

AGENDA

REGULAR MEETING
THURSDAY, DECEMBER 3, 2009
5:30 P.M.

1. Call to order by President McMillin.
2. Invocation by Reverend Heather Leyland, Associate Pastor of Henning United Methodist Church. (Mr. Hassien)
3. Pledge of Allegiance led by Boy Scout Troop 21, Moss Bluff. Members of the Troop being represented are: Charlie Barnes, Nick Bent, Poccho Gould, Kayne Halloran, Dillion LeDoux, Hunter Rutz, Robby Rutz, Ashton St. Dizier, Cody Waters, and Senior Patrol Leader, Billy Kreider.
4. Roll Call.
5. Receive update from Ms. Angie Quienalty, Calcasieu Parish Registrar of Voters, on activities of her office.
6. Take appropriate action on applications for liquor and beer permits. (Mr. Vickers)
7. Consideration of approval of payment of all current invoices.
8. Consideration of approval of the minutes of the Regular Meeting of the Police Jury dated November 5, 2009.
9. Consideration of approval of the Agenda Committee Report dated November 24, 2009.
10. Consideration of approval of the Wastewater Study Committee Report dated November 24, 2009. Said Committee:

(10.1) Received the Parishwide Wastewater Facility Plan Report for Calcasieu Parish as prepared by Meyer and Associates, Inc., and presented by Mr. Wayne Harris of said company, which included 17 individual study area wastewater facility plans, and the Committee was advised that a Master Executive Summary Report of the 17 facility planning areas was currently being prepared by Meyer and Associates, Inc. The Committee also received an "advance draft"/Interim Memorandum on "Potential" Land Development Ordinance on Wastewater Facilities Requirements which was presented by Mr. Richard Meyer of Meyer and Associates, Inc. and which compared wastewater treatment requirements of the parishes of Ascension, Calcasieu, East Baton Rouge, Iberville, Lafayette, Livingston, St. Tammany, and West Baton Rouge, indicating that Calcasieu Parish's Interim Development Ordinance provided effective wastewater development requirements when compared to the other parishes studied, although it was generally agreed that said ordinance needed some "tweaking." The Committee and staff were asked to provide input for consideration and possible inclusion in the final draft of the Meyer report.

(10.2) Recommended that the agreement between the Police Jury and McNeese State University for studying individual wastewater systems, with a goal of zero discharge, be terminated, due to the fact that it had been mutually agreed that this information had already been thoroughly researched and was available through other universities and independent sources. The staff asked for guidance from the jurors as to the direction they wanted to take insofar as requiring zero discharge, which had its drawbacks, as well as other options such as requiring installation of chlorination units on all mechanical systems.

(10.3) Received report from staff which indicated that the level of involvement on the part of DHH (Department of Health and Hospitals) insofar as inspections in Caddo/Bossier Parish was comparable to that in Calcasieu and was basically complaint-driven, although Calcasieu also had a Parish, complaint-driven system of inspections that did not exist in Caddo/Bossier. The Committee was advised that information on various options for inspections (i.e., in-house versus privatized) and cost estimates associated with each, as well as recommendations on proposed revenue streams for funding an inspection program, would be presented at a meeting of the Committee in February, 2010. Mr. Chris Landry, District 7 Police Juror, appeared before the Committee and expressed his frustration and belief that progress was not being made fast enough on development of an inspection program.

11. Consideration of approval of the Public Works Committee Report dated November 24, 2009. Said Committee:

(11.1) Received presentation of the Parish Government Primer Video.

(11.2) Recommended adopting a resolution authorizing the President of the Police Jury to execute the necessary documentation for acquisition of right-of-way from Larry John Ancelet, Darrell and Mary Caldwell, and Billye J. Scheufens on Edgerly Road in Ward Four, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer. (Police Jury District 11, Mrs. Treme)

12. Consideration of approving the following recommendations of the Administration Liaison Group, which met on December 1, 2009, with reference to the procedure for filling the vacancy to be created as a result of the impending retirement of the Parish Administrator and *ex officio* Secretary-Treasurer:

(12.1) That a process for appointment of the next Parish Administrator be established as follows:

- The Administration Liaison Group will review and submit to the full Police Jury for approval, the official job description and qualifications required for the position of Parish Administrator;
- The Administration Liaison Group will interview the current Assistant Parish Administrator, Bryan Beam, and encourage other members of the Police Jury to individually or collectively conduct interviews with Mr. Beam as well;
- The Administration Liaison Group, upon completion of the interview process with Mr. Beam, will make recommendation to the full Police Jury that the Group be authorized to (a) enter into contract negotiations with Mr. Beam for the position of Parish Administrator, or (b) solicit additional applications from others meeting the approved qualifications required for the position.

(12.2) That the title of Parish Treasurer be separated from its *ex officio* status within the title of Parish Administrator, effective with the retirement of the current Parish Administrator, and at that time the Parish Director of Finance be appointed as the *ex officio* Parish Treasurer.

13. Consideration of approval of the Budget Committee Report dated December 3, 2009.

14. Consideration of approval of the General Insurance Committee Report dated December 3, 2009.

15. Take appropriate action as a result of notice being previously provided to owner of the property and a public hearing held on November 5, 2009, ordering said owner to show cause as to why the structure listed below should not be condemned, in accordance with Article II-Chapter Six of the Code of Ordinances of the Parish of Calcasieu, Louisiana:

- 906 PRYOR STREET, Mossville area, Portion Lots 1, 2 Sub of Tract Desc As, Com 210 Ft E of SW Cor NE SW 29.9.9, Th 670 Ft, E 607.1 Ft, S 662 Ft, W 607.1 Ft to Com, Further Desc As Com 160 Ft N of SE Cor Lot 1 W 159 Ft S 80 Ft Etc, Ward 4, Calcasieu Parish, Louisiana (one house) Owner: Robert E Lee, c/o Linda Lee Porter, 414 N Shattuck, Lake Charles, LA 70601 TA# 00155217 (Police Jury District 14, Mr. McMillin)

AGENDA NOTE: on November 5, 2009, the Police Jury deferred action for thirty days.

16. Consideration of requesting the Division of Planning and Development to study the feasibility of reclassifying certain tracts of land in Wards Two and Three near the intersection of Highway 397 and Highway 14 as residential or commercial, and further, to report findings of the study back to the Planning and Zoning Board and the Police Jury. (Mr. Stelly and Mr. Guidry)

AGENDA NOTE: the majority of this property is currently zoned A-1 (Agricultural).

17. Consideration of adopting a resolution approving the call of an election by the West Calcasieu-Cameron Hospital Service District, said election to be held March 27, 2010, for authority to levy a tax in the amount of 6.95 mills on all the property subject to taxation

within the District (an estimated \$5,000,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2010 and ending with the year 2019, for the purpose of improving, maintaining, operating and supporting the hospital facilities of the Hospital Service District, including the acquisition of equipment and maintaining, expanding the District's Emergency Department capabilities and supporting Therapeutic Riding and the District's Rural Health Clinics in Vinton and Hackberry.

AGENDA NOTE: subsequent to the Agenda Committee, additional information has been received from a representative of the Hospital District, and the above wording was changed to reflect a tax in the amount of 6.95 mills instead of a tax in the amount of 8 mills. Also, additional information was provided, and has been included above, insofar as the purpose of the tax.

18. Consideration of adopting a resolution approving a Right-of-Way Agreement between the Police Jury and the Lake Charles Harbor and Terminal District for the construction of a turnaround on Joe LeDoux Road, and further, authorizing the President of the Police Jury, or his designee when appropriate, to execute all documents related thereto.
19. Consideration of authorizing the Parish Purchasing Agent to solicit a Request-for-Qualifications from firms interested in providing home elevation services to pre-qualified homeowners through the Hazard Mitigation Grant Program.

AGENDA NOTE: the intent of this request is to pre-qualify multiple home elevation firms in order to provide a listing of qualified elevation contractors to homeowners.

20. Consideration of adopting a resolution approving updates to the Housing Department Utility Allowance Schedule, in accordance with Federal Regulations 24 CFR 982.517, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
21. Consideration of adopting a resolution authorizing the Director of the Office of Juvenile Justice Services to negotiate and finalize terms and conditions of a Memorandum of Understanding between the Police Jury, Office of Juvenile Justice Services, and the Calcasieu Parish School Board for the development and implementation of the Next Step Academy II Alternative School Program, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
22. Consideration of adopting a resolution approving extensions of the current solid waste collection and disposal contracts with Waste Management of Louisiana, L.L.C. and JimBill Disposal for a one year period beginning January 1, 2010, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

AGENDA NOTE: the proposed collection and disposal base rate for Waste Management for Wards Two through Eight for the extension period is \$16.68 per household per month, along with a fuel surcharge adjustment. In contracts with both Waste Management and JimBill Disposal pertaining to service in Ward One, the collection and disposal rate is set by the contractor.

23. Take appropriate action on a request from the Southwest Louisiana Economic Development Alliance for a resolution of support in their efforts to coordinate grant funding from the U. S. Department of Energy Retrofit Ramp-Up Grant Program, which will assist with efficiency and sustainability projects from eligible entities in Calcasieu Parish, and further, authorizing the Alliance to act as the managing agent of said grant program.
24. Take appropriate action on the expiration of the term of Mr. Charles Timpa as a member of the Board of Directors of the Southwest Louisiana Convention and Visitors Bureau. (Mr. Timpa represents the Police Jury upon nomination by The Chamber/Southwest, and correspondence has been received from The Chamber/Southwest recommending that Mr. Timpa be reappointed. Mrs. Treme is the liaison. Term expires December 31st. The Agenda Committee recommended that Mr. Timpa be reappointed.)
25. Take appropriate action on the expiration of the term of Mr. Mike Carrier as a member of the Board of Directors of the Southwest Louisiana Convention and Visitors Bureau. (Mr. Carrier represents the Police Jury upon nomination by the West Calcasieu Association of Commerce, and correspondence has been received from West Calcasieu Association of Commerce recommending that Mr. Carrier be reappointed. Mrs. Treme is the liaison.

Term expires December 31st. The Agenda Committee recommended that Mr. Carrier be reappointed.)

26. Take appropriate action to appoint a representative to the Lake Charles North Redevelopment Authority which was created by virtue of Act No. 529 of the 2009 Regular Session of the Louisiana Legislature, said representative to be appointed by Police Jurors representing the area included within the Authority's jurisdiction, namely, Police Jury Districts 2, 3, and 4. (The Agenda Committee recommended that Mr. John A. Jenkins, Sr. be appointed.)

AGENDA NOTE: Act. No. 529 provides for a five-member Board of Commissioners to be appointed as follows: one member by District 34 State Representative; one member by District 27 State Senator; one member by Mayor of the City of Lake Charles; one member by Police Jurors representing area included within the Authority's jurisdiction (Police Jury Districts 2, 3, and 4); and one member by city council members representing area included within the Authority's jurisdiction.

27. Consideration of accepting Calcasieu Parish Project No. 2008-10 (East Maintenance Pavement Patching and Parking Lot Construction and Improvements to Easy Street) as substantially complete.
28. Consideration of accepting Calcasieu Parish Project No. 2009-05 (Ward 4: Artigale Stacy Road, Azalie Drive, Bayou Circle, Benckenstein Road, Bobby O'Quinn Road, Bon Ton Drive, Buoy Road, Charlie Moss Road, Choupique Road (4 of 8), Choupique Road (5 of 8), Claire Drive, Duhon Road, Earth Street, East Bergstedt Road, East Iona Drive, Ellis Moss Road (1 of 2), Ellis Moss Road (2 of 2), Ellison Road, Green Leaves Drive, Henning Road, Howard Road, James Clark Road, Jane Drive, Judy Drive, Jupiter Street, LaPaix Drive, Mars Street, Mercury Street, Moss Road, Ms. Daisy Drive, North Iona Drive, Oakway Drive, Pete Foreman Road, Pine Tree Lane, Piney Point Drive, Rock Drive, Sandra Drive, Saturn Street, Stine Road, Sunny Wood Drive, Tony Drive, Venus Street, West Road, Wilson Miller Road, and Woods End Drive) as substantially complete.
29. Consideration of accepting Calcasieu Parish Project No. 2009-08 (Ward 7: Bahnsen Road, Beco Road, Charlie Moss Road, Dan Glover Road, Edgerly Cut-Off Road, Fabacher Road (2 of 4), Fabacher Road (3 of 4), Fabacher Road (4 of 4), Fabacher Road Bridge, Jowers Road, Jules Jardell Road, Linscomb Road, Lisa Lane, Markel Road, Norris Road, Pete Miller Road, Quibodeaux Road, Sand Pit Road, Shelton Road, Wright Road (1 of 3), Wright Road (2 of 2), and Wright Road (3 of 3) as substantially complete.
30. Consideration of accepting Calcasieu Parish Project No. 2009-13 (Striping of Various Roads in Ward 1-8) as substantially complete.
31. Consideration of approval of the extension of a contract between the Police Jury and Pumpelly Oil Company, LLC, and LM Daigle Oil Distribution, LLC, for gasoline and diesel fuel for an additional 12-month period (January 1, 2010, through December 31, 2010), in accordance with the terms and conditions of the bid documents.
32. Take appropriate action on bids received on November 20, 2009, by the Parish Purchasing Agent for one new 2010 one-half ton extended cab pickup truck, for use by the Division of Planning and Development (Code Enforcement-Inspection).
33. Take appropriate action on bids received on November 30, 2009, by the Parish Purchasing Agent for one 2009/2010 mid-size SUV, for use by the Calcasieu Parish Public Library System.
34. Consideration of going into executive session to discuss Lawsuit No. 08-0118 (Judge vs. Police Jury).

**ADVISE THAT THE FOLLOWING TERMS
WILL EXPIRE IN JANUARY, 2010**

- Term of Ms. Mary Frohn as a member of the Board of Control of the Calcasieu Parish Public Library System. (Ms. Frohn is a City of Lake Charles representative. Dr. Mackey is the liaison.)
- Term of Mr. Roy Arrant as a member of the Board of Commissioners of Ward Six Fire Protection District No. One. (Mr. Arrant represents District 11. Mrs. Treme is the liaison)
- Term of Mr. David L. Clark as a member of the Board of Commissioners of Ward Six Fire

Protection District No. One. (Mr. Clark represents District 11. Mrs. Treme is the liaison)

- Term of Mr. A. J. Holland as a member of the Board of Commissioners of Ward Two Fire Protection District No. One. (Mr. Holland represents District 10. Mr. Stelly is the liaison.)
- Term of Mr. Webster James Todd, Jr. as a member of the Board of Commissioners of Ward Two Fire Protection District No. One. (Mr. Todd represents District 10. Mr. Stelly is the liaison.)
- Term of Mr. Chuck Miller as a member of the Board of Commissioners of Iowa Fire Protection District No. One. (Mr. Miller represents District 10. Mr. Stelly is the liaison.)
- Term of Mr. Richard Dunno as a member of the Board of Commissioners of Iowa Fire Protection District No. One of Ward Eight. (Mr. Dunno represents District 10. Mr. Stelly is the liaison.)
- Term of Mr. Jackie LeBrun as a member of the Board of Commissioners of Waterworks District No. Ten of Ward Seven. (Mr. Hassien is the liaison.)