

# A G E N D A

REGULAR MEETING  
THURSDAY, DECEMBER 5, 2013  
5:30 P.M.

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1. Call to order by President Spell.
2. Invocation. (Mr. Brame)
3. Pledge of Allegiance.
4. Roll Call.
5. **Presentation** by the Southwest Louisiana Area Health Education Center (SWLAHEC) regarding an update on the activities of the Partnership for a Healthier Southwest Louisiana. (Mr. Polite)
6. **Take appropriate action** on applications for liquor and beer permits.
7. Consideration of approving payment of all current invoices.
8. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated November 7, 2013.
9. Consideration of approving the Budget Committee Report dated December 5, 2013.
10. Consideration of approving the Public Works Committee Report dated November 26, 2013. Said Committee:

(10.1) Received a presentation from Mrs. Griffin and Ms. Barbara Hardy, President of Zeta Phi Beta Sorority, Inc., of Lake Charles, of the following participants of the Sorority's 2013 Annual Zeta Cotillion: Creighton Guillory, Khristian Guidry, Justin Spikes, Merjani Sullen, Karlis Gardner, Jasmine Griffin, Brionne Alfred, Jharonne Alfred, Maia Antoine, De' Andre Bartie, Ashley Daniel, Erin Davis, Alexia Mitchell, Landon Avery, Ebony Lewis, and Braylynn Poullard.

(10.2) Received a presentation by Mr. Jimmy Meaux, LSU AgCenter, with reference to ongoing activities at the AgCenter, which included Master Gardener classes, the Garden Festival which in 2013 had over 4,000 garden and landscape participants, education and assistance to farmers and homeowners on insect and pest management, aquaculture, assistance to duck and deer hunters on creating favorable habitats to attract wildlife, restoration

## CALCASIEU PARISH POLICE JURY

REGULAR MEETING – DECEMBER 5, 2013

Page 2

and help with fish ponds, etc. Mr. Meaux announced that Mr. Tommy Shields would be retiring in the spring of 2014 after 30 years of service as a 4-H Agent, Master Cattleman instructor, and livestock manager for the Southwest Louisiana District Fat Stock Show. Mr. Shields expressed his appreciation for the Police Jury's support of the AgCenter.

(10.3) Recommended that a resolution be adopted approving Right-of-Way Agreements between the Police Jury and Jevon Frank Natali, Thomas R. Miller, Darren Scott Miller and Tamla Dawn Bushnell Miller, and Philip Miller and Druis Marlene Miller, for donation of right-of-way for the *McCown Road Improvements Project* in Ward Eight, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. (District 10, Mr. Stelly)

(10.4) Recommended that a resolution be adopted approving a Drainage and Utility Easement Agreement between the Police Jury and Darren Scott Miller and Tamla Dawn Bushnell Miller, for the *McCown Road Improvements Project* in Ward Eight, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. (District 10, Mr. Stelly)

(10.5) Recommended that a resolution be adopted approving a Right-of-Way Deed and Drainage and Utility Easement Agreement, and a Compromise and Settlement Agreement between the Police Jury and GRM Enterprises, LLC, and Betty Marie Larisey Conner, for the *Pine Cone Drive Extension Project* in Ward One, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. (District 1, Mr. Spell)

(10.6) Recommended that a resolution be adopted approving a Right-of-Way Agreement between the Police Jury and Ebenezer Burnitt and Vivian Marie Clark Burnitt for expropriation of right-of-way for the *North Perkins Street Bridge Project*, in Ward Six, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. (District 11, Mrs. Treme)

(10.7) Recommended that Calcasieu Parish Project No. 2013-01 (Overlaying of Various Roads) be accepted as substantially complete. (Wards One and Eight)

(10.8) Recommended that Calcasieu Parish Project No. 2013-05 (Striping of Various Roads) be accepted as substantially complete. (Wards Three, Four, Five, Six and Seven)

(10.9) Recommended that a resolution be adopted accepting Sterlington Place Part II Subdivision, located off Walker Road in Ward Four, Section 21, Township 10 South, Range 10 West, in Calcasieu Parish. (District 12, Mr. Taylor)

## CALCASIEU PARISH POLICE JURY

REGULAR MEETING – DECEMBER 5, 2013

Page 3

11. Consideration of approving the Agenda Committee Report dated November 26, 2013.
12. Consideration of adopting a resolution approving the renewal of a Cooperative Endeavor Agreement between the Police Jury and the West Calcasieu Parish Community Center Authority (WCCCA) providing for an annual contribution from the Burton Coliseum and Agricultural Services Tax to the WCCCA for a period of ten (10) years beginning January 1, 2014, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
13. Consideration of adopting a resolution ratifying the submittal of an application to the Federal Center for Medicaid and Medicare for participation in the Retiree Drug Subsidy Program which provides for reimbursements for prescriptions paid by the Police Jury on behalf of Medicare retirees, and further, authorizing the Parish Treasurer, or his designee, to execute all documents related thereto.
14. Consideration of adopting a resolution approving a grant agreement between the Police Jury and the Louisiana Housing Corporation for administration of the Low-Income Home Energy Assistance Program (LIHEAP) for the grant period of October 1, 2013 – September 30, 2015, and further, authorizing the Director of Human Services to execute all documents related thereto.
15. Consideration of adopting a resolution approving the renewal of the Janitorial Services Agreement between the Police Jury and CARC (RFP#-2011-FM-375), for a one-year period beginning January 1, 2014, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
16. Consideration of authorizing the Parish Purchasing Agent to advertise for Request-for-Proposals (RFP) and/or Request-for-Qualifications (RFQ) for the following:
  - (16.1) RFP – Lawn and ground maintenance for parish facilities and parks;
  - (16.2) RFQ – Architect and Engineering Services for the *Mosquito Control Airplane Hangar Project*; and
  - (16.3) RFQ – Architect and Engineering Services for the *Facility Management Records and Storage Facility Project*.
17. Consideration of adopting a resolution appointing the following members to the Workforce Investment Board (WIB) Youth Council, which is a committee of thirteen (13) members that advises the WIB on issues related to youth programs, and authorizing the submittal of the Youth Council Appointment Form to the Louisiana Workforce Commission, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto:
  - (17.1) *Mr. Justin Mahoney* (a WIB Member) to fill the unexpired term of Ms. Sheila Kratzer representing Education;
  - (17.2) *Ms. Darlene B. Veillon* to fill the unexpired term of Ms. Lisa VanWinkle representing a Parent of an eligible youth;

CALCASIEU PARISH POLICE JURY

REGULAR MEETING – DECEMBER 5, 2013

Page 4

(17.3) *Ms. Alexis White* (a youth in the WIA program) to fill the unexpired term of Ms. Ki'ara Monique Vickers representing out-of-school youth; and

(17.4) *Ms. Terri Crump* (a youth in the WIA program) to fill the unexpired term of Ms. Meche Danielle Green representing out-of-school youth.

18. **Take appropriate action** to fill a vacancy on the Board of Commissioners of Waterworks District No. Ten of Ward Seven created by the resignation of Mr. Jordan Trahan. (Mr. Trahan represented Districts 11 & 12. Mr. Taylor is the liaison.) The Agenda Committee recommended that action be deferred for thirty days. **Subsequent to the Agenda Committee Meeting, Mr. Taylor recommended that Mr. Haley Bellard be appointed.**

*AGENDA NOTE: This item was deferred for thirty (30) days on November 7, 2013.*

19. **Take appropriate action** on the vacancy on the Board of Commissioners of Memorial Hospital Service District created by the recent death of Tommy Tuminello, Sr. (Mr. Landry is the liaison.) **The Agenda Committee recommended that action be deferred for thirty days.**
20. **Take appropriate action** on the expiration of the term of Ms. Annette Richey as a member of the Board of Directors of the Southwest Louisiana Convention and Visitors Bureau. (Ms. Richey represents the Police Jury upon nomination by the Festival Industry [Contraband Days Festival]. Mr. Hunter, Mr. Spell, and Mrs. Treme are the liaisons.) Correspondence was received from the Contraband Days' Board of Directors recommending that Ms. Richey be reappointed. **The Agenda Committee recommended that Ms. Richey be reappointed.**
21. **Take appropriate action** on the expiration of the term of Mr. Rob King as a member of the Board of Directors of the Southwest Louisiana Convention and Visitors Bureau. (Mr. King represents the Police Jury upon nomination by the Restaurant Industry. Mr. Hunter, Mr. Spell, and Mrs. Treme are the liaisons.) Correspondence was received from the Louisiana Restaurant Association recommending that Mr. King be reappointed. **The Agenda Committee recommended that Mr. King be reappointed.**
22. **Take appropriate action** on the expiration of the term of Mrs. Evelyn White as a member of the Board of Directors of the West Calcasieu Community Center Authority. (Mrs. Treme and Mr. Farnum are the liaisons.) Term expires December 31<sup>st</sup>. **The Agenda Committee recommended that Ms. White be reappointed.**
23. **Take appropriate action** to fill a vacancy on the Children and Youth Planning Board previously held by Mr. Robert Schexnayder of the Lake Charles Police Department. Mr. Guillory and Mr. Hunter are the liaisons, and the Children and Youth Planning Board recommended that Mr. Kevin Kirkum be appointed. **The Agenda Committee recommended that Mr. Kevin Kirkum be appointed to fill this vacancy.**

CALCASIEU PARISH POLICE JURY

REGULAR MEETING – DECEMBER 5, 2013

Page 5

24. Consideration of adopting a resolution of condolences to be forwarded to the family of the late Johnny Carroll Hair. (President Spell)

**JANUARY, 2014 ADVISE ITEMS**

- Term of Mrs. Jennifer Cobian as a member of the Board of Control of the Calcasieu Parish Public Library System. (Mrs. Cobian is a Police Jury representative. Mrs. Treme and Mr. Hunter are the liaisons.)
- Term of Ms. Alice Faye Danclar as a member of the Board of Control of the Calcasieu Parish Public Library System. (Ms. Danclar is a Police Jury representative. Mrs. Treme and Mr. Hunter are the liaisons.)
- Term of Mr. Wayne Tharp as a member of the Board of Commissioners of Waterworks District No. Ten of Ward Seven. (Mr. Tharp represents District 12. Mr. Taylor is the liaison.)
- Term of Mr. Ethan Miller as a member of the Board of Commissioners of Ward Six Fire Protection District No. One. (Mr. Miller represents District 14. Mrs. Treme is the liaison.)
- Term of Mr. A. J. Holland as a member of the Board of Commissioners of Ward Two Fire Protection District No. One. (Mr. Holland represents District 10. Mr. Stelly is the liaison.)
- Term of Mr. Gaston M. Dubrock, Jr. as a member of the Board of Commissioners of Ward Two Fire Protection District No. One. (Mr. Dubrock represents District 10. Mr. Stelly is the liaison.)
- Term of Mr. Darren S. Miller as a member of the Board of Commissioners of Iowa Fire Protection District No. One. (Mr. Miller represents District 10. Mr. Stelly is the liaison.)
- Term of Ms. Sally E. Mhire as a member of the Board of Commissioners of Iowa Fire Protection District No. One of Ward Eight. (Ms. Mhire represents District 10. Mr. Stelly is the liaison.)