

AGENDA

REGULAR MEETING
THURSDAY, NOVEMBER 7, 2013
5:30 P.M.

1. Call to order by President Spell.
2. Invocation. (Mr. Scott)
3. Pledge of Allegiance.
4. Roll Call.
5. **Presentation** of certificates to the following students in recognition of their participation in the Calcasieu Litter Awareness commercial produced by C-GOV: Madeline Bearden, Emily Clophus, Grace Clophus, Madalyn Shelton, Bliss Nichols, Quaid Nichols, and Nash Nichols. (Mrs. Treme)
6. **Take appropriate action** on applications for liquor and beer permits.
7. Consideration of approving payment of all current invoices.
8. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated October 3, 2013.
9. Consideration of approving the Ways and Means Committee Report dated October 24, 2013. Said Committee:
 - (9.1) Recommended that resolutions be adopted calling a special election to be held in Calcasieu Parish, Louisiana, on Saturday, April 5, 2014, for authority of the Calcasieu Parish Police Jury to:
 - (9.1.1) Renew, levy and collect an existing two and forty-one one-hundredths (2.41) mills special tax on all properties subject to taxation within the boundaries of the Parish, for a period of ten (10) years, beginning January 1, 2015, and ending December 31, 2024, with collections from the renewed levy estimated to be \$4,157,088 for one entire year, for the purpose of maintaining and operating the facilities and services of the Calcasieu Parish Mosquito Control Program, as well as improving or constructing mosquito control facilities;

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(9.1.2) Renew, levy and collect an existing three and sixteen one-hundredths (3.16) mills special tax on all properties subject to taxation within the boundaries of the Parish, for a period of ten (10) years, beginning January 1, 2015, and ending December 31, 2024, with collections from the renewed levy estimated to be \$5,450,788 for one entire year, for the purpose of operating, maintaining, and improving the facilities and services of the District Attorney and District Court of the 14th Judicial District in Calcasieu Parish, Louisiana (*The Honorable David Ritchie, Chief Judge of the 14th Judicial District Court, and The Honorable John DeRosier, Calcasieu Parish District Attorney, appeared before the Committee in support of the renewal of this tax.*);

(9.1.3) Renew, levy and collect an existing sixty-three one hundredths (.63) mill special tax on all properties subject to taxation within the boundaries of Airport District No. One, for a period of ten (10) years, beginning January 1, 2015, and ending December 31, 2024, with collections from the renewed levy estimated to be \$688,940 for one entire year, for the purpose of operating, maintaining, and improving the facilities of Lake Charles Regional Airport (*Mr. Heath Allen, Executive Director of the Airport, appeared before the Committee in support of the renewal of this tax*); and

(9.1.4) (*as the governing authority of Waterworks District No. Five of Wards Three and Eight a.k.a. Mallard Junction*) to renew, levy and collect an existing six and thirty-nine one-hundredths (6.39) mills special tax on all properties subject to taxation within the boundaries of the District, for a period of ten (10) years, beginning January 1, 2015, and ending December 31, 2024, with collections from the renewed levy estimated to be \$160,079 for one entire year, for the purpose of acquiring, constructing, improving, maintaining or operating waterworks facilities within said District.

(9.2) Recommended approval of the following items related to the proposed sewerage expansion plan approved by the Police Jury on October 3, 2013:

(9.2.1) Authorize advertisement of a public hearing to be held on November 7, 2013, at 6:00 p.m. to receive input on the creation of a parishwide sales tax district, excluding municipalities, to be known as Sales Tax District No. Five of Calcasieu Parish, and following the public hearing, to consider adoption of an ordinance creating said district and adoption of a resolution authorizing publication of the geographical limits of the district; and

(9.2.2) Adopt a resolution calling a special election within Sales Tax District No. Five for the purpose of submitting to the electorate the question of the imposition of a sales and use tax in the amount of one-fourth percent (1/4%) to be levied parishwide in the unincorporated area, excluding municipalities, for a period of 20 years, beginning January 1, 2015, with collections estimated to be \$4,300,000 for one entire year, for constructing, improving and maintaining sewers and sewerage works and acquiring the necessary equipment and furnishings therefor; to issue bonds to be retired with, paid from and secured by an irrevocable pledge and dedication of the tax, and further, providing a covenant with the voters that in the event the tax is approved within Sales Tax District No. Five, the current road and garbage sales tax levied by the Police Jury within Sales Tax District No. 4-A will be reduced by one-fourth percent (1/4%) for the remaining authorization period of said tax.

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Mr. Charlie Atherton, 122 Vine Street, Sulphur, appeared before the Committee with reference to this election call, expressing concern that the municipalities had not yet entered into cooperative endeavor agreements to participate in the proposed sewerage expansion plan, as well as concern that the ad valorem tax for road improvements would be increased if there was a shortfall in funding as a result of diminution of the sales tax levied in Sales Tax District No. 4-A (should the sewer tax pass).

AGENDA NOTE: The 1.5% road and garbage sales tax is levied in Sales Tax District No. 4-A, which consists of unincorporated areas in Wards 2 through 8. The tax is not levied in Ward 1 (Moss Bluff/Gillis), and therefore the reduction would not apply to Ward 1.

10. **Hold a public hearing at 6:00 p.m.**, to receive input on the creation of a parishwide sales tax district, excluding municipalities, to be known as Sales Tax District No. Five of Calcasieu Parish, and following the public hearing, to consider adopting an ordinance creating said district and a resolution authorizing publication of the geographical limits of the district.

11. Consideration of approving the Budget Committee Report dated October 24, 2013. Said Committee:

(11.1) Recommended that various requests from special service districts/public entities for grant funding from the Gaming Fund be approved. Each item, if approved, will include adoption of a resolution approving a Cooperative Endeavor Agreement between the Police Jury and the requesting entity, as well as authorization for the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. The requests are as follows:

(11.1.1) Ward One – Ward One Fire Protection District No. One – \$10,700 – for costs associated with the purchase of a fire hose and miscellaneous equipment for a new fire truck;

(11.1.2) Ward Two – Community Center and Playground District No. Seven of Ward Two – \$200,000 – for the purchase and installation of lights at the Miller Alexander Sports Complex facility;

(11.1.3) Ward Three – City of Lake Charles – an amount up to one-quarter of the total cost, not to exceed \$95,000 (\$47,500 from Ward Three Allocation and \$47,500 from Economic Development Allocation) – for Tank Farm Road Water and Sewerage Expansion; (*With reference to this item, Mr. Landry noted for the record that if property owners are assessed on a front-foot-assessment basis in the future for the cost of these improvements, as much of this grant funding as possible should be returned to the Parish gaming fund.*)

(11.1.4) Ward Four – Ward Four Fire Protection District No. Two – \$15,000 from District 12 – for costs associated with the purchase of a generator for Fire Station No. Four;

(11.1.5) Ward Four – Town of Vinton – \$1,500 from District 13 – for costs associated with the marketing and promotion of the Vinton Heritage Festival which was held on October 12, 2013;

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(11.1.6) Ward Four – Human Services Department – \$6,500 from District 13 – for the Sulphur Housing Christmas Giving Program;

(11.1.7) Ward Four – Waterworks District No. Two of Ward Four – \$15,850 from District 14 – for costs associated with the repair of the east water well on Water Tower Road in Mossville;

(11.1.8) Ward Four – City of Sulphur – \$16,660 from District 15 – for drainage improvements at the intersection of Eveland Street and East End Avenue; and

(11.1.9) Ward Seven – Ward Seven Fire Protection District No. Two – \$8,000 – for costs associated with the purchase of computers and various emergency response equipment for the District.

(11.2) Recommended that a resolution be adopted approving an extension of the Cooperative Endeavor Agreement between the Police Jury and Ward Four Fire Protection District No. Four which provided a grant in the amount of \$50,000 for costs associated with parking and driveway improvements at the fire station located at 789 West Houston River Road in Sulphur.

AGENDA NOTE: This grant was approved on October 18, 2012, and the District is requesting an extension in order to complete the project.

12. Consideration of approving the Public Works Committee Report dated October 24, 2013. Said Committee:

(12.1) Received report from Mrs. Pam Mattingly of the Planning and Development Staff regarding the proposed revision of the Zoning and Development Ordinance relative to Floodplain Management which would require a one-foot freeboard (*“freeboard” defined as an additional amount of height above the base flood elevation used as a factor of safety in determining the level at which a structure’s lowest floor must be elevated or floodproofed to be in accordance with state or community floodplain management regulations*) for all new construction and substantial renovations in the Parish in order to reduce individual property owners’ flood insurance costs and to increase the Community Rating System (CRS) discount from a Class 8 (10% discount) to a Class 7 (15% discount). A public comment period on the proposed revisions will run through November 19th with Police Jury action scheduled for November 21st. The proposed revisions and opportunity to submit comments thereon will be available on the website at www.cppj.net beginning October 25th. Mr. Hunter recommended that these revisions be widely publicized prior to adoption, and Mr. Spell recommended that provisions be included in the revisions to prevent run off from built-up properties onto existing and adjacent properties that are lower in elevation. Mr. Charlie Atherton, 122 Vine Street, Sulphur, appeared before the Committee and asked that the Police Jury do everything it could to fully staff, fund and publicize the Parish’s CRS program.

(12.2) Recommended that a resolution be adopted renaming a portion of Highway 3059 (from the intersection with River Road, south to the intersection with Pujol Road) to *Pujol Road*. (District 2, Mr. Mayo, and District 10, Mr. Stelly)

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(12.3) Recommended that a resolution be adopted authorizing the President of the Police Jury to execute the necessary documents for acquisition of right-of-way (Drainage and Utility Easement) from Shanna Louise Weyerts Savage and Rodney Louis Savage, Jr., for the Pine Cone Drive Extension Project in Ward One, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer. (District 1, Mr. Spell)

(12.4) Recommended that Calcasieu Parish Project No. 2013-03 (Overlaying and New Construction of Various Roads, Wards Two and Three) be accepted as substantially complete.

13. Consideration of approving the Agenda Committee Report dated October 24, 2013.

14. Consideration of approving the General Insurance Committee Report dated November 7, 2013.

15. Consideration of adopting a resolution approving a Contract for Architectural Services between the Police Jury and Justice Solution Group for programming, schematic design, and design oversight related to the *Office of Juvenile Justice Services Complex Project*.

16. Consideration of approving the recommendations of the Director of the Division of Planning and Development in reference to the Adjudicated Property Sale conducted on October 29, 2013, on the following cases, and adopting an ordinance with respect to each piece of property, where applicable:

(16.1) **1808 Jones Street, Westlake** – *This property was removed, no action necessary.* (AP04-581-11, TA 699896) (District 14, Mr. McMillin)

(16.2) **804 Bee Tree Street, Westlake** - **\$8,500.00** by Lee Marsalise (AP04-599-11, TA 691291) (District 14, Mr. McMillin)

(16.3) **5843 Thompson Road, Sulphur** - **\$22,500.00** by Lewis LeBlanc (AP04-616-11, TA 125660) (District 12, Mr. Taylor)

(16.4) **2228 Kathy Drive, Sulphur** - **\$21,000.00** by Thomas Clophus (AP04-637-11, TA 1068644) (District 15, Mr. Farnum)

(16.5) **9260 Greathouse Road, Lake Charles** - **\$100.00** by Karisha Richardson (AP03-754-13, TA 1345635A) (District 7, Mr. Landry)

(16.6) **300 Block of Predium Road, Lake Charles** - **\$7,500.00** by Scott Montgomery (AP03-757-13, TA 64769) (District 6, Mr. Scott)

(16.7) **1200 Block of Allen Street, DeQuincy** - **\$1,900.00** by Thomas Clophus (AP06-758-13, TA 219975) (District 11, Mrs. Treme)

(16.8) **1200 Block of Allen Street, DeQuincy** - **\$2,900.00** by Thomas Clophus (AP06-759-13, TA 232092) (District 11, Mrs. Treme)

(16.9) **700 Block of Grand Avenue, DeQuincy** - **\$1,800.00** by Thomas Clophus (AP06-760-13, TA 233250) (District 11, Mrs. Treme)

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(16.10) **Canal Road, Iowa - \$100.00 by Jeff Murphy**
(AP08-761-13, TA 264946) (District 10, Mr. Stelly)

(16.11) **600 Block of 15th Street, Lake Charles - \$35,000.00 by Scott Montgomery** (AP03-762-13, TA 284971) (District 3, Mrs. Griffin)

(16.12) **N of 411 E Claude Street, Lake Charles - \$5,000.00 by Scott Montgomery** (AP03-763-13, TA 352454A) (District 7, Mr. Landry)

(16.13) **1700 Block of Wehrt Street, Westlake - \$2,000.00 by Thomas Clophus**
(AP04-764-13, TA 693057) (District 14, Mr. McMillin)

(16.14) **1700 Block of Wehrt Street, Westlake – *This property was removed, no action necessary.*** (AP04-765-13, TA 696544) (District 14, Mr. McMillin)

(16.15) **809 Bee Tree Street, Westlake - \$24,000.00 by Thomas Clophus**
(AP04-766-13, TA 701815) (District 14, Mr. McMillin)

(16.16) **190 W Mimosa Street, Sulphur – *This property was removed, no action necessary.*** (AP04-767-13, TA 771309) (District 15, Mr. Farnum)

(16.17) **814 B Bee Tree Street, Westlake - \$19,200.00 by Lee Marsalise**
(AP04-768-13, TA 1123602) (District 14, Mr. McMillin)

(16.18) **1246 Dunn Ferry Road, Sulphur - \$6,000.00 by Fooz, LLC**
(AP06-769-13, TA 1127586) (District 11, Mrs. Treme)

(16.19) **4203 Carlyss Drive, Sulphur – *This property was redeemed, no action necessary.*** (AP04-770-13, TA 1338153) (District 12, Mr. Taylor)

(16.20) **3904 Sherry Street, Sulphur - \$3,700.00 by Lee Marsalise**
(AP04-771-13, TA 1338544) (District 12, Mr. Taylor)

17. Consideration of approving the following requests from the Human Services Department:

(17.1) Adopt a resolution approving a Workforce Investment Act (WIA) Multi-Jurisdictional Consortium Agreement between the Calcasieu Parish Police Jury, the Cameron Parish Police Jury, and the Jefferson Davis Parish Police Jury, reaffirming the establishment of a consortium of elected officials from the multiple jurisdictions within the designated Local Workforce Investment Area (LWIA 51), outlining roles and responsibilities of each entity under both federal and state laws, and designating the Calcasieu Parish Police Jury as the Grant Recipient and Fiscal Agent for all WIA or related funds, and further, authorizing the President of the Police Jury or his designee, when appropriate, to execute all documents related thereto;

(17.2) Adopt a resolution approving the Partnership Agreement between the Police Jury, as the Chief Elected Official (CEO), and the Calcasieu Parish Consortium Workforce Investment Board (WIB) reaffirming the authority, roles, and responsibilities between the WIB and the CEO, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto;

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(17.3) Adopt a resolution approving the Workforce Investment Board Bylaws, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto;

(17.4) Adopt a resolution approving the submission of all documents, assurances, and/or agreements associated with the Workforce Investment Board (WIB) Recertification Packet, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto; and

(17.5) Adopt a resolution approving a Memorandum of Understanding and Cost Allocation Plan between the partners in the One Stop System indicating each agency's level of participation in the delivery of services at or through the One Stop Business and Career Solutions Center, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

18. **Take appropriate action** on bids received by the Parish Purchasing Agent for the following, and further, adopt a resolution authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto:

(18.1) One 2014 SUV, for use by the Information Technology (I.T.) Department – October 22, 2013;

(18.2) Mosquito control chemicals (annual), with unit prices effective from January 1, 2014, until December 31, 2014, and mosquito control solvents, with unit prices effective from January 1, 2014, until June 30, 2014 – October 22, 2013);

(18.3) Calcasieu Parish Project No. 2013-11 (Choupique Road Bridge Replacement, District 12, Mr. Taylor) – October 23, 2013; and

Contractor Name	Bid Total
Guinn Construction, LLC	\$434,471.80
Cecil D. Gassiott, LLC	\$439,883.70
Matt L. Guinn Construction, LLC	\$477,915.00
JB James Construction	\$527,267.50
W.E. McDonald & Son, LLC	\$723,161.00

AGENDA NOTE: The Parish Engineer recommends that the low bid in the amount of \$434,471.80, of Guinn Construction, LLC, be accepted.

(18.4) Requests-for-proposals for the purchase and installation of a Point-Of-Sale (POS) System, for use by the Burton Coliseum Complex – October 24, 2013;

19. **Take appropriate action** to fill a vacancy on the Board of Commissioners of Waterworks District No. Ten of Ward Seven created by the resignation of Mr. Jordan Trahan. (Mr. Trahan represented Districts 11 & 12. Mr. Taylor is the liaison.) **The Agenda Committee recommended that action on this vacancy be deferred for thirty days.**

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20. **Take appropriate action** on the expiration of the term of Mr. Ted B. Chapman as a member of the Board of Commissioners of Waterworks District No. Seven of Wards Four and Six. (Mr. Chapman represents District 14. Mrs. Treme is the liaison.) **The Agenda Committee recommended that Mr. Chapman be reappointed.**
21. **Take appropriate action** on the expiration of the term of Ms. Della Smith as a member of the Board of Commissioners of Waterworks District No. Two of Ward Four. (Ms. Smith represents District 14. Mr. McMillin is the liaison.) **The Agenda Committee recommended that Ms. Smith be reappointed.**
22. **Take appropriate action** on the expiration of the term of Mr. Alexis Morrow as a member of the Board of Commissioners of the Vinton Harbor and Terminal District. (Pursuant to LSA—R.S. 34:334.2, the Police Jury must submit the names of two nominees to the Board of Commissioners for this position, and the Board of Commissioners will make the appointment. Mr. Taylor is the liaison.) **The Agenda Committee recommended that the names of Mr. Alexis Morrow and Mr. Donny Stinson be submitted as nominees.**
23. Consideration of adopting a resolution of condolences to be forwarded to the family of the late Anthony “Tony” Pitre, Sr. (Mr. Guidry)
24. Consideration of adopting a resolution of condolences to be forwarded to the family of the late Hannah Clair McVey. (Mr. Landry)
25. Consideration of adopting a resolution of condolences to be forwarded to the family of the late Richard James “Bud” Bono, D.D.S. (Mr. Hunter)
26. **ADVISE** that the following properties were removed from the May 29, 2013, adjudicated property sale:
 - 223 Pearl Street, Sulphur (AP04-667-12; TA 644390) (District 13, Mr. Andrepont)
 - 320 Vincent Lane, Sulphur (AP04-735-13; TA 619744) (District 15, Mr. Farnum)
 - Carr Lane, Sulphur (AP04-736-13; TA 621668) (District 15, Mr. Farnum)
 - East of 1165 Green Moore Road, Starks – (AP05-739-13; TA 1170473) (District 11, Mrs. Treme)

DECEMBER, 2013 ADVISE ITEMS

- Term of Ms. Annette Richey as a member of the Board of Directors of Southwest Louisiana Convention and Visitors Bureau. (Ms. Richey represents the Police Jury upon nomination by the Festival Industry [Contraband Days Festival]. Mr. Hunter, Mr. Spell, and Mrs. Treme are the liaisons.)
- Term of Mr. Rob King as a member of the Board of Directors of Southwest Louisiana Convention and Visitors Bureau. (Mr. King represents the Police Jury upon nomination by the Restaurant Industry. Mr. Hunter, Mr. Spell, and Mrs. Treme are the liaisons.)
- Term of Mrs. Evelyn White as a member of the Board of Directors of West Calcasieu Community Center Authority. (Mrs. Treme and Mr. Farnum are the liaisons.) Term expires December 31st.