

A G E N D A

AGENDA COMMITTEE

Thursday, October 24, 2013

5:30 p.m.

Tony Guillory, Chairman
Francis Andrepont, Vice-Chairman

The purpose of today's Committee meeting is to formulate an agenda for the Regular Meeting of the Police Jury on November 7, 2013. A proposed agenda follows:

P R O P O S E D A G E N D A

REGULAR MEETING
THURSDAY, NOVEMBER 7, 2013
5:30 P.M.

1. Call to order by President Spell.
2. Invocation. (Mr. Scott)
3. Pledge of Allegiance.
4. Roll Call.
5. Presentation of certificates to the following students in recognition of their participation in the Calcasieu Litter Awareness commercial produced by C-GOV: Madeline Bearden, Emily Clophus, Grace Clophus, Madalyn Shelton, Bliss Nichols, Quaid Nichols, and Nash Nichols. (Mrs. Treme)
6. Take appropriate action on applications for liquor and beer permits.
7. Consideration of approving payment of all current invoices.
8. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated October 3, 2013.
9. Consideration of approving the Ways and Means Committee Report dated October 24, 2013.
10. Hold a public hearing at 6:00 p.m., to receive input on the creation of a parishwide sales tax district, excluding municipalities, to be known as Sales Tax District No. Five of Calcasieu Parish, and following the public hearing, to consider adopting an ordinance creating said district and a resolution authorizing publication of the geographical limits of the district.
11. Consideration of approving the Budget Committee Report dated October 24, 2013.
12. Consideration of approving the Public Works Committee Report dated October 24, 2013.

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13. Consideration of approving the Agenda Committee Report dated October 24, 2013.
14. Consideration of approving the General Insurance Committee Report dated November 7, 2013.
15. Consideration of adopting a resolution approving a Contract for Architectural Services between the Police Jury and Justice Solution Group for programming, schematic design, and design oversight related to the *Office of Juvenile Justice Services Complex Project*.
16. Consideration of approving the recommendations of the Director of the Division of Planning and Development in reference to the Adjudicated Property Sale conducted on October 29, 2013, on the following cases, and adopting an ordinance with respect to each piece of property, where applicable:
 - (16.1) 1808 Jones Street, Westlake
(AP04-581-11, TA 699896) (District 14, Mr. McMillin)
 - (16.2) 804 Bee Tree Street, Westlake
(AP04-599-11, TA 691291) (District 14, Mr. McMillin)
 - (16.3) 5843 Thompson Road, Sulphur
(AP04-616-11, TA 125660) (District 12, Mr. Taylor)
 - (16.4) 2228 Kathy Drive, Sulphur
(AP04-637-11, TA 1068644) (District 15, Mr. Farnum)
 - (16.5) 9260 Greathouse Road, Lake Charles
(AP03-754-13, TA 1345635A) (District 7, Mr. Landry)
 - (16.6) 300 Block of Predium Road, Lake Charles
(AP03-757-13, TA 64769) (District 6, Mr. Scott)
 - (16.7) 1200 Block of Allen Street, DeQuincy
(AP06-758-13, TA 219975) (District 11, Mrs. Treme)
 - (16.8) 1200 Block of Allen Street, DeQuincy
(AP06-759-13, TA 232092) (District 11, Mrs. Treme)
 - (16.9) 700 Block of Grand Avenue, DeQuincy
(AP06-760-13, TA 233250) (District 11, Mrs. Treme)
 - (16.10) Canal Road, Iowa
(AP08-761-13, TA 264946) (District 10, Mr. Stelly)
 - (16.11) 600 Block of 15th Street, Lake Charles
(AP03-762-13, TA 284971) (District 3, Mrs. Griffin)
 - (16.12) N of 411 E Claude Street, Lake Charles
(AP03-763-13, TA 352454A) (District 7, Mr. Landry)
 - (16.13) 1700 Block of Wehrt Street, Westlake
(AP04-764-13, TA 693057) (District 14, Mr. McMillin)

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(16.14) 1700 Block of Wehrt Street, Westlake
(AP04-765-13, TA 696544) (District 14, Mr. McMillin)

(16.15) 809 Bee Tree Street, Westlake
(AP04-766-13, TA 701815) (District 14, Mr. McMillin)

(16.16) 190 W Mimosa Street, Sulphur
(AP04-767-13, TA 771309) (District 15, Mr. Farnum)

(16.17) 814 B Bee Tree Street, Westlake
(AP04-768-13, TA 1123602) (District 14, Mr. McMillin)

(16.18) 1246 Dunn Ferry Road, Sulphur
(AP06-769-13, TA 1127586) (District 11, Mrs. Treme)

(16.19) 4203 Carlyss Drive, Sulphur
(AP04-770-13, TA 1338153) (District 12, Mr. Taylor)

(16.20) 3904 Sherry Street, Sulphur
(AP04-771-13, TA 1338544) (District 12, Mr. Taylor)

17. Consideration of approving the following requests from the Human Services Department:

(17.1) Adopt a resolution approving a Workforce Investment Act (WIA) Multi-Jurisdictional Consortium Agreement between the Calcasieu Parish Police Jury, the Cameron Parish Police Jury, and the Jefferson Davis Parish Police Jury, reaffirming the establishment of a consortium of elected officials from the multiple jurisdictions within the designated Local Workforce Investment Area (LWIA 51), outlining roles and responsibilities of each entity under both federal and state laws, and designating the Calcasieu Parish Police Jury as the Grant Recipient and Fiscal Agent for all WIA or related funds, and further, authorizing the President of the Police Jury or his designee, when appropriate, to execute all documents related thereto;

(17.2) Adopt a resolution approving the Partnership Agreement between the Police Jury, as the Chief Elected Official (CEO), and the Calcasieu Parish Consortium Workforce Investment Board (WIB) reaffirming the authority, roles, and responsibilities between the WIB and the CEO, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto;

(17.3) Adopt a resolution approving the Workforce Investment Board Bylaws, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto;

(17.4) Adopt a resolution approving the submission of all documents, assurances, and/or agreements associated with the Workforce Investment Board (WIB) Recertification Packet, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto; and

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(17.5) Adopt a resolution approving a Memorandum of Understanding and Cost Allocation Plan between the partners in the One Stop System indicating each agency's level of participation in the delivery of services at or through the One Stop Business and Career Solutions Center, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

18. Take appropriate action on bids received by the Parish Purchasing Agent for the following, and further, adopt a resolution authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto:

(18.1) One 2014 SUV, for use by the Information Technology (I.T.) Department – October 22, 2013;

(18.2) Mosquito control chemicals (annual), with unit prices effective from January 1, 2014, until December 31, 2014, and mosquito control solvents, with unit prices effective from January 1, 2014, until June 30, 2014 – October 22, 2013);

(18.3) Calcasieu Parish Project No. 2013-11 (Choupique Road Bridge Replacement, District 12, Mr. Taylor) – October 23, 2013; and

(18.4) Requests-for-proposals for the purchase and installation of a Point-Of-Sale (POS) System, for use by the Burton Coliseum Complex – October 24, 2013;

19. **Take appropriate action** to fill a vacancy on the Board of Commissioners of Waterworks District No. Ten of Ward Seven created by the resignation of Mr. Jordan Trahan. (Mr. Trahan represented Districts 11 & 12. Mr. Taylor is the liaison.)
20. **Take appropriate action** on the expiration of the term of Mr. Ted B. Chapman as a member of the Board of Commissioners of Waterworks District No. Seven of Wards Four and Six. (Mr. Chapman represents District 14. Mrs. Treme is the liaison.)
21. **Take appropriate action** on the expiration of the term of Ms. Della Smith as a member of the Board of Commissioners of Waterworks District No. Two of Ward Four. (Ms. Smith represents District 14. Mr. McMillin is the liaison.)
22. **Take appropriate action** on the expiration of the term of Mr. Alexis Morrow as a member of the Board of Commissioners of the Vinton Harbor and Terminal District. (Pursuant to LSA—R.S. 34:334.2, the Police Jury must submit the names of two nominees to the Board of Commissioners for this position, and the Board of Commissioners will make the appointment. Mr. Taylor is the liaison.)
23. Consideration of adopting a resolution of condolences to be forwarded to the family of the late Anthony “Tony” Pitre, Sr. (Mr. Guidry)
24. Consideration of adopting a resolution of condolences to be forwarded to the family of the late Hannah Clair McVey. (Mr. Landry)

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25. *ADVISE* that the following properties were removed from the May 29, 2013, adjudicated property sale:

- 223 Pearl Street, Sulphur (AP04-667-12; TA 644390) (District 13, Mr. Andrepont)
- 320 Vincent Lane, Sulphur (AP04-735-13; TA 619744) (District 15, Mr. Farnum)
- Carr Lane, Sulphur (AP04-736-13; TA 621668) (District 15, Mr. Farnum)
- East of 1165 Green Moore Road, Starks – (AP05-739-13; TA 1170473) (District 11, Mrs. Treme)

DECEMBER, 2013 ADVISE ITEMS

- Term of Ms. Annette Richey as a member of the Board of Directors of Southwest Louisiana Convention and Visitors Bureau. (Ms. Richey represents the Police Jury upon nomination by the Festival Industry [Contraband Days Festival]. Mr. Hunter, Mr. Spell, and Mrs. Treme are the liaisons.)
- Term of Mr. Rob King as a member of the Board of Directors of Southwest Louisiana Convention and Visitors Bureau. (Mr. King represents the Police Jury upon nomination by the Restaurant Industry. Mr. Hunter, Mr. Spell, and Mrs. Treme are the liaisons.)
- Term of Mrs. Evelyn White as a member of the Board of Directors of West Calcasieu Community Center Authority. (Mrs. Treme and Mr. Farnum are the liaisons.) Term expires December 31st.