



WORKFORCE DEVELOPMENT BOARD

A PROUD PARTNER OF THE American Job Center NETWORK

We put people to work!

2424 3rd Street ~ 70601
P.O. Box 1299 ~ 70602
Lake Charles, Louisiana
Phone: 337-721-4010

Local Workforce Development Area (LWDA) 51
Allen ~ Beauregard ~ Calcasieu ~ Cameron ~ Jeff Davis ~ Vernon Parishes
Calcasieu Consortium Workforce Development Board (WDB)

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TDD 1-800-947-5277 or 711
Website: www.cppj.net/wdb
Email: sseemion@lwia51.com

MEMORANDUM

To: Workforce Development Board Members
From: Mr. Toby Leger, WDB Chair
Date: April 20, 2017
Subject: Workforce Development Board Meeting (note change of location)

A Meeting of the Workforce Development Board (WDB) will be held as follows:

What: Workforce Development Board (WDB)
When: Thursday, April 27, 2017
What Time: 11:30 a.m. Lunch with Meeting to follow at 12:00 Noon
War Memorial Civic Center, 250 7th Street, DeRidder, LA

ATTENTION:

Lunch will be provided **ONLY** for WDB Members, and individuals required to attend the meeting to make reports or presentations or to provide technical assistance.
Please call (721-4030, Ext 5042) OR email Betty Washington at
bwashington@cppj.net
your intention on attending the meeting so that lunch may be ordered.

➤➤➤ **In order to complete our meeting in a timely manner, please adhere to the following:**
Advise on any questions.

- 1. Please review your Agenda Packet and all attachments.**
- 2. You may want to print out your Agenda Packet and bring. Due to budget constraints, extra Agenda Packets will not be prepared unless specifically requested.**
- 3. Please be on time as there is much to be discussed.**

Your attendance is required as business cannot be conducted without a quorum.

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