



CALCASIEU PARISH POLICE JURY

GOVERNING AUTHORITY OF CALCASIEU PARISH, LOUISIANA

Dennis Scott
President

Tony Guillory
Vice President

Francis Andrepont

Guy Brame

Les Farnum

Elizabeth Conway Griffin

Kevin Guidry

Nic Hunter

Chris Landry

James L. Mayo

Hal McMillin

Shannon Spell

Tony Stelly

Ray Taylor

Sandy Treme

AGENDA

REGULAR MEETING

THURSDAY, APRIL 3, 2014

5:30 P.M.

1. Call to order by President Scott.
2. Invocation and Pledge of Allegiance. (Mr. Spell)
3. Roll Call.
4. **Presentation** of certificates to Mr. Adam Oler and Dr. Ning Zhang of McNeese State University for winning second place in the Graduate Poster Presentation during the State of the Coast Conference recently held in New Orleans and sponsored by the Coastal Protection and Restoration Authority of Louisiana, Coalition to Restore Coastal Louisiana and the Water Institute of the Gulf. (Mr. Scott)
5. **Take appropriate action** on applications for liquor and beer permits.
6. Consideration of approving payment of all current invoices.
7. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated March 6, 2014.
8. Consideration of approving the Public Works Committee Report dated March 27, 2014. Said Committee:

(8.1) Received a presentation from Ms. Denise Durel, President and CEO of United Way, regarding the Police Jury's participation in the 2014 United Way Campaign, wherein \$5,808 was raised. Ms. Durel presented a plaque in appreciation for the services of Mr. Kane Webb in the campaign, noting that a total of over \$102,000 had been raised by the Government Division of the campaign, thanks in large part to Mr. Webb's support. Ms. Durel thanked the Police Jury for affording United Way an opportunity to assist residents of Crestwood Mobile Home Park in Ward Three in the closure of said park, as well as the most recent and ongoing effort to assist residents of Pin Oak Mobile Home Park in Ward Four in its closure. Ms. Durel advised that United Way would be partnering with the Police Jury's Summer Feeding Program to provide 2,000 backpacks so the children could have food during the weekends as well. Ms. Felicia Burke, Resource Development Associate of United Way, also appeared before the Committee.

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(8.2) Receive report from Mr. Gremillion regarding the Governor's Office of Homeland Security and Emergency Preparedness annual Disaster Response Exercise which would be held on April 5, 2014, in Westlake and which would involve a number of local agencies including the Sheriff's Office, Civil Air Patrol, Wildlife and Fisheries, the Coast Guard, and the National Guard. It was anticipated that 450 persons would participate in the local exercise as part of statewide training, and the focus locally would be practice and training for rescue operations following a hurricane, particularly search and rescue from water. Citizens were urged not to be alarmed, since this would be a planned, mock disaster training involving the staging of equipment on Port of Lake Charles' property located between Miller Avenue in Westlake and the Calcasieu River and utilizing the North Beach, Civic Center Seawall, I-210 and Prien Lake Park boat launch areas, from 7:00 a.m. to approximately 3:00 p.m. on April 5th.

(8.3) Recommended that the Parish Engineer be authorized to advertise for bids for Calcasieu Parish Project No. 2014-06 (Houston River Road Bridge Replacement). (District 13, Mr. Andrepont)

(8.4) Recommended that Calcasieu Parish Project No. 2013-07 (Signal Upgrade for Gauthier Road at Nelson Road) be accepted as substantially complete. (District 6, Mr. Scott and District 8, Mr. Brame)

(8.5) Recommended that a resolution be adopted approving a Sale with Drainage and Utility Easement between the Police Jury and Herman Aubrey White, III, Melissa Ruth White Harper, Esther Allen White Goldstein, and The Pruitt Company, LLC, for the *North Frontage Road Project* in Ward Four, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. (District 13, Mr. Andrepont)

(8.6) Recommended that a resolution be adopted approving a Reimbursement Agreement between the Police Jury and Entergy Gulf States Louisiana, LLC, for the relocation of transmission poles for the *North Frontage Road Project*, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. (District 13, Mr. Andrepont)

(8.7) Recommended that a resolution be adopted approving a Professional Engineering Contract between the Police Jury and C.H. Fenstermaker and Associates, LLC, for the *Ham Reid Road Extension Project* (from Big Lake Road (LA 384) to Elliott Road), and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. (District 8, Mr. Brame)

(8.8) Recommended that a resolution be adopted requesting that the bridge located on Nursery Street (Structure No. P1030270932601) (Report No. 500183) be added to the Federal Off-System Bridge Replacement and Rehabilitation Program, in accordance with the determination of the Parish Engineer that this bridge was in need of replacement at an estimated cost of \$385,000, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. (District 11, Mrs. Treme)

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9. Consideration of approving the Agenda Committee Report dated March 27, 2014.

10. Consideration of adopting resolutions approving the following items from the Human Services Department, as recommended by the Human Services Advisory Board on March 25, 2014:

(10.1) Adopt a resolution authorizing the Human Services Department's participation in the Louisiana Department of Education's Summer Food Service Program/Summer School Program, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto;

(10.2) Adopt a resolution approving a Local Services Agreement between the Police Jury and the Calcasieu Parish School Board for the administration of the Summer Food Service Program/Summer School Program, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto;

(10.3) Adopt a resolution approving a Cooperative Endeavor Agreement between the Police Jury and the Calcasieu Council on Aging (CCOA) for the use of CCOA vans in the transporting of meals for the Summer Food Service Program/Summer School Program, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto;

(10.4) Adopt a resolution approving a partnership between the State Housing Finance Agency (the Louisiana Housing Corporation) and the Calcasieu Parish Housing Counseling Agency for the submission of a grant application in response to the 2014/2015 HUD Notice of Funds Availability (NOFA) for the Comprehensive Housing Counseling Grant Program, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto; and

(10.5) Adopt a resolution categorically excluding the Housing Department's Housing Choice Voucher Program from environmental review and certifying that the program is not subject to Section 58.3 per 24 CFR 58.35 (b) of the Code of Federal Regulations because it is a tenant based rental program, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

11. **Take appropriate action** on bids received by the Parish Purchasing Agent for the following:

(11.1) Bulk oil with unit prices effective from May 1, 2014, until October 31, 2014, and propane fuel with unit prices effective from May 1, 2014, until April 30, 2015 – March 18, 2014;

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(11.2) *Old Courthouse Roofing Replacement, Plaster Repairs, and Mechanical Upgrades Project (DB-2013-FM-503) – March 20, 2014;*

Contractor Name	Bid Total
Pat Williams Construction	\$1,443,000.00
Shannon Smith Construction, Inc.	\$1,475,000.00
Bessette Development Corporation	\$1,493,000.00

AGENDA NOTE: *The Project Architect recommend that the low bid in the amount of \$1,443,000.00, of Pat Williams Construction be accepted.*

(11.3) *Emergency Generator System for the Office of Juvenile Justice Services Training and Education Center Project (DB-2013-FM-484) (CDBG Project NO. 10PARA3201) – March 20, 2014.*

Contractor Name	Bid Total
K & J Development of SWLA, LLC	\$156,000.00
Kraus Construction, Inc.	\$160,500.00
Shannon Smith Construction, Inc.	\$174,000.00

AGENDA NOTE: *The Project Architect recommend that the low bid in the amount of \$156,000.00, of K & J Development of SWLA, LLC, be accepted.*

12. Consideration of authorizing the Parish Purchasing Agent to advertise for bids for the following:

(12.1) *Ward Six Fire Protection District No. One, Fire Station No. 4 Construction Project (DB-2014-WD6FD1-119); and*

(12.2) Front-end Loader, for use by the Department of Engineering and Public Works.

AGENDA NOTE: *This is a replacement unit for a 1991 Case Front-end loader (Asset #010753).*

13. **Take appropriate action** to fill the unexpired term of the late Lewis M. Appleby as a member of the Board of Commissioners of Gravity Drainage District No. Five of Ward Four. (Mr. Appleby represented District 14. Mr. Andrepont and Mr. Farnum are the liaisons.) **The Agenda Committee concurred with Mr. McMillin’s recommendation that action be deferred for thirty days.**

AGENDA NOTE: *This item was deferred for thirty (30) days on March 6, 2014.*

14. **Take appropriate action** to appoint Mr. Bill Sommers to fill the unexpired term of Mr. Dane Bolin as a member of the Board of Commissioners of the Children and Youth Planning Board. (Mr. Bolin represented the Juvenile Justice System. Mr. Tony Guillory and Mr. Nic Hunter are the liaisons.) **The Agenda Committee recommended that Mr. Bill Sommers be appointed.**

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15. **Take appropriate action** to fill a vacancy on the Board of Commissioners of Recreation District No. One of Ward Four created by the resignation of Ms. Jackie Green. (Ms. Green represented District 14. Mr. McMillin is the liaison, and he recommended that Mr. Gary “Stitch” Guillory be appointed.) **The Agenda Committee concurred with Mr. McMillin’s recommendation that Mr. Gary “Stitch” Guillory be appointed.**
16. Consideration of proclaiming the month of April, 2014, as “Fair Housing Month” in Calcasieu Parish.
17. Consideration of going into executive session to discuss potential litigation involving coastal erosion.

ADVISE ITEM FOR MAY, 2014

- Term of Mr. Charles Bourgeois as a member of the Board of Commissioners of Recreation District No. One of Ward Eight. (Mr. Bourgeois represents District 10. Mr. Stelly is the liaison.)

ADDITIONAL ITEMS FOR CONSIDERATION RECEIVED AFTER THE
AGENDA FOR THIS MEETING WAS FORMALLY SET IN ACCORDANCE
WITH POLICE JURY PROCEDURES AND STATE LAW:

[SPECIAL NOTE: Consideration of these items will require a unanimous vote of those present to suspend the rules to allow for discussion and/or action by the Police Jury, said vote occurring after an opportunity is given for public comment on the question of suspension of the rules.]

Item No. One:

Consideration of adopting a resolution approving an amendment to the Multi-Lateral Compromise and Settlement Agreement between the Police Jury, Diamond Development, Inc., Mr. Jim Mistretta, and Gravity Drainage District No. Eight of Ward One, for the purpose of correcting the plat and providing language to allow for the sale and transfer of the property, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

AGENDA NOTE: The original agreement executed in March, 2010, ended the pending litigation and enacted agreements among the parties regarding Fern Gully Subdivision located off Campfire Road in Moss Bluff. (Ward One)

Item No. Two:

Consideration of adopting a resolution of condolences to be forwarded to the family of the late Sonny Mathis. (Mr. Spell)