NOTE: *The original Plan includes required language after Hurricanes Gustav and Ike; Hurricane Sandy legislation requires additional language to be added to our Plan.*

20. Consideration of the following requests from the Human Services Department:

(20.1) Adopt a resolution approving the submittal of a grant application in an amount up to \$32,828, to the Corporation for National and Community Service (CNCS), as part of the 2014 Retired Senior Volunteer Program (RSVP) funding competition, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto;

(20.2) Adopt a resolution approving the submittal of an application/sponsor agreement between the Police Jury Human Services Department and the Louisiana Department of Education (LDOE), for the Family Day Care Home Food Program (FDCHFP) for FY 2013-2014, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto;

(20.3) Adopt a resolution ratifying the submittal of a grant application to the National Organization of Public Health (NOPH), on behalf of the Calcasieu Medical Reserve Corps, for financial assistance for delivery of services, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

AGENDA NOTE: *The funding level for the grant will be determined by the NOPH once it receives the application.*

(20.4) Adopt a resolution ratifying the advertisement of a Request-for-Proposals (RFP), on behalf of the Lake Charles/Southwestern Louisiana Continuum of Care (CoC), for new projects as part of the 2013 local CoC Homeless Assistance Competition.

21. Consideration of authorizing the Parish Purchasing Agent to advertise for Request-for-Proposals (RFP) for the purchase of a Point-of-Scale (POS) system to be used at the Burton Coliseum Complex.
22. Take appropriate action on bids received by the Parish Purchasing Agent on September 4, 2013, for the *Calcasieu Correctional Center Sewer Upgrades Project* (DB-2013-FM-532).
23. Take appropriate action on establishing appointments to the newly formed Calcasieu Parish Sewerage Commission.

AGENDA NOTE: *The Police Jury and all six Calcasieu municipalities have approved of entering an Intergovernmental Agreement to establish the Commission.*

AGENDA – AGENDA COMMITTEE

Thursday, August 29, 2013

Page 5

24. **Take appropriate action** on the expiration of the term of Mrs. Mary Ellender as a member of the Board of Commissioners of Waterworks District No. Nine of Ward Four. (Mrs. Ellender represents District 12. Mr. Farnum and Mr. Taylor are the liaisons.)

AGENDA NOTE: This item was deferred for thirty (30) days on August 1, 2013.

25. **Take appropriate action** to appoint Ms. Keri Vic to fill the unexpired term of Mr. Aaron Natali as a member of the Board of Commissioners of Community Center and Playground District No. Seven of Ward Two. (Mr. Natali represented District 10, but no longer resides within the boundaries of the District. Mr. Stelly is the liaison.)
26. **Take appropriate action** on the vacancy on the Board of Commissioners of Ward Two Fire Protection District No. One created by the recent death of Mr. Webster James Todd, Jr. (Mr. Todd represented District 10. Mr. Stelly is the liaison, and **he recommends that Mr. Gaston M. Dubrock, Jr. be appointed.**)
27. **Take appropriate action** on the vacancy on the Board of Commissioners of Gravity Drainage District No. Nine of Ward Two created by the recent death of Mr. Webster James Todd, Jr. (Mr. Todd represented District 10. Mr. Stelly is the liaison, and **he recommends that Mr. David Primeaux be appointed.**)
28. **Take appropriate action** on the vacancy created by the resignation of Mr. Arvin Rivers as a member of the Board of Commissioners of Ward Four Fire Protection District No. Three. (Mr. Rivers represented District 14 and served as liaison to the City of Westlake. Mr. McMillin is the liaison.)
29. **Take appropriate action** to fill the unexpired term of Mr. Dennis Smith as a member of the Board of Commissioners of Waterworks District No. Ten of Ward Seven. (Mr. Smith represented District 12. Mr. Taylor is the liaison.)
30. **Take appropriate action** to fill the unexpired term of the late Mr. Neil Nelson as a member of the Board of Commissioners of Gravity Drainage District No. Five of Ward Four. (Mr. Nelson represented Districts 11 & 12. Mr. Andrepont and Mr. Farnum are the liaisons.)
31. **Take appropriate action** to fill the unexpired term of the late Mr. Raphael J. Fontenot as a member of the Board of Commissioners of Calcasieu-Cameron Hospital Service District (Mr. Fontenot represented District 12. Mr. Andrepont, Mr. Farnum and Mr. McMillin are the liaisons.)
32. **Take appropriate action** on the expiration of the term of Mr. Mike Guidry as a member of the Board of Commissioners of Waterworks District No. Eleven of Wards Four and Seven. (Mr. Guidry represents District 11. Mr. Andrepont is the liaison.)
33. **Take appropriate action** on the expiration of the term of Mr. O. L. Johnson, III as a member of the Board of Commissioners of Waterworks District No. Four of Ward Four. (Mr. Johnson represents District 14. Mr. McMillin is the liaison.)

AGENDA – AGENDA COMMITTEE

Thursday, August 29, 2013

Page 6

34. **Take appropriate action** on the expiration of the term of Mr. Stephen Smith as a member of the Board of Commissioners of Ward Seven Fire Protection District No. One. (Mr. Smith represents District 12. Mr. Taylor is the liaison.)
35. **Take appropriate action** on the expiration of the term of Mr. Ronald R. Harmon as a member of the Board of Commissioners of Ward One Fire Protection District No. One. (Mr. Harmon represents District 1. Mr. Spell is the liaison.)
36. **Take appropriate action** on the expiration of the term of Mr. John Nash as a member of the Board of Trustees of the Calcasieu Parish Public Trust Authority. (Mr. Nash represents the African American Chamber of Commerce, formerly named the Alliance of Minority Business. Mrs. Treme and Mr. Landry are the liaisons.) **Correspondence has been received from the African American Chamber of Commerce recommending that Mr. Nash be reappointed.**
37. **Take appropriate action** on the expiration of the term of Mr. Gregory Robertson as a member of the Board of Trustees of the Calcasieu Parish Public Trust Authority. (Mr. Robertson represents the Banking Institutions. Mrs. Treme and Mr. Landry are the liaisons.) *Correspondence has been forwarded requesting nominations, and a response is anticipated prior to the Regular Meeting on September 5, 2013.*
38. **Take appropriate action** on the expiration of the term of Mrs. Cheryl L. Burns as a member of the Board of Trustees of the Calcasieu Parish Public Trust Authority. (Mrs. Burns represents the Banking Institutions. Mrs. Treme and Mr. Landry are the liaisons.) **Correspondence has been received from First Federal Bank recommending that Mrs. Burns be reappointed.**
39. **Take appropriate action** on the expiration of the term of Mr. Timothy Castle as a member of the Board of Trustees of the Calcasieu Parish Public Trust Authority. (Mr. Castle represents the SWLA Association of Realtors, Inc. Mrs. Treme and Mr. Landry are the liaisons.) *Correspondence has been forwarded requesting nominations, and a response is anticipated prior to the Regular Meeting on September 5, 2013.*
40. **Take appropriate action** on the expiration of the term of Mr. Herman M. Busch, Jr. as a member of the Board of Trustees of the Calcasieu Parish Public Trust Authority (Mr. Busch represents the Private Sector, west side of the Calcasieu River, appointed by the Police Jury. Mrs. Treme and Mr. Landry are the liaisons.)
41. **Take appropriate action** on the expiration of the term of Mr. Allen Joyner as a member of the Board of Trustees of the Calcasieu Parish Public Trust Authority. (Mr. Joyner represents the area Chambers of Commerce. Mrs. Treme and Mr. Landry are the liaisons.) **Correspondence has been received from the Chambers of Commerce recommending that Mr. Joyner be reappointed.**
42. **Take appropriate action** on the expiration of the term of Mr. Alvin Stevens as a member of the Board of Trustees of the Calcasieu Parish Public Trust Authority. (Mr. Stevens is an at-large/minority representative appointed by the Police Jury. Mrs. Treme and Mr. Landry are the liaisons.)

## AGENDA – AGENDA COMMITTEE

Thursday, August 29, 2013

Page 7

43. **Take appropriate action** on the expiration of the term of Mr. Francis Bellow, Jr. as a member of the Board of Trustees of the Calcasieu Parish Public Trust Authority. (Mr. Bellow represents the SWLA Central Trades and Labor Council. Mrs. Treme and Mr. Landry are the liaisons.) **Correspondence has been received from the SWLA Central Trades and Labor Council recommending that Mrs. Teri Johnson be appointed.**
44. **Take appropriate action** on the expiration of the term of Charles S. Mackey, D.D.S., as a member of the Board of Trustees of the Calcasieu Parish Public Trust Authority. (Dr. Mackey represents the Private Sector, east side of the Calcasieu River, appointed by the Police Jury. Mrs. Treme and Mr. Landry are the liaisons.)
45. **Take appropriate action** on the expiration of the term of Mr. Andrew Don Bertrand as a member of the Board of Commissioners of the Ward One Economic Development Board. (Mr. Bertrand holds a seat appointed by the LA State Representative who represents all or part of Ward One (The Honorable Brett Geymann), as per LSA—R.S. 33:130.71-73. Mr. Spell is the liaison.) **Correspondence has been received from Representative Geymann recommending that Mr. Bertrand be reappointed.**
46. **Take appropriate action** on the expiration of the term of Mr. Terry L. Mooney as a member of the Board of Commissioners of the Ward One Economic Development Board. (Mr. Mooney holds a seat appointed by the Calcasieu Parish School Board Representative who represents all or part of Ward One (The Honorable Bryan LaRocque), as per LSA—R.S. 33:130.71-73. Mr. Spell is the liaison.) **Correspondence has been received from Mr. LaRocque recommending that Mr. Mooney be reappointed.**
47. Consideration of adopting a resolution of condolences to be forwarded to the family of the late Webster James Todd, Jr., who served for 17 ½ years as a member of the Board of Commissioners of Ward Two Fire Protection District No. One, and who was also a founding member of the Board of Commissioners of Gravity Drainage District No. Nine of Ward Two, having served for five years on said Board. (Mr. Stelly)

### OCTOBER, 2013 ADVISE ITEMS

- Term of Mr. Tim Dougherty as a member of the Board of Commissioners of West Calcasieu Port, Harbor, and Terminal District. (Mr. Dougherty represents the Central Trades and Labor Council. Mr. Andrepont and Mr. Taylor are the liaisons.)
- Term of Ms. Mary Gallien as a member of the IMCAL Board of Directors.
- Term of Mr. Art C. Little as a member of the Calcasieu Parish Planning and Zoning Board. (Mr. Little represents Ward 4. Mr. Brame and Mr. Landry are the liaisons.)

## AGENDA – AGENDA COMMITTEE

Thursday, August 29, 2013

Page 8

- Term of Ms. Lutricia Cobb as a member of the Calcasieu Parish Planning and Zoning Board. (Ms. Cobb represents Ward 3, less Voting Precincts 360 & 361. Mr. Brame and Mr. Landry are the liaisons.)
- Term of Mr. Paul Guillory as a member of the Board of Commissioners of Ward Eight Fire Protection District No. Two. (Mr. Guillory represents District 4. Mr. Stelly is the liaison.)
- Term of Mr. Lester Goss as a member of the Board of Commissioners of Ward Four Fire Protection District No. Three. (Mr. Goss represents District 14. Mr. McMillin is the liaison.)
- Members of the Calcasieu Parish Junior Golf Advisory Panel:
  - Representatives of Golf Course/Driving Ranges (6): Derek Smith, Neel Derouen, Stuart Kramer, Bill Belcher, Robin Courville, and Robbie Newton
  - Representatives of Community Center & Playground/Recreation Districts (3): George McInnis, Albert Landry, and Mike Bergeron
  - At-Large Representatives (3): Anthony Bartie, David Duplechain, and Dr. Homer Williams