

P R O P O S E D
A G E N D A
REGULAR MEETING
THURSDAY, DECEMBER 19, 2013
5:30 P.M.

1. Call to order by President Spell.
2. Invocation. (Mr. Guidry)
3. Pledge of Allegiance.
4. Roll Call.
5. Christmas Choral Presentation by the Washington-Marion Magnet High School Honor Choir, directed by Ms. Gladys McKnight. (Mrs. Griffin)
6. Presentation by Ms. Selene Landry of Sam Houston High School in Moss Bluff on a successful recycling program initiated in 2009, as featured in a video currently available on "School Tube" entitled "*Sam Houston High School Goes Green*" which showcases what a school can do to make a difference in the community with collaborative efforts of the student body, faculty, and administration. (President Spell)
7. Presentation of a retirement certificate to Mrs. Pam Mattingly, Assistant Director, Division of Planning and Development (32 years of service).
8. Take appropriate action on applications for liquor and beer permits.
9. Consideration of approving payment of all current invoices.
10. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated November 21, 2013.
11. Consideration of approving and adopting the Fiscal Year 2014 Annual Budget in accordance with the Local Government Budget Act as follows:
 - (11.1) Approve the proposed Parish Budget for Fiscal Year 2014, in accordance with the public hearing held on Thursday, December 5, 2013, and the recommendation of the Budget Committee;
 - (11.2) Authorize the Parish Administrator and/or respective departmental directors to make changes within the various budget classifications approved herein without further approval, in accordance with LSA—R.S. 39:1305D; and
 - (11.3) Amend the Fiscal Year 2013 Budget for those funds which deviate from estimated budgeted revenues and/or expenditures, in accordance with LSA—R.S. 39:1310.
12. Take appropriate action on a request by James and Vince Lanier to rezone from C-2 (General Commercial), R-1 (Single Family Residential), and R-2 (Mixed Residential) to I-1 (Light Industrial) to allow a contractor shop, warehouse, and laydown yard at 3516 Hwy. 27 South (Hwy. 1256) in Ward Four (RZ04-037-13). (District 12, Mr. Taylor)

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13. Take appropriate action on a request by Gary L. Nixon to rezone from C-2 (General Commercial) to C-3 (Central Business Commercial) to allow a large food store on Parish Road in Ward One (RZ01-040-13). (District 2, Mr. Mayo)
14. Take appropriate action on a request by Iberia Bank to rezone from C-2 (General Commercial) to C-3 (Central Business Commercial) to allow a large food store on Parish Road in Ward One (RZ01-041-13). (District 2, Mr. Mayo)
15. Take appropriate action on a request by Dann Thomasson, et al, to rezone from C-2 (General Commercial) to C-3 (Central Business Commercial) to allow a large food store on Parish Road in Ward One (RZ01-042-13). (District 2, Mr. Mayo)
16. Take appropriate action on a request by Nicholas and Amber Latour to rezone from A-1 (Agricultural) to C-2 (General Commercial) to allow commercial development (auto sales) at 3626 Hecker Road in Ward Eight (RZ08-038-13). (District 10, Mr. Stelly)
17. Consideration of adopting a resolution ratifying the submittal of a grant application in the amount of \$19,000.00 to the Louisiana Office of Community Development, Louisiana Government Assistance Program, on behalf of Waterworks District No. One of Ward One, for the modification of the backwash waste retention tanks at Plant A and Plant B, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
18. Consideration of adopting a resolution supporting an application for an enterprise zone endorsement by Juniper GTL, LLC, for the construction of a gas-to-liquids facility located on the south side of Interstate 10 in Census Tract 32, Block Group 1, in Ward Four, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. (District 15, Mr. Farnum)
19. Consideration of adopting a resolution approving Calcasieu Parish's participation in Louisiana's Competitive Projects Tax Exemption Program, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
20. Consideration of adopting an Ordinance amending Ordinance No. 5965 which was adopted by the Police Jury on June 2, 2011, relative to the sale of a parcel of adjudicated property located at 4006 Sherry Street, Ward Four, and purchased by Mr. Gerald Gilbert (AP04-608-11 – Lot 32, Rosemont #5 Part #1), to extend the deadline for completion of the sale. (District 12, Mr. Taylor)

AGENDA NOTE: Mr. Gerald Gilbert has been unable to complete the necessary requirements in the designated time period. It is the recommendation of the Director of the Division of Planning and Development to extend the deadline for the completion of the sale of the above described property until February 28, 2014.

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21. Consideration of amending Chapter 26 of the Code of Ordinances of Calcasieu Parish, Louisiana, relative to Floodplain Management to require a one-foot freeboard for all new construction and substantial improvements in areas of the Parish designated by FEMA as A, AE, AO, VE, and X shaded areas, which will reduce individual property owners' flood insurance costs and allow the Parish's Community Rating System (CRS) discount from a Class 8 (10% discount) to move towards pursuing a Class 7 (15% discount).

AGENDA NOTE: This item was deferred by the Police Jury on November 21, 2013.

22. Consideration of proclaiming Tuesday, December 24, 2013 as a Parish holiday.
23. Consideration of adopting resolutions for the following procurement, contractual, or other related activities for the calendar year 2014 for the Police Jury, its departments, and the following Districts (as governing board) – Waterworks District No. Five of Wards Three and Eight, Sewer District No. Three of Ward Eleven, Sewer District No. Eight of Ward Four, and Ward Three Fire Protection District No. Two, where applicable:

(23.1) Authorize the Parish Purchasing Agent to issue and sign purchase orders in conjunction with any proposed purchasing activity;

(23.2) Authorize the Parish Purchasing Agent to utilize state contract procedures for applicable purchases and to advertise for standard bid items;

(23.3) Authorize the Parish Administrator to execute any procurement related contracts which are under \$100,000 and are not required to be formally procured (i.e. "bid") and/or approved by the Police Jury;

(23.4) Authorize the Parish Administrator to execute any intergovernmental cooperative endeavor agreements for services, procurement or other activities under \$100,000 between the Police Jury, or the above referenced entities for which the Police Jury serves as the governing board, and the various special service districts or other governmental entities on a project specific basis;

(23.5) Authorize the Library Director to execute any procurement-related contracts for the Library System which are under \$100,000 and are not required to be formally procured (i.e. "bid") and/or approved by the Police Jury;

(23.6) Adopt a resolution declaring various movable assets, heavy equipment, and vehicles of various parish departments, districts, and agencies, as determined by the Division of Finance, as surplus property and authorizing the disposal of said items to be sold as appropriate through the E-Gov Auction, Parish Auction, or bid for private sale, as prescribed by LSA—R.S. 33:4711.1, and further, authorizing the Parish Purchasing Agent to execute all documents related thereto;

(23.7) Authorize the Parish Administrator or Treasurer, or their designee, to execute all risk management and health clinic related activities for 2014 including but not limited to activity related to the 2013-2014 or 2014-2015 insurance policies and all documents related thereto including executing the

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uninsured motorist rejection form, claims adjusting activities, insurance settlement agreements less than \$100,000, service provider agreements or similar type activities;

(23.8) Authorize the Parish Administrator to execute any documents related to day-to-day operating activities conducted by the Parish, or the above referenced entities for which the Police Jury serves as the governing board, including but not limited to office space leasing activities for recurring rental revenues, environmental or similar reporting activities (i.e. monitoring reports, etc.), community rating system or similar program certifications, grant related periodic reporting and reimbursement requests, Parish park keeper agreements or other park recreational activity and/or any other similar operating activity documents; and

(23.9) Authorize the Parish Administrator, or his designee, to act on behalf of the Parish and to execute any documents related to the day-to-day grant activities for the Hazard Mitigation Grant Program (HMGP) and the Coastal Impact Assistance Program (CIAP).

24. Consideration of adopting a resolution approving issuance, sale, and delivery by the Calcasieu Parish Public Trust Authority of not to exceed \$10,000,000 Hospital Revenue Bonds (Lake Charles Memorial Hospital Project), Series 2014.
25. Consideration of adopting a resolution approving the call of an election to be held on May 3, 2014, by the Board of Commissioners of Gravity Drainage District No. Nine of Ward Two of Calcasieu Parish, Louisiana, authorizing the renewal, levy, and collection of a tax of fourteen and six tenths (14.6) mills on all property subject to taxation for a period of ten (10) years for the purpose of maintenance and operation of said Drainage District; and making application to the State Bond Commission in connection therewith.
26. Consideration of adopting a resolution approving a Microsoft Enterprise Agreement between the Police Jury and Microsoft Licensing, GP, for the purchase of computer software products, utilizing state contract purchasing prices, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
27. Consideration of adopting a resolution approving a Software as a Service (SaaS) Agreement between the Police Jury and Tyler Technologies, Inc., for the purchase, installation, and service of the Parish's financial software system (MUNIS), and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
28. Consideration of adopting a resolution approving a Cooperative Endeavor Agreement between the Police Jury and the Calcasieu Parish Tax Assessor, the Calcasieu Parish Sheriff's Office, and the Calcasieu Parish Public Safety Communications District, wherein the Police Jury agrees to contribute twenty-five percent (25%) of the total purchase price towards the purchase of geo-referenced, aerial, oblique image libraries, and related software, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

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29. Consideration of adopting resolutions approving the following items from the Human Services Department, as recommended by the Human Services Advisory Board on December 17, 2013:

(29.1) Approve Cooperative Endeavor Agreements between the Human Services Department and area municipalities for participation and funding assistance in support of the 2014 Summer Food Service Program, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto;

(29.2) Authorize the Director of the Human Services Department to execute programmatic agreements for all programs administered by the Calcasieu Parish Police Jury Human Services Department for the calendar year 2014;

(29.3) Authorize the Director of the Human Services Department to execute program specific agreements with homeowners relative to Housing Assistance Payment (HAP) contracts, on behalf of the Police Jury, for all rental housing assistance programs administered by the Calcasieu Parish Police Jury Human Services Department for the calendar year 2014;

(29.4) Approve an extension of the Joint Services Agreement between the Police Jury, the Calcasieu Parish Sheriff's Office, the Calcasieu District Attorney's Office, the Ward Three Marshal's Office, and the City of Lake Charles for the continuation of the TRIAD Program, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto;

(29.5) Approve the submittal of a funding application to the Federal Transit Administration (FTA) Non-Urbanized Area Formula Program/Rural Transit (Section 5311) in 2014, which will provide operating and capital assistance for the provision of transportation services to rural citizens, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto;

(29.6) Adopt a resolution approving the submittal of a funding application to the Louisiana Department of Transportation and Development for the 2014 Transit Job Access and Reverse Commute Program authorized under the FTA Section 3037 of TEA-21 and/or Section 5316 Safe, Accountable, Flexible, Efficient Transportation Equity Act, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto;

(29.7) Approve a Cooperative Endeavor Agreement between the Police Jury and the Southwest Louisiana Area Health Education Center (SWLAHEC) for nursing and clerical services at the Calcasieu Parish Health Unit for the calendar year 2014, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto; and

(29.8) Approve the submittal of a renewal grant application to the U.S. Department of Housing of Urban Development (HUD) for the Human Services Shelter Plus Care Program in accordance with HUD's 2013 Continuum of Care (CoC) Homeless Assistance Competition, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

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30. Consideration of adopting a resolution approving an extension of the contract between the Police Jury and Pumpelly Oil Acquisition, LLC (Pumpelly Oil Co., LLC) and LM Daigle Oil Distribution LLC, for gasoline and diesel fuel for an additional 12-month period (January 1, 2014, through December 31, 2014), in accordance with the terms and conditions of the bid documents.
31. Consideration of authorizing the Parish Purchasing Agent to advertise for Request-for-Qualifications for Engineering Services for the *Ham Reid Road Extension Project*. (District 8, Mr. Brame)
32. Consideration of authorizing the Parish Purchasing Agent to advertise for Request-for-Proposals for lawn and ground maintenance for parish facilities and parks.

AGENDA NOTE: *This item was deferred by the Police Jury on December 5, 2013.*

33. Take appropriate action on bids received by the Parish Purchasing Agent on December 17, 2013, for the *Animal Services D-Wing Hardening and Safe Room Project* (DB-2013-FM-545).
34. Consideration of adopting a resolution of condolences to be forwarded to the family of the late Edward Ivan McCreedy. (Mr. Brame)